

Example Only – Please complete and return

Environmental Impact Assessment

Event Name and Date: Town Council Jazz event – 28 Sept 2015

SITE

Central town location with various formal access points plus a short slope (gradient 2:1) on southern boundary. Please see NMTC Capacity and Evacuation Calculations document.

The site is frequently used by dog walkers and people of all ages, but particularly the elderly; small children accessing the play area and older children en-route to the skate park. These aspects are covered in our event specific risk assessment.

SITE SURROUNDS

The event has been well advertised so neighbours of the site are likely to have seen posters etc. However, due to a complaint made by a boundary neighbour during last year's event, we have decided to letter drop to the closest neighbours to advise of this year's event. Neighbours consulted shown below

Charlotte Court Flats 1 – x

Park View Mews numbers 1 – 8

The marquees on the Rec will be individually signed and we feel this is adequate for this type of event. The event is confined to the Rec bounds.

ADMIN

There is no requirement for planning or licensing consent in addition to that acquired by NMTC. Food hygiene certificates are not required as the cakes will be made and served by volunteers. Please see the risk assessment completed by our organisation. Amplified sound will be kept to a reasonable level during the event. It will be controlled by an experienced person who is fully aware of potential issues and will react positively in the unlikely event a complaint is made. The NMTC Hotline telephone will be monitored at all times during the event.

FACILITIES

Fresh water is available from the toilet block and nearby Memorial Hall. Litter will be collected by volunteer marshals during and after the event. First Aid attendance is arranged. Marquees will be erected/secured by marshals experienced in such.

EVENT

The set up will be completed by experienced marshals who will then be 'on duty' for the event, patrolling the crowd and being available for those attending, whatever the issue. (lost child, disturbance etc.) There will be a final litter pick following the event strike and the main contact will secure the site by the time as booked.