



Fire Risk Assessment

Record of significant findings

Risk Assessment – Record of significant findings		
Risk assessment for	Assessment/review undertaken by	
War Memorial Recreation Ground, Whitefield Road, New Milton BH25 6DE.	Date: February 2016 Completed by: Theresa Elliott Signature:	
Sheet number 1 Performance Pavillion and surrounding site:	Use: Events	
Step 1 – Identify fire hazards		
Sources of ignition	Sources of fuel	Sources of oxygen
The site is public open space. The pavillion is open sided with services secured unless booked. Potential sources Arson	The area is kept clear with staff in attendance on site during normal office hours.	No additional sources
Step 2 – People at risk		
<p>Staff</p> <p>Event organisers and volunteers. Need to factor in age and crowd behaviour</p> <p>Customers with a vulnerability</p> <p>Sensory impairment due to alcohol, drugs or medication</p>		



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Step 3 – Evaluate, remove, reduce and protect from risk

(3.1) Evaluate the risk of the fire occurring	3.1 The performance pavilion has all services secured and only available when booked. Key access. Potential risk is low
(3.2) Evaluate the risk to people from a fire starting at the premises	3.2 Any bar area or marquee structure will be assessed by the event organisers.
(3.3) Remove and reduce the hazards that may cause a fire	<p>All event staff will be briefed by the organisers prior to event start. Although the site is extensive, it has many exit points should the need arise. This is covered in the Fire and Evacuation Plan. Organisers will have specific deployments in the event of an emergency.</p> <p>The site is well lit and maintained with lamp standards along each footpath.</p> <p>Fire buckets (as a minimum) will be required at the entrance to each structure.</p>
(3.4) Remove and reduce the risks to people from a fire	No significant further measures are needed to reduce risk.

Assessment review

Assessment/review date	Completed by	Signature
February 2017	Theresa Elliott	

Review outcome (where substantial changes have occurred a new record sheet should be used)

Notes:

- (1) The risk assessment record of significant findings should refer to other plans, records or other documents as necessary.
- (2) The information in this record should assist you to develop an emergency plan; co-ordinate measures with other 'responsible persons' in the building; and to inform and train staff and inform other relevant persons.