



Minutes of an Extraordinary meeting of the Amenities Committee of New Milton Town Council held on Tuesday 11 June 2019 at 6.30 pm in the Town Hall, Ashley Road, New Milton.

Chairman p G R Blunden
 Vice Chairman D E Hawkins

Councillors p M Craze C V Ward
 p D A Rice-Mundy p A D O'Sullivan
 A W Rice R Murrow
 p V E Schooling

In Attendance

Councillors: R A Reid

Officers: G Flexman Town Clerk
 M Jeffries Estates & Facilities Manager

The Chairman opened the Extraordinary meeting of the Amenities Committee, which was called at short notice to expedite upgrade to the Ashley Pavilion during the "close" season.

22. APOLOGIES

Cllrs D E Hawkins, B Murrow, A W Rice and C V Ward.

23. DECLARATIONS OF INTEREST

None

24. PUBLIC PARTICIPATION

None

25. CORRESPONDENCE

The Town Clerk referred to the following:

- a) An email request from the Community Programme Coordinator for Forest Arts Centre who are planning on hosting an outdoor art event all day (from 10am-3pm) at the Recreation Ground on Saturday 3rd August 2019.

RESOLVED:

That Forest Arts Group be permitted use of the Recreation Ground on Saturday 3 August 2019 for an all-day art event from 10.00 am to 3.00 pm.

- b) A Daily Echo article highlighting Alice Tai's latest world record-breaking results at the Para Swimming World Series event in Berlin, as attached.



The New Milton swimmer, aged 20, ended the competition with six medals to her name including golds in the S8 100m backstroke, 50m butterfly, 50m fly and 100m freestyle. Tai also broke 7 world records, including the 50m butterfly with a time of 30.62 in the final, a day after S8 all-time best of 28.97 in the women's 50m freestyle.

Members agreed the Town Clerk should send a congratulatory letter to Alice Tai.

26. ANY OTHER UPDATES

None

27. DATE OF NEXT MEETING

Monday 15 July 2019 at 6.30 pm in the Town Hall, Ashley Road, New Milton.

There being no further business to discuss, the Chairman moved into private session at 6.45.

PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960

The Chairman moved that the public be excluded from the meeting for the following item of business pursuant to section 1 of the Public Bodies (Admissions to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

28. ASHLEY PAVILION

The Chairman introduced this urgent item and asked the Town Clerk to elaborate.

Referring to a report circulated at the meeting, the Clerk explained the background to the proposal for a new Heating & Ventilation system at Ashley Rugby Pavilion, pointing out the current ventilation system operating at the pavilion is inadequate and is of a type that is only suitable for domestic situations. Over the years, the lack of ventilation has led to the internal fabric of the building deteriorating.

Importantly, the lack of air changes is causing hygiene issues which need to be addressed. The building is now at the stage that unless the ventilation is improved the internal fabric will be so damaged that major repair work would be needed. The current "Wet System" heating is also of a domestic type with a 25kw boiler serving the whole of the ground floor changing rooms. Though this system works, at peak times the system is at maximum capacity.

In summary, the general decoration of the ground floor pavilion is poor due to the ventilation issues and therefore redecoration and other improvements, especially the internal changing rooms should form part of the upgrade to the Pavilion.



Based on the overview above, Hampshire County Council Property Services Team were appointed to design and provide tender documents for a fit-for-purpose heating and ventilation system. The scheme designed was comprehensive and very detailed. The original Pre-tender estimate provided by HCC was £120k and this amount was included in the Town Council budget for 2019/20 and formed part of our precept.

Subsequently, HCC revised this estimate to £165k to include building works of £45k. Five contractors were chosen from the Hampshire Framework and tenders sent in early March for return early April. The returned tenders came in well over the revised estimate with the lowest figure £181,726.63 and the highest at £245,421.25.

Having considered the tenders in detail, it was agreed not to proceed any further with the HCC proposal due to cost implications. Instead, it was decided that NMTC would take over the process by inviting the two lowest HCC tenderers to come up with a much-simplified scheme along with two contractors used by NMTC.

Quotations for heating and ventilation works were subsequently received as follows:

£70,933.12	£65,000.00	£46,224.61	£37,394.00
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The lowest quotation received from **Anchor Pipework Ltd** was chosen using a Dakin-packaged system with 3 heat recovery units sited at suitable locations in the internal pavilion, the changing rooms adjacent to the units would be ducted through to the recovery units ensuring constant air changes of an average of 10 per hour, being the optimum required. HCC have confirmed that Anchor have performed well on previous contracts and achieve a good standard of work.

It was

RECOMMENDED:

That Anchor carry out Heating & Ventilation work in the sum of £37,394.00

In addition to the above, it was agreed the four internal changing rooms/showers would benefit from hygienic cladding with the ceilings and corridor areas being re-decorated. Two quotations for cladding have been received as follows:

£39,451.10	£17,800.00
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Both quotes include White Rock Cladding. **Hygienic Walls** provided the lowest quote. They work direct and as a subcontractor for various other companies including Kimber.

It was

RECOMMENDED:

That Hygienic Walls carry out the cladding works in the sum of £17,800.00



Final quotes for minor decoration and bench replacement are awaited but will not exceed the estimated sums shown below.

It was

RESOLVED:

That contracts for other improvements to Ashley Pavilion be awarded under delegated powers by the Chairman & Vice Chairman of the Amenities Committee in conjunction with the Town Clerk, upon receipt of final written quotations.

New Modular Benching to 1,2,3 & 4	Estimate: £8,500.00
Redecoration to changing rooms and corridors	Estimate: £8,000.00
Upgrade showers	Estimate: £3,750.00
Upgrade Lighting to LED:	Estimate £2,230.00
Overall contingency for whole project:	Estimate £15,000.00
HCC Professional Fees	Estimate £10,000.00

Total Scheme Projected Cost: £102,674.00

There being no further business to discuss, the Chairman thanked members for attending and closed the private session of the meeting at 7.30 pm.

CHAIRMAN _____

DATE _____

Distribution:

Town Councillors
 Estates & Facilities Manager
 District Councillors J L Cleary
 County Councillors M Kendal, F Carpenter and K Mans
 New Milton Library
 New Milton Police
 Press
 Alan Watson – FOCUS & NMRA