

	Payee	Description	Gross
June			
30	Lombard	Vehicle leasing Nissan Rapid DX67UYD	£374.40
July			
1	Google	Google workspace NMYT- charges June 2022	£0.27
	Lombard	Vehicle leasing x 4 BW21 NYH/BV71 ZJZ/BC21 NLU/DY20 HTT	£1,945.99
	NFDC	NNDR (3 of 10) offices and premises	£499.00
2	British Gas	NNDR (3 of 10) Fawcetts sports ground & premises	£419.00
7	Vodafone/EE	Direct debit for Fernhill - May 2022	£146.00
8	H M Land Registry	Work mobiles and Ipad - June 2022	£507.17
		Title Plan and Register view x 5 re tree rear of Town Hall query	£30.00
8	St John Ambulance	Emergency first aid course for member of staff	£198.00
12	Blue Tides Band	Performance on 3rd July 2022 for Afternoon of Music	£400.00
	Novuna	Wessex cutting deck monthly contract hire	£87.74
	Societe Generale	Monthly lease rental Kubota mower & cutting deck	£303.40
14	Lombard	Nissan Navara BC21 NLU road fund licence renewal	£15.00
	Worldpay	Subscription fees July 2022	£11.94
15	A & T	Advertising re Afternoons of Music and Ballard Water Meadow poster 2 July 2022	£292.80
	Atech Electrical	Replace damaged de-fib cabinet Ashley Rugby Club/attend outdoor Bowls Pavilion re tripping light/replacement intruder alarm at Fawcetts Field/statutory testing bollards in Station Rd/5 yearly statutory fixed wire testing at the Rugby Club	£3,138.65
	Agrovista	Fawcetts ground maintenance equipment	£172.74
	All Clear Pest Control	Placing and monitoring of rodent baits at NM Rugby Club/Fawcetts Field	£110.00
	Ampfield Traffic	Deployment of speed limit reminders x 6	£300.00
	Aquacare	Monthly water hygiene monitoring at Fawcetts Field/Fernhill/Ashley Sports Ground	£660.55
	Mrs Natasha Beatty	To provide course of 4 cookery classes	£800.00
	Bittles Limited	Supply and fit irrigation system and GPRS irrigation controller (CAPEX)	£36,420.00
	Cango	Bus services for June 2022	£425.00
	Central Southern Security	To cut cylinder key for bollards at the Recreation Ground	£24.00
	Christchurch Gdn Mach	Machinery repairs - John Deere tractor/Kubota rideon mower/gang mower	£220.61
	DCK Accounting Solutions	Monthly provision of accounts/end of year accounts	£1,371.30
	Eagle Plant	Machinery fuel bowser at Fawcetts/secure storage at Ashley	£327.36
		Carried Forward	£49,200.92

		Balance Brought Forward	£49,200.92
	Eden	Monthly water cooler rental	£62.56
15	Edmat Gas Services	Carry out gas safety checks/landlords safety statutory requirement at Ashley/Bowls club/Fawcetts/Fernhill - check water flow and fluctuating temp problem at Fernhill and replace valve	£3,733.83
	Flagmakers	Indian Memorial flagpole and flags	£813.65
	G D Print	Indian Commemoration order of service booklets x 120	£47.00
	Gristwood and Toms	Completed tree works June 2022	£765.94
	Anthony Harris	Addition of clause re access rights re sale of land south of Gore Road	£600.00
	HCC	Pension contributions - June 2022	£9,992.93
	HMRC	Tax and NIC - June 2022	£11,127.87
	Juice	Design and artwork Indian Memorial poster and NM Music posters	£252.00
	New Milton Youth Trust	Reimbursement of Youth Trust Public Liability & Employers Liability insurance premium	£119.60
	Loaders	Fuel for NM Cricket Club machinery	£101.81
	Tom Morrissey	Carry out building and general works (4 days) 04/07/22 - 07/07/22	£600.00
	MPS	Vehicle tool clamps	£14.36
	NMSB	Materials - various sites and green/general waste removal	£2,213.41
	Npower	Electricity supplied to Spencer Rd Sth/Opp Mallard Court/Fawcetts Field/Tennis Pavilion/Ashley Sports Pavilion - 1 to 31 May 2022 (£274.36 credited re Fawcetts Field/Moore Close)	£115.61
	New Forest Hire Ltd	Floor saw hire - concrete cutter to enable new CCTV/alarm cable to be laid at Fawcetts compound	£114.46
	NM Memorial Centre	Room hire for British Army Band - 12 June 2022/grant aid towards the cost of replacement floor tiles	£680.00
	Otter Nurseries	Plants for KFC site	£127.99
	Recognition Express	Name badge and name plate for member of staff	£30.30
	Rejuvenate	Provision of managed services and IT support for July 2022 and telephone services June 2022	£1,304.58
	St John Ambulance	First aid at work course for Estates team staff member	£396.00
	Jacob Sargent	Donation for playing the Bugler at the Indian Memorial Act of Remembrance	£50.00
		Carried Forward	£82,464.82

		Balance Brought Forward	£82,464.82
	Screwfix	Various supplies - vehicle maintenance, graffiti remover, events leads, and Fawcetts changing rooms	£200.12
	Sitesafety	Fawcetts mess room PPE/uniform for staff member	£184.85
	Staff member Travis Perkins	Travel expenses Various supplies - spare padlocks open spaces/Fawcetts storage racking/concrete posts for Fernhill Sports ground/harvest tank installation/open spaces site protection/Fawcetts pitch temporary fencing/	£13.05 £633.83
15	Tudor Environment	Summer floral displays - miracle gro plant food/new safe system ladders HSE compliant	£954.70
	Turfleet Hire	Hire of Amazone Groundkeeper scarifier for use at Ashley and Fawcetts/Hire of Wessex rotovator for ground prep at Ashley and Fawcetts/hire of wessex grader bar soil levelling/John Deere Tractor and front loader hire	£2,634.00
	Unison	Subs taken from salaries - June 2022	£11.50
	University Hospital Southampton	Staff member baseline check	£36.00
	Viking	Copy paper for Town Hall use	£83.08
	Vita Health Group	Set up cost - Employee Assistance Programme	£74.99
	WPGGroup	Fawcetts machinery fuel (note - fuel price has increased by £0.46 per litre since January 2022)	£4,197.60
	Waste Mgt Facilities	Ashley Sports Ground mixed municipal waste	£117.67
19	HCC	Christmas lights display licence	£40.00
	Screwfix	Bench repairs general	£145.97
	William Walker	Donation for use of Cliff Edge Gardens for Indian Memorial after party - Sunday 10 July 2022	£100.00
	Worldpay	Miscellaneous charges	£79.91
20	Tom Morrissey	Carry out building and general works (5 days) 11/07/22 - 15/07/22	£750.00
21	St John Ambulance	First Aid at Work course for member of Town Hall staff - 1 day course	£198.00
25	Tom Morrissey	Carry out building and general works (5 days) 18/07/22 - 22/07/22	£750.00
27	Pitney Bowes	Franking machine refill	£200.00
28	Parkinson's UK	Donation in memory of former Christchurch Town Mayor Nick Geary	£25.00
	St John Ambulance	3 day First Aid at Work course for Estates and Facilities staff member	£396.00
		Carried Forward	£94,291.09

		Balance Brought Forward	£94,291.09
29	All Clear Pest Control	Treatment of wasp nest at Fawcetts Field/placing and monitoring of rodent baits at the Bowl Club	£110.00
	Allotment Holder	Deposit refund	£50.00
	Autocross Euroshel Ltd	Bus shelter works including installation of longer seat and replacement glass at Whitefield Rd/bus shelter timetable cases at Poundstretchers/removal of bus shelter at Nalsh A337	£2,690.40
	C'Church Gdn Mach	Strip and repair water pump/repairs to Kubota F3890 ride-on mower	£214.10
	Citation Ltd	Assessment of current HAV's values on NMTC equipment	£1,194.00
	Farol	Purchase of Fleming towed ground surface roller 1980mm (CAPEX)	£1,116.00
	First2helpyou	Supply of 2 x KIT devices including managed service	£302.40
	Mrs R Jones	Donation for a table tennis table given to Ashley Youth Club	£100.00
	Lush Signs	To replace damaged polycarbonate panel on noticeboard at the Recreation Ground	£196.80
	Manor Grounds Maintenance	Labour - 2 people for 2.5 days - goal mouth preparation and general grounds/building maintenance	£750.00
	Mencap	County Councillor and District Councillor contributions	£5,150.00
	NMSB	Open spaces vegetation clearance/stream clearance at Long Meadow/Fawcetts external pitches EOS work	£280.58
	New Forest Signs	Afternoon of Music banner (August/September)	£204.00
	New Forest Stationers	Stationery supplies for Town Hall June 2022	£30.44
	New Milton Memorial Centre	Hire of hall for Youth Club - June 2022 and for Extra Carers on 15 June 2022	£378.00
	Real Food Catering	Cakes/refreshments - Indian Memorial Remembrance on 10 July 2022	£100.00
	Screwfix	Generator for Ballard Lake water pumping	£661.95
	John Shutler Tree Serv	Tree felling rear of 62 Western Avenue	£242.26
	Sitesafety Ltd	New starter uniform/ general PPE /water for Estates staff (duty of care during hot weather)	£731.87
	Staff/members	Salaries and allowances July 2022	£27,929.74
	Travis Perkins	Various materials - Indian Memorial flagpole/mould oil re formwork at Fawcetts/Long Meadow zig zag fence repair	£403.70
	Viking	Coloured copy paper for Town Hall use	£146.90
		Carried Forward	£137,274.23

		Balance Brought Forward	£137,274.23
Aug			
1	Argos	Pop up portable Badminton set for Youth Services	£35.95
	Lombard	Vehicle leasing x 5 BW21 NYH/BV71 ZJZ/BC21 NLU/DY20 HTT/.DX67UYD	£2,332.87
	NFDC	NNDR (4 of 10) offices and premises NNDR (4 of 10) Fawcetts sports ground & premises	£499.00 £419.00
	Toys & More New Milton	Items for Youth Club	£20.45
2	British Gas	Direct debit for Fernhill - June 2022	£146.00
	Tom Morrissey	Carry out building and general works (5 days) 25/07/22 - 29/07/22	£750.00
4	Daniel Adamovic	Walk around magic at the Youth Music Festival (3 hours)	£330.00
	African Activities	Youth festival African drumming	£595.00
	D C Events Medical	Emergency technicians x 6 Youth Music Festival	£421.30
5	Vodafone/EE	Work mobiles and Ipad - July 2022	£510.15
10	Caribbean Connexion	Performance at Afternoon of Music 7 August 2022	£350.00
	South Coast Social	Social Media Management Aug - Oct 2022	£900.00
	Tom Morrissey	Carry out building and general works (5 days) 1 - 5 August 2022	£750.00
11	NALC	Local Council and Communications Strategies course 26 October 2022 - delegate fee	£51.71
12	Absolute Music	PA equipment for youth and general events	£336.34
	All Clear Pest Control	Treatment of wasp nests at Long Meadow and 19A Upper Ashley allotment	£110.00
	Allotment Holder	Allotment deposit refund	£50.00
	Bravo Benefits	Voucher deducted from staff member - July 22	£260.50
	Cango	Bus service co-ordination for July 2022	£450.00
	Central Southern Secur	Repair to ASBOC entrance	£76.00
	C'Church Gdn Mach	Repairs Wessex Mower deck and John Deere tractor	£173.83
	DCK Payroll/Accounting	Monthly provision of accounting/payroll services	£899.70
	Eagle Plant	Machinery fuel bowser at Fawcetts/secure storage at Ashley	£312.48
	Eden	Water cooler rental	£5.63
	Garic	Irrigation various locations	£443.52
	Gristwood & Toms	Completed tree works July 2022	£894.10
	HCC	Pension contributions - July 2022	£9,512.09
	HMRC	Tax and NIC - July 2022	£10,198.43
	Lush Signs	Commemorative bench plaques x 4	£184.80
	Manor Grounds Maint	General maintenance work (2 days)	£600.00
	Meridian Property Serv	Deep clean of public toilets at Fawcetts Field	£150.00
	New Forest Signs	Fawcetts Field public toilets sign	£108.00
	New Forest Stationers	Stationery supplies - July 2022	£25.39
		Balance Brought Forward	£170,176.47

		Carried Forward	£170,176.47
	NM Community Centre	Room hire - Youth Club	£20.00
	NMSB	Ashley end of season renovation	£240.91
	Novuna	Wessex cutting deck monthly contract hire	£87.74
	Open Spaces Society	Copy of book - Our Common Land 7th edition	£25.00
	Rainmaker	Carry out repairs to leaking joint on irrigation unit - Fernhill	£339.22
	Rejuvenate	Provision of managed services and IT support for August 2022 and telephone services July 2022	£723.67
	Screwfix	General safety open spaces works	£25.98
	Seton	Statutory safe storage of COSHH materials	£1,037.21
	Societe Generale	Monthly lease rental Kubota mower & cutting deck	£303.40
	Travls Perkins	Cricket club Irrigation joint repair/skatepark graffiti removal/Fawcetts end of season pitch protection/fence repairs at Recreational Ground/Ashley Landscape protection/Ballard Lake aeration/materials re general open spaces	£604.32
	Turfleet Hire	Abortive machine visit - ground conditions at the time were assessed as unsuitable	£108.00
	Unison	Subs taken from salaries - July 2022	£11.50
	Univeristy Hospital Southampton	New staff member health screening	£36.00
	Vita Health Group	Provision of Employee Assistance Programme per capita overhead fee	£74.99
	Vita Play	MUGA vandalism repairs - February 2022	£750.00
	Waste Mgt Facilities	Ashley Sports Ground mixed municipal waste	£117.67
14	Worldpay	Subscription fees August 2022	£11.94
19	Enchanted Earth	Fairy doors x 21 (to replace damaged/vandalised doors)	£266.94
22	Tom Morrissey	Carry out pitch watering/general works (7 days) 6/8/22 - 12/8/22 inclusive	£1,050.00
24	Tom Morrissey	Carry out building and general maintenance work (5 days 15/8/22 - 19/8/22)	£750.00
25	Petty Cash	Petty cash for Town Hall use	£250.00
26	All Clear Pest Control	Placing and monitoring of rodent baits at NM Rugby Club	£55.00
	Allotment Holders	Deposit refund x 2 (one at £50 and one at £30)	£80.00
	Ampfield Traffic	Deployment of speed limit reminders x 6	£300.00
	Aquacare	Monthly water hygiene monitoring at Fawcetts, Fernhill & Ashley sports ground	£660.55
	Ben Hemming Productions	Live music performance at the Youth Festival	£96.00
	Central Southern Secur	Fire alarm service at Fernhill/Outdoor & Indoor Bowling Pavilions/Fawcetts Field/Ashley Rugby Club	£427.20
		Balance Brought Forward	£178,629.71

		Carried Forward	£178,629.71
C'Church Gdn Mach	Repairs John Deere tractor HF58 and PPE for staff member		£576.80
City Heating Spares	Supplies re open spaces watering equipment/Fernhill toilets/Fawcetts corner flag sockets		£31.84
Complete Weed Control	Apply herbicide - Fernhill Cricket Ground		£177.60
Fireguard Services Ltd	Annual fire equipment servicing at Fernhill/Football Club/Bowling Club/Rugby Club		£611.76
Glasdon Uk Ltd	6 x green Jubilee litter bins/3 x Phoenix seats/2 x black Jubilee litter bins		£4,438.87
Jewson	Supplies re bench removal		£82.68
L. Kitcher Fencing	Supply and fit kissing gate and fencing at Ballard Water Meadow		£1,140.00
Loaders Garage	Cricket Club and hand mower fuel		£60.77
Mole Country Stores	Compost for floral displays 2022		£95.98
NMSB	Various materials - Fawcetts soiling around toilet block/clear vegetation from tennis courts perimeter/Fawcetts & Ashley end of season/skip for general waste/clear Water Meadow cut arisings		£873.20
Npower	Electricity supplied to Fawcetts/Spencer Road South/Mallard Court/Tennis Pavilion/Ashley Sports Pavilion from 1st - 30 July 2022		£358.04
NFDC	Professional fees for arboricultural services April - June 2022		£448.80
PDP Architecture	Preparation of designs, drawings and prep planning application for Ashley project ( as agreed 40% of total cost) - Section 106 monies		£1,896.00
Pitney Bowes	Postage top up		£208.00
RMB Hydroseeding	Hydroseeding Wessex pitch/bags winter sports grass seed/fertiliser		£6,147.00
Sitesafety	Staff member PPE/Fawcetts cleaning products/coffee office use		£494.26
Staff/members	Salaries and allowances August 2022		£27,546.90
P Stubbington Surveyor	Topographical survey for land south of Gore Road		£630.00
Travis Perkins	ASBOC door repairs & security/machinery maintenance/Fawcetts safety marking/Fawcetts line marking/Ballard Lake pumping/Fawcetts car boot area replacement locks		£256.80
		Total	£224,705.01

# SUMMARY

Appendix 2

## MONTHLY MANAGEMENT ACCOUNTS - JULY 2022

	Actual July £	Budget July £	Var £	Var %	Actual YTD £	Budget YTD £	Var £	Var %	Annual Budget £	Amount Left £	Left %
AMENITIES	43497	42453	1044	2%	253006	291609	-38603	-13%	639742	386736	60%
F&GP	37389	44431	-7042	-16%	156371	199402	-43031	-22%	560258	423008	76%
TOTAL	80886	86884	-5998	-7%	409377	491011	-81634	-17%	1200000	790823	66%



# AMENITIES

## MONTHLY MANAGEMENT ACCOUNTS - JULY 2022

	Actual July £	Budget July £	Var £	Var %	Actual YTD £	Budget YTD £	Var £	Var %	Annual Budget £	Amount Left £	Left %
<b>Amenities - General</b>											
<i>Expenditure:</i>											
Wages & Salaries	18979	18491	488	3%	71560	73888	-2328	-3%	221887	150327	68%
Ers NI	1884	1757	127	7%	7117	7020	97	1%	21080	13963	66%
Ers Pension	3744	3735	9	0%	14441	14925	-484	-3%	44821	30380	68%
Skip Hire	225	583	-358	-61%	1800	2331	-531	-23%	7000	5200	74%
Tree Work	947	1500	-553	-37%	5974	5994	-20	0%	18000	12026	67%
Tree Planting	0	417	-417	-100%	0	1665	-1665	-100%	5000	5000	100%
Signs	0	333	-333	-100%	25	1332	-1307	-98%	4000	3975	0%
Vehicle Maintenance	243	1458	-1215	-83%	2274	5828	-3557	-61%	17500	15229	87%
Fuel & Oil	210	1083	-873	-81%	4633	4329	304	7%	13000	8367	64%
Contract Hire Van	2683	2500	183	7%	11273	9990	1283	13%	30000	18727	62%
Safety Equip/Covid signs	2880	833	2047	246%	3974	3330	644	19%	10000	6026	60%
Hand Tools	0	62	-62	-100%	989	250	739	296%	750	239	32%
Dog Fouling	0	125	-125	-100%	811	500	312	62%	1500	689	46%
Environmental Schemes	19	0	19	379	0	379	0	379	0	379	0%
Statutory Testing	2050	583	1467	251%	5615	2331	3284	141%	7000	1385	20%
Service Level Agreements	35	417	-382	-92%	841	1665	-824	-49%	5000	4159	83%
<b>Sub-Total</b>	<b>33899</b>	<b>33878</b>	<b>21</b>	<b>0%</b>	<b>131703</b>	<b>135377</b>	<b>-3674</b>	<b>-3%</b>	<b>406538</b>	<b>274835</b>	<b>68%</b>
<i>Income:</i>											
Grants/Income received (Barton Common £30k)	0	0	0	0%	29722	567	29155	0%	1700	28022	0%
<b>Sub-Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>29722</b>	<b>567</b>	<b>29155</b>	<b>0%</b>	<b>1700</b>	<b>28022</b>	<b>0%</b>
<b>SUB-TOTAL</b>	<b>33899</b>	<b>33878</b>	<b>21</b>	<b>0%</b>	<b>101981</b>	<b>134811</b>	<b>-32830</b>	<b>-24%</b>	<b>404838</b>	<b>302857</b>	<b>75%</b>
Ashley Sports	-100	864	-964	-112%	2548	3456	-908	-26%	10370	7822	75%
Rec (including skatepark)	481	1565	-1084	-69%	2496	6259	-3763	-60%	18778	16282	87%
Fawcetts	2573	1486	1087	73%	14365	5943	20308	342%	17832	32197	181%
Moore Close	0	-57	57	0%	370	-226	596	0%	679	-1049	154%
Fernhill Lane	-1003	853	-1856	-0%	-4916	3411	-8327	-244%	10234	15150	148%
Allotments	-2	92	-94	-102%	-2	367	-369	-101%	1100	1102	100%
Donated Seats	112	42	70	169%	299	167	132	79%	500	201	40%
Open Spaces	6409	4396	2013	46%	39933	17583	22350	127%	52754	12821	24%
Flowerbed sponsorship	0	-353	353	-1.00	-500	-1412	912	-65%	-4235	-3735	88%
Bus Shelter advertising	0	-250	250	-1.00	0	-1000	1000	-100%	-3000	-3000	100%
Plant a Tree Income	0	-167	167	-100%	-200	-667	467	-70%	-2000	-1800	90%
HLS income	0	-500	500	-100%	0	-2000	2000	-100%	-6000	-6000	100%
Street Trading Income	-1135	-1146	11	-1%	-3835	-4583	748	-16%	-13750	-9915	72%
Playgrounds (incl. Rec)	625	250	375	150%	680	1000	-320	-32%	3000	2320	77%
Cap Ex	1638	1500	138		128517	128500	17	0%	150000	21483	14%
<b>SUB-TOTAL</b>	<b>9598</b>	<b>8575</b>	<b>1023</b>	<b>12%</b>	<b>151025</b>	<b>156799</b>	<b>-5774</b>	<b>-4%</b>	<b>234904</b>	<b>83879</b>	<b>36%</b>
<b>AMENITIES</b>	<b>43497</b>	<b>42453</b>	<b>1044</b>	<b>2%</b>	<b>253008</b>	<b>291609</b>	<b>-38603</b>	<b>-13%</b>	<b>639742</b>	<b>386736</b>	<b>60%</b>

# FINANCE AND GENERAL

F&GP	Actual Budget				Actual Budget				Annual Amount		
	July	July	Var	Var	YTD	YTD	Var	Var	Budget	Left	Left
<b>General Expenditure</b>											
Wages & Salaries	16762	17989	-1227	-7%	69740	71949	-2209	-3%	215869	146129	68%
Ers NI	1659	1938	-279	-14%	6668	7752	-1084	-14%	23257	16589	71%
Ers Pension	3547	3455	92	3%	13839	13817	22	0%	41456	27617	67%
Staff Expenses	58	125	-67	-54%	828	500	328	66%	1500	672	45%
Staff Training	165	417	-252	-60%	165	1667	-1502	-90%	5000	4835	97%
Telephone & Fax	600	542	58	11%	2215	2166	49	2%	6500	4285	66%
Postage	0	167	-167	-100%	0	667	-667	-99%	2000	1991	100%
Stationery	144	208	-64	-31%	701	833	-132	-16%	2500	1799	72%
Advertising	101	417	-316	-76%	1068	1667	-599	-36%	5000	3932	79%
Subscriptions	0	167	-167	-100%	1672	667	1005	151%	2000	328	16%
Photocopier	0	167	-167	-100%	409	667	-258	-39%	2000	1591	80%
Events Expenditure	1197	1000	197	20%	6166	3000	3166	106%	3000	-3166	-106%
Neighbourhood Planning	800	167	633	380%	800	667	133	20%	2000	1200	60%
Youth Co-ordination	1743	2629	-886	-34%	5685	10516	-4831	-46%	31550	25865	82%
Communications+Media	750	1762	-1012	-57%	3869	7049	-3180	-45%	21150	17281	82%
Town Development	0	776	-776	-100%	0	3100	-3100	-100%	9300	9300	100%
Professional Fees	2210	4354	-2144	-49%	14353	17415	-3062	-18%	52250	37897	73%
Bank Charges	76	167	-91	-54%	615	667	-52	-8%	2000	1385	69%
Insurance	0	0	0	0%	15433	16000	-567	-4%	16000	567	4%
CAB	0	417	-417	0%	0	1667	-1667	-100%	5000	5000	100%
Election Expenses	0	417	-417	-100%	0	1667	-1667	-100%	5000	5000	100%
Mayoral Allowance	0	125	-125	-100%	941	500	441	88%	1500	559	37%
Twinning	0	83	-83	-100%	0	333	-333	-100%	1000	1000	100%
Members Allowances	1320	1500	-180	-12%	5282	5999	-717	-12%	18000	12718	71%
Members Training	0	167	-167	-100%	0	667	-667	-100%	2000	2000	100%
Civic Entertainment	0	83	-83	-100%	95	333	-238	-71%	1000	905	91%
Grant Aid	500	417	83	-100%	1020	1667	-647	-39%	5000	3980	80%
CANGO	450	500	-50	-10%	1730	2000	-270	-13%	6000	4270	0%
Youth Grant Aid	5150	1250	3900	0%	5150	5000	151	0%	15000	9850	66%
<b>Sub-Total</b>	<b>37232</b>	<b>41403</b>	<b>-4171</b>	<b>-10%</b>	<b>158453</b>	<b>180595</b>	<b>-22142</b>	<b>-12%</b>	<b>503832</b>	<b>345379</b>	<b>69%</b>
Welcome Back Fund pool	0	0	0	0%	5777	0	5777	0%	0	-5777	0%
Donations / Contributions	0	0	0	0%	5150	0	5150	0%	0	-5150	0%
Wayleave	0	0	0	0%	6	4	3	0%	14	8	0%
Interest Received	436	0	436	0%	760	0	760	0%	0	-760	0%
CANGO	0	333	-333	-100%	0	1333	-1333	-100%	4000	4000	0%
<b>Sub-Total</b>	<b>436</b>	<b>333</b>	<b>102.7</b>		<b>11693</b>	<b>1337</b>	<b>10356</b>		<b>4014</b>	<b>-7679</b>	<b>0%</b>
<b>SUB-TOTAL</b>	<b>36796</b>	<b>41069</b>	<b>-4273</b>	<b>0</b>	<b>146760</b>	<b>179258</b>	<b>-32498</b>	<b>-18%</b>	<b>499818</b>	<b>353058</b>	<b>71%</b>
Rent (Paid 2021-22)	0	0	0	0%	7540	2613	5027	0%	7540	0	0%
Rates	499	416	83	20%	2021	1663	358	22%	4990	2969	59%
Water	0	0	0	0%	0	17	-17	0%	50	50	100%
Electricity	0	0	0	0%	0	1167	-1167	0%	3500	3500	100%
Gas	0	0	0	0%	0	500	-500	0%	1500	1500	100%
General Maint (2021-22)	19	0	19	0%	19575	4036	15539	0%	12110	-7465	-62%
Equipment Maint	0	104	-104	-100%	0	417	-417	0%	1250	1250	100%
F&F	0	42	-42	-100%	0	167	-167	-100%	500	500	100%
Reserve/Town Hall Costs	0	0	0	0%	-25197	0	25197	0%	0	25197	
Christmas Lights	75	0	75	0%	5936	6833	-897	0%	20500	14664	71%
<b>SUB-TOTAL</b>	<b>593</b>	<b>562</b>	<b>31</b>	<b>0%</b>	<b>9875</b>	<b>17312</b>	<b>-7437</b>	<b>-43%</b>	<b>51940</b>	<b>42065</b>	<b>81%</b>
<i>Other Income/Expenditure</i>											
SLR	0	0	0	0%	2975	0	2975	0%	0	-2975	0%
IT Equipment	0	250	-250	0%	626	1000	-374	0%	3000	2374	79%
Transfer to reserves	0	0	0	0%	0	0	0	0%	0	0	
CCTV	0	2550	-2550	-100%	2564	1833	731	40%	5500	2936	53%
Misc Receipts	0	0	0	0%	1500	0	1500	0%	0	-1500	
Grants Received (Covid)	0	0	0	0%	-7929	0	7929	0%	0	7929	
<b>SUB-TOTAL</b>	<b>0</b>	<b>2800</b>	<b>-2800</b>	<b>-100%</b>	<b>-264</b>	<b>2833</b>	<b>-3097</b>	<b>-109%</b>	<b>8500</b>	<b>2335</b>	<b>27%</b>
<b>F&amp;GP TOTAL</b>	<b>37389</b>	<b>44431</b>	<b>-7042</b>	<b>-16%</b>	<b>156371</b>	<b>199402</b>	<b>-43031</b>	<b>-22%</b>	<b>560258</b>	<b>397458</b>	<b>71%</b>

## Youth Services Manager Report

September 2022

We had a successful Youth Music and Cultural Festival, which again was enjoyed by all ages. The summer activities went well for the small number that attended. We think the reduced numbers was mainly due to the increase heat one week and the rain and thunderstorm forecast the following week. The event in the New Milton Recreation ground was supported by the local table tennis club. They coached some of the young people present.

On the 24 August 2022, Dr Maret Dymond-Bassett and myself conducted a Mindfulness session with a group of 25 incoming Year 7s. This was extremely well received. Arnewood School kindly donated to the cost of the session. A six-week session on zoom is due to start on the 26 September 2022.

With the plan of my retirement from the role of Youth Services Manager at the end of November, I am working on suggested ways forward to enable Execs and council members to make decisions regarding a future post in Youth Services. I have offered to be available one day a week as a consultant for a year to help with the transition.

NEW MILTON COMMUNITY GARDEN  
NOTES OF MEETING – FRIDAY 2<sup>ND</sup> SEPTEMBER

PRESENT:

Geoff Blunden	Councillor – New Milton Town Council – Chair Amenities Committee
Graham Flexman	Town Clerk – New Milton Town Council
Mark Jeffries	Estates Manager – New Milton Town Council
Alan Watson	Chairman – New Milton Residents' Association
Julia Stamper	Vice Chair – New Milton Residents' Association – Community Garden

1. **Objective of Meeting:** The Meeting was called to clarify areas of uncertainty and potential misunderstandings surrounding the proposal for a Community Garden (CG) in New Milton and to clarify when work on the Community Garden can commence.
2. **Community Garden:**
  - a. In answer to concern raised by TC, AW confirmed that either the Residents' Association would amend its Constitution to encompass a Community Garden activity as an Affiliate, or the Community Garden itself would be constituted as an independent body. Any licence would be direct with that body.
  - b. The CG recognises the need for their own Public Liability and other insurances, but accepts the cover provided by the Standard Town Council Public Liability Insurance. The TC is responsible for insurance cover for the proposed Orchard.
3. **Licence from Town Council:** This will be drawn up by the TC Solicitors and a 10 Year Licence has been suggested. The CG has suggested a rolling licence with a 3 month notice period by either party.
  - a. The Licence will state responsibility for making good at the end of any licence period.
  - b. The Licence will confirm the extent of the Public Liability Insurance held by the TC.
4. **Timescales:**
  - a. The TC acknowledges that effective immediately any visits to the location of the CG for the purposes of measuring up or design activities are acceptable.
  - b. The TC is awaiting confirmation of the date for the removal of the Pine Trees and the commencement of work on the Moore Close buildings.
  - c. The CG Group will provide detailed revised layout plans of the CG by w/c 3<sup>rd</sup> October in time for the Amenities Meeting on the 17<sup>th</sup> October.
  - d. As soon as possible the TC will arrange for the site to be marked out to clearly identify the boundary of the CG. The CG currently suggests a very low form of hedging to identify and enclose the CG site.
  - e. Prior to the year end, TC will arrange for the extension of the Water Supply to the CG site at no charge to the CG Group.
  - f. The TC will plant the 15 heritage Orchard Trees in the upcoming planting season and maintain them. (TC to fund the purchase/planting of the trees).
  - g. An effective start date for the CG has been confirmed at the latest as 4<sup>th</sup> January 2023 (A day after the first Full Council Meeting in 2023).

From: Anne Pollard <anne@councilaudit.co.uk>  
Sent: 02 September 2022 14:37  
Subject: 2022-23 appointment of external auditors by SAAA

Dear Clerk

You will undoubtedly have received a letter / email from SAAA advising you of the external audit arrangements for 2022-23 and the subsequent four years.

We have received a few queries from clients as to whether or not we can advise of potential alternative providers. Should you / your Council be considering seeking an alternative provider to the SAAA appointee, I would advise that we are not in a position to offer such guidance or suggestions.

On balance and weighing up the cost of physically seeking an alternative to the SAAA appointed provider, to say nothing of the probability that other such providers will undoubtedly seek higher fees than those agreed nationally, I would suggest that the Council is probably better to stay with the appointed provider. That said, it is obviously for the Council to determine.

Kind regards

*Stuart*

S J Pollard  
Director



Auditing Solutions Ltd, Company Number 04357952

Clackerbrook Farm, 46 The Common, Bromham, WILTSHIRE SN15 2JJ

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Graham Flexman

From: Comms - Hampshire ALC <comms@Hampshirealc.org.uk>  
Sent: 26 August 2022 12:24  
Subject: External Auditor Appointments

Dear Clerks

We wanted to draw your attention to an important email that was sent out earlier this month to all smaller authorities (those whose gross annual income or expenditure is less than £6.5 million). This email would have been sent to you by the Smaller Authorities' Audit Appointments (SAAA).

We would urge you to read this email and action it and, if you have not received it, you can read the notification here: [https://saaa.co.uk/comms/2022Opt-out\\_communication.pdf](https://saaa.co.uk/comms/2022Opt-out_communication.pdf)

In brief, the SAAA is responsible for appointing external auditors to all smaller authorities and the next round of 5-year appointments is about to take place. All smaller authorities must have an external auditor even if they declare themselves exempt as the certificate of exemption must still be submitted.

If your council wish to remain as part of the SAAA sector led appointment scheme then no further action by the council is required but all councils must be given the opportunity to opt out and appoint their own external auditor. This must be done by 28<sup>th</sup> October at the latest. Opting out and appointing your own external auditor is a significant decision and it is important the council understand the implications of doing this. They should carefully read the implications and advice contained in the email/notice sent to them by the SAAA or go to the website here: [www.saaa.co.uk](http://www.saaa.co.uk)

All smaller authorities should now action this by adding it to a council meeting agenda in September or October (i.e. before the cut off date of 28<sup>th</sup> October) and record the council's response in the minutes.

Kind regards

**Jane Ives**

Member Services Manager

**Hampshire Association of Local Councils**

Floor 2, Eastleigh House, Upper Market Street, Eastleigh, Hants, SO50 9YN  
t 02380 688061

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Registered in England - Company number: 6879309

## Graham Flexman

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**From:** admin@saaa.co.uk  
**Sent:** 16 August 2022 11:55  
**To:** Graham Flexman  
**Subject:** SAAA 2022 Opt-out Communication  
**Attachments:** PNG image

### Option to opt out of the SAAA central external auditor appointment arrangements

Dear Clerk/RFO/Chairman, New Milton Town Council,

Under the Local Audit (Smaller Authorities) Regulations 2015, SAAA is responsible for appointing external auditors to all applicable opted-in smaller authorities, for setting the terms of appointment for limited assurance reviews and for managing the contracts with the appointed audit firms. Smaller authorities are those whose gross annual income or expenditure is **less than £6.5 million**.

The next 5-year appointing period runs from 2022-23 until 2026-27 and SAAA has undertaken a procurement exercise to appoint auditors to each County area from 1 April 2022. Now that the submission deadline for the 2021-22 Annual Governance and Accountability Returns has passed, this is to advise you of the option to opt-out of the next round of 5-year audit appointments.

**All authorities require an appointed external auditor** even if the authority meets the criteria to qualify for exemption, as a Certificate of Exemption is required to be submitted to the external auditor and the auditor must be in place in case of objections from local electors

During the previous 5-year period all smaller authorities were 'opted-in' to the central procurement regime managed by SAAA - no authority decided to 'opt-out' and follow the various complex procedures required under statute to appoint their own external auditor. **If you wish to continue as part of the SAAA sector led auditor appointment regime then no action is required, you will remain part of central scheme.**

However, all authorities must be given the option to opt-out of the central procurement and appointment scheme and appoint their own external auditor for the next 5-year period, although the process is onerous for smaller authorities.

This communication is to advise that whilst all smaller authorities are opted into the central procurement of external auditors by default, any authorities who do not wish to be part of the SAAA arrangements must formally notify SAAA that they wish to opt out within **8 weeks** of this communication but no later than **28 October 2022**; this decision must be communicated to SAAA via e mail to [admin@saaa.co.uk](mailto:admin@saaa.co.uk).

If notification of your decision to opt out is not received within this 8-week period, then your authority will be regarded as opted-in for the next five-year period beginning on 1 April 2022 and ending on 31 March 2027.

#### Opting-out

Opting out is a significant decision which requires careful consideration; to assist authorities considering opting out further guidance has been developed to clarify what opting out means in practice. This detailed information can be found at [www.saaa.co.uk](http://www.saaa.co.uk)

An authority that wishes to opt out must formally reach and record that decision in a way that meets the requirements of its own governance framework, by convening a full council meeting or an extraordinary council meeting.

Key implications are:

- an opted-out authority regardless of size (including exempt authorities) **MUST** appoint an appropriate external auditor;
- the appointed auditor **must** be a registered auditor as defined by the Companies Act and a member of Institute of Chartered Accountants (England and Wales).
- an opted-out authority **must** convene an appropriate independent auditor panel which meets the requirements of the Local Audit and Accountability Act 2014 (LAAA). Detailed guidance on auditor panels is available in Schedule 4 of the LAAA Act and from CIPFA;
- an opted-out authority will need to develop its own specification for its external audit contract, will need to negotiate the price for this work on an individual basis and will need to manage the contract, including any disputes, and any independence issues that may arise;
- an opted-out authority must ensure full compliance with the relevant requirements of the Local Audit and Accountability Act and supporting Regulations;
- any opted-out authority that does not successfully appoint an appropriate external auditor in the correct manner and notify SAAA who their external auditor is by **30 November 2022** will have an external auditor appointed for it by the Secretary of State through SAAA. **This will result in additional costs of £300 which will have to be met by the authority.**

Regards,  
[admin@saaa.co.uk](mailto:admin@saaa.co.uk)



[www.saaa.co.uk](http://www.saaa.co.uk) • SAAA Ltd, 77 Mansell Street, London E1 8AN

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2 SEPTEMBER 2022

## BRIEFING ANALYSIS OF COUNCIL TAX LEVELS OF LOCAL PRECEPTING AUTHORITIES 2022/23

This briefing provides an analysis of council tax levels of local precepting Authorities 2022/3 published by the Department for Levelling Up, Housing and Communities. Figures shown are for 2022/2023, where relevant figures for previous years are in brackets.

### Local precepting bodies

There are 10,239 (10,239) local bodies which have the power to raise a precept (a small share of council tax) in England. This includes parish and town councils, charter trustees and the Inner and Middle Temple.

Of these, 8,859 or 86.52% (8,861 or 86.54%) are precepting parish and town councils and parish meetings and are referred to in this paper as precepting local councils.

The number of local councils by precept range is as follows:

Precept	2022/2023	2021/2022	2020/2021
≤£198*	1 (0)	1 (0)	1 (0)
≤£40**	1 (+1)	0 (0)	0 (0)
£0	1,362 (+2)	1,360 (+21)	1,339 (-17)
£1-24,999	5,511 (-95)	5,606 (-80)	5,686 (-113)
£25,000-£124,999	2,172(+30)	2,142 (+37)	2,105 (+84)
£125,000-£249,999	538 (+25)	513 (+13)	500 (+15)
£250,000-£999,999	553 (+24)	529 (+18)	511 (+26)
£1,000,000-£1,999,999	72 (+10)	62 (+4)	58 (+7)
£2,000,000-£2,999,999	8 (+3)	5 (0)	5 (0)
£3,000,000-£6,499,999	3 (0)	3 (0)	3 (+1)
£6,500,000 plus	0 (0)	0 (0)	0 (0)

\*Beesby with Saleby Parish Council (East Lindsey) is recorded as having a negative parish precept because the district council collects rental income from parish land on behalf of the parish and distributes this back to residents as a reduction on their council tax.

\*\*Fawley Parish Council (West Berkshire) is recorded as having a negative parish precept because the local council is distributing money back from a previous precept which had been increased for specific additional expenditure.

## Total precepts

The overall amount raised by all precepting bodies (local councils, charter trustees, temples and principal authorities) is £36.3 billion (£34.4 billion) an increase of £1.9 billion (£1.3 billion).

The overall amount raised by major precepting bodies (principal authorities) is £35.6 billion (£33.8 billion) an increase of £1.8 billion (£1.3 billion).

The overall amount raised by local precepting bodies (parish and town councils, charter trustees and temples) in England this year is £655,138,120 (£618,060,410) an increase of £37,077,710 or 5.99% (£21,697,937.50 or 3.51%). This is 1.8% (1.79%) of the total amount raised by all precepting bodies.

Of this £653,661,821 (£616,591,654) is raised by precepting local councils, an increase of £37,070,167 or 6.01% (£21,765,848 or 3.66%).

2,180 (2,191) or 24.61% (31.81%) of precepting local councils kept the 2022/23 precept the same as 2021/2.

568 (587) or 6.41% (6.62%) of precepting local councils reduced their precept.

Of the 6,109 (4,653) or 68.96% (52.51%) precepting local councils that increased their precept, 2,770 (2,446) or 45.42% (27.60%) increased it by less than £1,000.

The largest precept increase was made by Aylesbury Town Council (Buckinghamshire) which raised its precept from £1,315,266 to £1,874,951, taking its Band D tax rate from £69.45 to £100.00.

In 2021/2022 the largest precept increase was made by Daventry Town Council, (West Northamptonshire) which raised its precept from £598,823 to £1,291,879, taking its Band D tax rate from £69.21 to £150.70.

The twenty largest precepting local councils raised £46,565,517 (£44,209,927). This is 7.12% (7.15%) of the overall precept raised by all precepting local councils.

## Parish Precepts

Parish Name		Amount precepted on billing authority (£) (c)	2022-23 Tax base for precept purposes (d)	Band D council tax (£) (e)
1	Chippenham	3,606,289	12,855.4	280.53
2	Salisbury City Council	3,502,565	15,035.1	232.96
3	Weymouth	3,223,970	18,275.5	176.41
4	Falmouth	2,863,663	7,576.4	377.97
5	Central Swindon South	2,653,443	18,888.9	140.48
6	Weston super Mare	2,631,385	26,269.2	100.17
7	Dunstable	2,480,490	13,218.0	187.66
8	Leighton Linlade	2,424,254	14,759.0	164.26
9	Trowbridge	2,349,843	11,743.1	200.10
10	Truro	2,019,651	7,333.5	275.40
11	Banbury	2,017,911	16,200.4	124.56
12	Bracknell	1,940,167	20,528.0	94.51
13	Newquay	1,909,000	8,455.3	225.78
14	Aylesbury	1,874,951	18,749.5	100.00
15	Frome	1,870,628	8,963.6	208.69
16	Lowestoft	1,867,228	12,733.9	146.63
17	St. Neots	1,864,357	11,208.0	166.34
18	Sutton Coldfield	1,843,024	36,890.0	49.96
19	Witney	1,829,398	10,965.6	166.83
20	Northampton Town	1,793,300	36,763.5	48.78
21	Abingdon	1,755,659	12,384.5	141.76
22	Penzance	1,754,515	7,123.1	246.31
23	Great Aycliffe	1,746,869	6,848.9	255.06
24	Bicester	1,684,269	12,515.1	134.58
25	Dorchester	1,581,669	7,823.3	202.17
26	Shrewsbury	1,551,586	25,752.5	60.25
27	Yate	1,539,994	8,051.0	191.28
28	Bodmin	1,530,689	4,843.7	316.02
29	Crowborough	1,522,738	8,833.1	172.39
30	Daventry	1,467,404	8,668.3	169.28
31	Huntingdon	1,436,220	7,653.0	187.67
32	Biggleswade	1,424,171	7,869.0	180.99
33	Central Swindon North	1,418,349	9,849.3	144.01
34	Peterlee	1,401,425	4,597.7	304.81
35	Spennymoor	1,394,410	6,346.9	219.70
36	Stratton St Margaret	1,369,964	7,292.7	187.85
37	Littlehampton	1,366,037	10,200.0	133.93
38	Camborne	1,342,147	6,286.7	213.49
39	Blyth	1,331,803	10,229.7	130.19
40	Calne	1,331,656	6,177.4	215.57
41	Totton and Eling	1,329,660	9,440.7	140.84
42	Warminster	1,319,292	6,199.0	212.82
43	Harpenden	1,301,440	14,412.3	90.50
44	Sevenoaks	1,295,675	9,766.3	132.67

45	Hertford	1,278,571	12,175.7	105.01
46	Yeovil	1,273,440	8,930.8	142.59
47	Lewes	1,259,778	6,049.8	208.24
48	Cirencester	1,258,653	7,417.1	169.70
49	Ryde	1,258,270	8,205.7	153.34
50	Saltash	1,255,690	5,488.6	228.78
51	Hailsham	1,252,856	7,675.4	163.23
52	Didcot	1,241,562	10,499.4	118.25
53	Saffron Walden	1,233,629	6,865.1	179.70
54	Farnham	1,231,570	17,654.4	69.76
55	Woodley	1,225,628	10,857.8	112.88
56	Stowmarket	1,217,537	6,812.3	178.73
57	Westbury	1,209,722	5,342.1	226.45
58	Crewe Town Council	1,205,008	14,177.0	85.00
59	New Milton	1,186,500	10,624.7	111.67
60	Newbury	1,180,623	13,264.9	89.00
61	Seaham	1,175,856	4,675.0	251.52
62	Rushden	1,172,924	9,948.0	117.91
63	Malvern	1,150,909	10,876.4	105.82
64	Fleet	1,145,840	10,676.1	107.33
65	Haverhill	1,139,918	7,671.1	148.60
66	Ware	1,139,355	7,562.0	150.67
67	Bishop's Stortford	1,132,985	16,494.2	68.69
68	Houghton Regis	1,119,236	6,061.0	184.66
69	West Bletchley	1,114,522	6,919.3	161.07
70	Barnstaple	1,106,387	7,000.8	158.04
71	Devizes	1,101,013	5,890.4	186.92
72	Corsham	1,093,192	4,962.2	220.30
73	Newton Abböt	1,082,000	8,527.1	126.89
74	East Grinstead	1,063,750	11,519.5	92.34
75	Newark	1,054,540	8,972.1	117.54
76	Seaford	1,044,965	9,406.7	111.09
77	Goole	1,042,500	5,272.8	197.71
78	Redruth	1,027,921	4,411.7	233.00
79	Dereham	1,021,907	5,748.6	177.77
80	Royal Wootton Bassett	1,021,005	4,713.4	216.62
81	Cramlington	1,019,000	8,750.2	116.46
82	Wokingham	1,014,210	16,712.9	60.68
83	Chesham	1,011,100	8,175.5	123.67

The following local councils raised a precept of between £2,000,000 and £2,999,999: Falmouth Town Council (Cornwall); Weston Super Mare (North Somerset); Central Swindon South (Swindon); Dunstable (Central Bedfordshire); Leighton Linlade Town Council (Central Bedfordshire).

In 2021/2022 the following local councils raised a precept of between £2,000,000 and £2,999,999: Falmouth Town Council (Cornwall); Weston Super Mare (North Somerset); Central Swindon South (Swindon); Dunstable (Central Bedfordshire); Leighton Linlade Town Council (Central Bedfordshire).

The following local councils raised a precept of between £3,000,000 and £6,499,999: Chippenham Town Council (Wiltshire) Weymouth Town Council (Dorset); Salisbury City Council (Wiltshire).

In 2021/2022 the following local councils raised a precept of between £3,000,000 and £6,499,999: Chippenham Town Council (Wiltshire) Weymouth Town Council (Dorset); Salisbury City Council (Wiltshire).

There are 83 local councils which currently (in 2022/2023) raise a precept of over £1,000,000.

### **New and disbanded parishes**

In 2022/2023, 2 (12) new local councils were created, including: Wickford Town Council (Basildon) and Wynyard Parish Council (Hartlepool). Collectively they raise a precept of £315,987 (£3,120,151.60).

Of these, 2 (7) were in previously unparished areas including: Wickford Town Council (Basildon) and Wynyard Parish Council (Hartlepool). Collectively they raise a precept of £315,987 (£3,010,961.80).

In 2022/2023, 2 (8) local councils were disbanded: Bardon Parish Council (North West Leicestershire) and Fawcett Forest Parish Meeting (South Lakeland). Collectively this resulted in a reduction of £0 (£71,351) in the precept collected by local councils as both local councils were non precepting.

### **Band D**

The average Band D council tax for all precepting local councils is £77.21 (£74.35) an increase of £2.86 or 3.85% (£1.65 or 2.98%).

The average Band D council tax for all local councils, including those that don't levy a precept, is £76.26 (£73.55), an increase of £2.71 or 3.68% (£1.93 or 2.69%).

The average Band D council tax for all local bodies (local councils, charter trustees and temples) that raise a precept is £74.81 (£71.86) an increase of £2.95 or 4.1% (£1.97 or 2.8%).

The average Band D council tax for all local bodies (local councils, charter trustees and temples) that have the power to raise a precept (including non precepting local councils) is £73.25 (£70.68), an increase of £2.57 or 3.63% (£1.87 or 2.72%).

The largest Band D increase was made by Kingsbrook Parish Council, Buckinghamshire (Thurlaston Parish Council, Rugby) which raised its Band D council tax rate by £195.80 (£101.07) or 468.20% (269.38%) from £41.82 to £237.62 (£37.52 to £138.59). This was due to the council taking over management of parks and green spaces, costs associated with management of a sports pavilion and capital costs for equipment.

The overall profile of Band D changes is set out below:

Band D Change	Number of councils 2022/2023	Number of councils 2021/2022	Number of councils 2020/2021
< 0%*	2,632 (+406)	2,226 (+158)	2,108
0%	509 (-365)	874 (+368)	506
<1%	797 (-253)	1,050 (+307)	743
1.0 - 1.9%	676 (-278)	954 (+158)	796
2.0 - 2.9%	680 (-106)	786 (+9)	795
3.0 - 3.9%	574 (+29)	545 (-29)	574
4.0 - 9.9%	1,632 (+279)	1,353 (-312)	1,665
10% - 19.9%	681 (+100)	581 (-341)	922
20% - 49.9%	483 (+124)	359 (-182)	541
50% plus	176 (+67)	109 (-78)	187

\*Of the 2,632 (2,226) precepting local councils that reduced their Band D, 2,499 or 94.95% (1,812 or 81.40%) saw their tax base\* increase.

\*The tax base is the number of Band D equivalent dwellings in a local authority area.

Looking at the 2,972 (2,402) precepting local councils that increased their Band D tax rate by more than 3%, the Band D tax rate varied from £0.73 to £316.02 (£0.57 to £371.17).

Band D Tax Rate Increase (£)	Number of councils 2022/2023	Number of councils 2021/2022	Number of councils 2020/2021
£0.01 - £4.99	4,273 (-426)	4,699 (-7)	4,706 (-24)
£5.00 - £9.99	788 (+155)	633 (-245)	878 (+31)
£10.00 - £14.99	294 (+101)	193 (-131)	324 (+0)
£15.00 - £24.99	194 (+52)	142 (-79)	221 (+47)
£25.00+	106 (+13)	93 (-41)	134 (+25)

Of the 3,493 (2,412) precepting local councils that increased their Band D tax rate by more than 3%, 92 (90) increased the Band D tax rate by more than £25.

The top five financial increases are as below:

Local council	Band D Tax Rate 2022/23 (£)	Band D Tax Rate Increase (£)	Band D Tax Rate Increase (%)
Kingsbrook Parish Council (Buckinghamshire)	£237.62	£195.80	468.20%
Bulwick Parish Council (North Northamptonshire)	£182.93	£155.69	571.54%
Cotcliffe Parish Council (Hambleton)	£151.43	£137.07	954.53%
Crosby Parish Council (Hambleton)	£151.43	£137.07	954.53%
Thornton le Beans Parish Council (Hambleton)	£151.43	£137.07	954.53%

The table below shows those local councils with a Band D of £150 or more which had a double-digit Band D percentage increase in 2022/23: (from highest to lowest band D +10+%)

Local council	Band D Tax Rate 2022/23	£ Increase	% Increase
Bodmin Town Council (Cornwall)	£316.02	£41.64	15.18%
Bishops Castle Town Council (Shropshire)	£249.58	£28.11	12.69%
Penzance Town Council (Cornwall)	£246.31	£34.63	16.36%
Kingsbrook Parish Council (Buckinghamshire)	£237.62	£195.80	468.20%
Redruth Town Council (Cornwall)	£233.00	£33.77	16.95%
Salisbury City Council (Wiltshire)	£232.96	£24.96	12.00%
Westbury Town Council (Wiltshire)	£226.45	£48.26	27.08%
West Haddon Parish Council (West Northamptonshire)	£221.50	£26.38	13.52%
Wells City Council (Mendip)	£212.29	£60.70	40.04%
Blackwell Parish Council (Bolsover)	£202.04	£80.06	65.64%
Trowbridge Town Council (Wiltshire)	£200.10	£32.65	19.50%
Shepton Mallet Town Council (Mendip)	£198.76	£18.29	10.13%
Wotton-under-Edge Town Council (Stroud)	£198.71	£41.52	26.41%
Maiden Bradley with Yarnfield Parish Council (Wiltshire)	£197.95	£20.01	11.25%



Spaldington Parish Council (East Riding of Yorkshire)	£195.37	£52.10	36.37%
Wigton Town Council (Allerdale)	£193.31	£23.10	13.57%
Wincanton Town Council (South Somerset)	£183.06	£32.12	21.28%
Bulwick Parish Council (North Northamptonshire)	£182.93	£155.69	571.54%
Stotfold Town Council (Central Bedfordshire)	£178.93	£22.31	14.25%
Bletchley and Fenny Stratford Town Council (Milton Keynes)	£176.69	£31.69	21.85%
Edenbridge Town Council (Sevenoaks)	£171.84	£15.62	10.00%
St Ives Town Council (Cornwall)	£169.74	£22.07	14.94%
Cirencester Town Council (Cotswold)	£169.70	£25.81	17.94%
Daventry Town Council (West Northamptonshire)	£169.28	£18.58	12.33%
Cinderford Town Council (Forest of Dean)	£168.15	£16.22	10.68%
Barnstaple Town Council (North Devon)	£158.04	£22.99	17.02%
Croft Parish Council (Blaby)	£155.05	£39.79	34.52%
Old Bosolver Town Council (Bosolver)	£154.39	£23.37	17.84%
Belvoir Parish Council (Melton)	£153.29	£45.65	42.41%
Street Parish Council (Mendip)	£152.86	£29.06	23.47%

Botesdale Parish Council (Mid Suffolk)	£152.33	£21.01	16.00%
Cotcliffe Parish Council (Hambleton)	£151.43	£137.07	954.53%
Crosby Parish Council (Hambleton)	£151.43	£137.07	954.53%
Thornton le Beans Parish Council (Hambleton)	£151.43	£137.07	954.53%
St. Stephen in Brannel Parish Council (Cornwall)	£151.05	£25.92	20.71%
Keswick Town Council (Allerdale)	£150.99	£17.01	12.70%

Of the 36 local councils included in the table above, 17 are in areas with a unitary authority and 19 in areas with a two-tier principal authority.

### Increase by the county association

The table below shows the average percentage precept increase and average percentage Band D increase by county association area:

County	Average precept increase from 2021/2022 to 2022/2023 (%)	Average Band D increase from 2021/2022 to 2022/2023(%)	Average precept increase from 2020/2021 to 2021/2022(%)	Average Band D increase from 2020/2021 to 2021/22(%)
Avon	+6.64%	+4.88%	+4.24%	+3.60%
Bedfordshire	+4.45%	+1.85%	+3.72%	+3.42%
Berkshire	+4.29%	+3.32%	+4.63%	+4.06%
Buckinghamshire and Milton Keynes	+8.93%	+6.26%	+3.12%	+3.68%
Cambridgeshire and Peterborough	+7.20%	+5.50%	+10.21%	+10.02%
Cheshire	+4.80%	+2.81%	+3.61%	+3.41%

Cleveland	+9.19%	+9.47%	+0.98%	-0.85%
Cornwall	+4.86%	+1.39%	+3.38%	+4.54%
County Durham	+2.76%	+1.18%	+2.09%	+1.76%
Cumbria	+6.36%	+5.99%	+2.65%	+2.84%
Derbyshire	+7.80%	+6.21%	+8.80%	+8.16%
Devon	+7.08%	+5.34%	+4.90%	+5.29%
Dorset	+3.69%	+2.79%	+2.48%	+2.97%
East Sussex	+6.66%	+5.92%	+3.71%	+3.67%
ERNLLCA	+4.81%	+2.60%	+2.53%	+3.43%
Essex	+7.05%	+5.22%	+2.77%	+2.68%
Gloucestershire	+6.66%	+5.52%	+4.60%	+3.95%
Hampshire	+5.49%	+4.03%	+3.82%	+3.41%
Herefordshire	+2.13%	+1.22%	+3.17%	+3.44%
Hertfordshire	+5.57%	+4.20%	+4.26%	+4.35%
Isle of Wight	+5.27%	+3.93%	+1.58%	+2.35%
Kent	+6.44%	+3.72%	+2.86%	+3.74%
Lancashire and Merseyside	+5.20%	+3.50%	+3.50%	+3.28%
Leicestershire and Rutland	4.61%	+3.51%	+6.97%	+8.01%
Lincolnshire	+5.11%	+3.81%	+7.17%	+7.24%
Norfolk	+7.61%	+6.63%	+3.58%	+3.08%
Northamptonshire	+8.40%	+7.78%	+6.21%	+7.15%
Northumberland	+10.34%	+9.42%	+1.66%	+1.87%
Nottinghamshire	+6.06%	+4.31%	+3.43%	+2.60%
Oxfordshire	+8.03%	+5.31%	+3.83%	+2.57%
Shropshire	+4.05%	+2.73%	+3.56%	+3.16%

Somerset	+7.33%	+6.75%	+3.65%	+3.82%
Staffordshire	+5.59%	+4.02%	+2.61%	+2.33%
Suffolk	+6.76%	+4.81%	+3.93%	+4.23%
Surrey	+5.59%	+3.00%	+5.14%	+4.86%
Warwickshire and West Midlands	+4.34%	+2.17%	+6.07%	+5.89%
West Sussex	+3.15%	+1.62%	+3.14%	+3.04%
Wiltshire	+9.27%	+8.32%	+3.32%	+4.03%
Worcestershire	+3.84%	+2.53%	+3.16%	+3.27%
Yorkshire	+10.11%	+8.31%	+4.17%	+3.70%

Should you require any further information, please do not hesitate to contact Jessica Lancod-Frost, policy officer, on 020 7290 0319 or via email at [jessica.lancod-frost@nalc.gov.uk](mailto:jessica.lancod-frost@nalc.gov.uk).

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**Graham Flexman**

Appendix 8

**From:** Comms - Hampshire ALC <comms@Hampshirealc.org.uk>  
**Sent:** 01 September 2022 15:35  
**To:** Comms - Hampshire ALC  
**Subject:** HALC AGM 2022 - Special Motion Item  
**Attachments:** Summary of Changes for AGM .pdf; New Articles AGM.pdf  
**Importance:** High

Dear Member Councils,

This year's Hampshire ALC AGM agenda will include a special motion to amend the company's articles of association. A number of proposed changes are being recommended to ensure the articles reflect the changing needs of the business and in line with current business legislation.

Attached is a document providing a full summary of the changes being proposed, along with a draft copy of the new articles recommended for adoption.

Hampshire ALC kindly request your council review these documents in order to be fully informed when partaking in the voting process. Each member council has one vote, and as per current articles, the meeting requires a quorum of one fifth of member councils in attendance for the meeting to take place, therefore we encourage as many member councils attend as possible.

This year's AGM, followed by the Annual Conference, will be held on Thursday 20<sup>th</sup> October 2022, at the Doubletree Hilton, Chilworth.

It is important that member councils fully understand the issues in relation to this. Therefore, if you would like any further information or clarification please email us at [comms@hampshirealc.org.uk](mailto:comms@hampshirealc.org.uk). We have also asked the district association chairmen to discuss this issue at the district association meetings they may be holding prior to our AGM.

Kind Regards,  
Amy

**Amy Taylor**  
Operations Manager

**Hampshire Association of Local Councils**

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Hampshire Association of Local Councils Limited | Registered Office - as listed above | Registered in England - Company number: 6879309



# Hampshire Association of Local Councils

President: Professor John Denham FRSA

Chief Executive: Dawn Hamblet MSc, FICPD

## Summary of changes proposed in the new Articles of Association ("New Articles") of Hampshire Association of Local Councils Limited (the "Company")

### Overview

Hampshire ALC is a member owned not for profit limited company and exists to provide support, guidance and a collective voice for Parish and Town Councils and Parish meetings. Although we are a not for profit organisation, we are still a registered limited company and so covered by the Companies Act. We are therefore required to have Articles of Association. These are the governing document of our Limited Company (in a similar way to the standing orders within a parish council) and they must reflect the requirements of the companies Act.

The articles currently in use at Hampshire ALC are the same ones that were adopted when the Limited Company was set up 13 years ago. These do not fully reflect recent changes in legislation or in the way organisations now operate in terms of electronic payments etc. and therefore need to be updated. In order to do this, we commissioned a specialist in company law solicitor to draft recommended amendments that will bring practices up to date and futureproof any more changes.

These have been fully debated by the Chairmen of the District Associations (DAs) in their capacity as Directors of the Limited Company. However, they do need to be voted on by the membership at the AGM being held on 20<sup>th</sup> October 2022. We have outlined below a summary of the key changes, so that member councils can be familiar with them prior to the AGM.

*Explanations are noted in italics*

### Key Changes

#### 1. Membership

Membership is now divided into Four classes:

- Full Members (pay Hampshire fees and chose to also pay NALC affiliation fees)
- Hampshire Members (pay Hampshire affiliation fees only)
- Non-Hampshire Members (located outside of Hampshire and pay Hampshire affiliation fees only)
- Associate Members (typically individuals, such as Internal Auditors, or Interim Clerks)

All Members, with the exception Associate Members, can attend and vote at general meetings. Associate Members have the right to attend general meetings, but cannot vote on shareholder resolutions.

The Company proposes to update its byelaws to impose further restrictions on which members can vote on specific matters. At this stage, the following restrictions are proposed:

- Both Full and Hampshire Members can each propose the appointment of a non-executive director to the board to represent the district that their Council operates within. For the avoidance of doubt, Non-Hampshire Members and Associate Members cannot individually propose non-executive directors in this manner.
- If a resolution relates to an issue geographically centred on Hampshire then only the Full Members and Hampshire Members shall be entitled to vote on that resolution.

Under the existing Articles, membership would automatically terminate if a member did not pay their annual membership fee. This has been amended in the New Articles so that members who have not paid their fees by 31 July each year are not automatically removed as members but instead cannot vote on shareholder resolutions, or access any Hampshire ALC services until their membership fees are paid in full.

The power of the directors to remove members, where it is determined to be in the best interests of the Company remains, however this now requires a simple majority (>50%) to vote in favour, rather than a two-thirds majority under the existing Articles.

## **2. Directorship**

The New Articles reduce the minimum number of directors from seven to three. The maximum number of directors has been increased from nine to ten. *Whilst it is always the intention of Hampshire ALC to have a director from each DA, Hampshire ALC were advised that the current articles were too restrictive and were a risk to the operation of the company going forward.*

Non-executive directors serve for a term of four years. They may be reappointed by the other directors for a further term of four years. A non-executive director can serve for more than eight consecutive years only if it would be in the best interests of the Company. The absolute maximum total term for which a non-executive director can serve is twelve years.

The byelaws will state that a non-executive director appointed following a proposal from a Full or a Hampshire Member can be removed by that Member council by giving the Company notice, or upon the Company determining that the director is no longer an employee or officer of the Member council who proposed their appointment. *This is to ensure the DA retain influence over the director appointed to represent them.*

## **Quorum**

The quorum for general meetings of the Company has been reduced from 20% to 10% of the total membership that are eligible to vote. *This has been changed to be in line with other similar organisations and also to ensure the AGMs remain viable as it has often been challenging to achieve 20% attendance. This futureproofs allowance of hybrid meetings, requiring the quorum to be physically present in the room, those over and above may attend remotely.*

The quorum for board meetings has been changed from one-third of the total board to three eligible directors. This complements the minimum number of directors being reduced from seven to three.

## **3. Virtual and hybrid general meetings**

The New Articles include wording which will allow virtual general meetings as well as 'hybrid' virtual meetings (where there is a physical meeting, but people can also connect digitally).

The solicitors have therefore recommended the wording so if the law is changed to allow fully virtual meetings in the future the wording of the New Articles would allow the Company to transition to virtual meetings without needing to make further amendments to the Articles.

