

Sep	Payee	Description	Gross
1	NFDC	NNDR (6 of 10) sports ground and premises	£419.00
	NFDC	NNDR (6 of 10) offices and premises	£499.00
	Lombard	Vehicle leasing x 3 - BC21 NLU/BW21 NYH/BV71 ZJZ	£1,477.62
4	MTST Group Ltd	Ashley Project Youth facility - 3rd stage payment as agreed	£41,900.00
6	Vodafone/EE	Work mobiles and Ipad (August 2023)	£476.05
8	Lush Signs	New bench plaques (paid for by residents) x 5	£216.00
	Manor Grounds Maintenance	General works site wide (18 days @ £100 per day)	£2,160.00
	Tom Morrissey	General works site wide (9 days @ £150 per day)	£1,350.00
	New Forest Stationers	Various stationery supplies for Town Hall use - June 2023	£146.94
11	Enchanted Earth	Additional/replacement fairy doors for Ballard Trail	£134.45
12	Societe Generale	Kubota monthly contract hire	£303.40
14	Worldpay	Subscription fees September 2023	£11.94
15	1st Response Training	Provision of 2 qualified first aiders for Youth Festival	£200.00
	A & T	Advertising Dementia allotment/Afternoon of Music	£292.80
	Allotment holder	Allotment deposit refund	£50.00
	All Clear Pest Control	For the regular placing and monitoring of rodent baits at Fawcetts Field	£65.00
	Anchor Pipework Ltd	Essential repairs to the changing rooms ventilation at Ashley Sports Pavilion - HVAC System	£1,760.68
	AquaCare	Monthly water hygiene monitoring at Ashley and Fernhill Sports Grounds	£441.65
	Bournemouth Water	Water supplied to trough at Ballard Water Meadow Feb 23 - Aug 23	£15.59
	Jack Busby	2 hour boot camp at Youth Festival 9 September 2023	£230.00
	Cango	Bus service coordination - final payment	£490.00
	Chatfield's Gdn Serv	Monthly weeding/dead heading floral displays	£600.00
	C'Church Gdn Mach	Repairs to Kubota Flail HF21 BZM	£192.00
	DCK Accounting	Monthly provision of accounts - August 2023	£804.60
	DCK Payroll	Monthly provision of payroll services - August 2023	£160.08
	Eden Springs	Monthly water cooler rental - September 2023	£29.76
	Edmat Gas Services	Replace pressure vessel at the outdoor Bowls Club flagged up in statutory inspection/Replace flush handle at Fernhill Pavillion	£603.47
	Elliott Builders	Ashley project additional soakaway works for relocated rainwater discharge existing pavillion - additional work	£1,699.03
	Empire Indust Doors	Indoor Bowls/ASBOC CAPEX works - fire door upgrades	£15,661.00
	Grapevine	Replacement tablet for Town Clerk @ £262.80 incl VAT (minus credit of £144)	£188.80
	Gristwood & Toms	Completed tree works - August 2023	£1,865.77
	A Harris & Co Solicitors	Professional charges in connection with the Friendly Dog Club lease	£360.00
	HCC	Pension contributions	£10,270.08
	HMRC	Tax and NIC - August 2023	£10,087.11
	Juice	Design and artwork - New Milton Youth poster	£90.00
	Loaders Garage	Machinery fuel	£167.71
		Carried Forward	£95,419.53

		Balance Brought Forward	£95,419.53
	Natasha Beatty	To provide 2 x cookery courses September 2023	£1,600.00
	NFDC	Annual fee in respect of premises licence War Memorial at the Recreation Ground	£70.00
	Nizza's Faces	2 hours face painting at Youth Festival	£90.00
	NMSB	Ashley project (Section 106) Park improvements/footway construction/car park works/general waste disposal site wide/new bench bases Barton on Sea	£2,652.02
	NMSB Concrete	Ashley Project footpath work (Section 106)	£852.40
	Npower	Electricity supplied to ASBOC/Mallard Court/Spencer Rd Sth/Grd floor sports pavilion/Moore Close	£609.23
	PDP Architecture	Ashley project - RIBA stage 4 planning discharge work, building and CDM regulation work (Section 106)	£6,180.00
	Pauline Jones Florist	3 red roses for Memorial clock - 23 August 2023	£10.50
	Play Inspection Co.	Annual outdoor play area inspections at the MUGA, Ashley, Doe Copse, Long Meadow and the Recreation Ground - statutory	£435.00
	Rejuvenate	Provision of monthly managed/telephone services and IT support	£742.63
	Scottish and Southern Energy	Christmas lighting supply charges for Christmas 2022-23	£448.64
	Screwfix	Ballard volunteer safety boots/football net repairs Fawcetts Field	£94.89
	Source for Business	Water supplied at Upper, Middle, Lower Ashley/Becton Lane allotments/Barton Common/Indoor Bowls club Feb - August 2023	£1,293.37
	Travis Perkins	Barton Common fence repair/Ashley project new facility storm drainage/new utility services/lighting duct piping/water supply materials/plate compactor hire	£1,814.14
	Turfleet Hire	John Deere tractor and front loader hire	£864.00
	Unison	Subs taken from staff member	£14.00
	Vita Play	Playground Inspections - Doe Copse/Ashley/Recreation Ground/Long Meadow - in June and July 2023	£702.24
	Waste Mgt Facilities	Mixed municipal waste - Ashley Sports ground	£127.08
	Wessex Sound	Provide PA system and engineer for Afternoon of Music - 3 September 2023	£960.00
19	Worldpay	Transaction/miscellaneous charges -August 2023	£74.51
20	Citation	Monthly health and safety support services	£301.93
22	The Fairy Garden	Replacement fairy doors for Ballard Wood trail	£122.91
22	Tom Morrissey	General works site wide - 10 days @ £150 per day	£1,500.00
29	A & T	Advertisement of Youth Festival/Plant a Tree/conservation grazing	£807.00
	Atech Electrical	To provide energy efficient lighting and hand driers at Indoor Bowls Club/Floodlight cable diversion to re-route away from new build at New Milton RC - environmental project	£7,557.20
	Bravo Benefits	Childcare voucher deducted from staff member	£260.50
		Carried Forward	£125,603.72

		Balance Brought Forward	£125,603.72
29	C'Church Gdn Mach	Repairs to John Deere tractor 4066R/Kubota ride-on mower/additional charger and batteries for cordless equipment/ cordless blower repairs	£845.63
	Gary Prince Public	Advertisement of Plant a Tree in 3 publications	£216.00
	HAGS SMP Ltd	Supply replacement swing seat at Ashley Play Park due to vandalism	£84.00
	John Shutler	Ash dieback works - 3 and 6 month priority works/ Brook Ave/Fernhill Lane/1 year works	£15,763.32
	John Shutler	Tree works at various locations	£1,656.00
	LITE Ltd	69 load tests including Structural Engineers report	£2,559.60
	L Kitcher Fencing	Extend Fawcetts compound fencing to extend yard/Recreation Ground - re-instate fencing Whitefield Road boundary/replacement post at entrance to Fawcetts Field - CAPEX	£5,220.00
	Lions NM	Grant aid as approved by F & GP Committee 18/9/23	£500.00
	S M Lockyer	Carry out external works around car park and pavilion area - Ashley project external works (as per quote)	£18,387.28
	Lush Signs	Bench plaques x 4	£192.00
	Manor Grounds Maint	General works site wide	£1,210.00
	Martin Pilley Serv	Top up engine oil & replacement bulbs Peugeot Boxer/MOT Nissan Rapid EV	£140.26
	Mole Country Stores	Open space supplies	£268.02
	NMSB	Sand for pitch repair - Ashley RC	£48.43
	NPower	Electricity supplied to Moore Close & Fawcetts Field/Mallard Court/Spencer Rd South/Ashley Sports Pavillion/Talking Newspaper and ASBOC - 1 to 31 Aug 23	£702.74
	Oakhaven Hospice	Donation in memory of Cllr Dr Charles Baker	£30.00
	Screwfix	Supplies re Fawcetts/Ashley cleaning	£119.55
	Sitesafety	Barton Common height barrier replacement (existing badly damaged)	£4,184.40
	Source for Business	Water charges for Lymington Rd allotments - March - Sept 2023	£129.85
	Travis Perkins	Plate compactor hire for Ashley paving repairs/bulk bags for open space arisings/combination lock for tennis courts	£99.22
	Vita Play Ltd	Ashley project - infill between gabion cages and kerbline/Table tennis surfacing at the Recreation Ground (part funded by the Table Tennis Group) Surface repair at Doe Copse Play Area (Caused by ASB)/MUGA net repairs (damaged caused by ASB)/playground inspections and maintenance during August 2023	£13,436.71
	WI - NM Sands	Provision of refreshments to band members during the Sunday Afernoons of Music 2023	£55.00
	Wessex Sound	Replacement mixer amplifier for Town Hall meeting use	£400.80
		Total	£191,852.53

SUMMARY

Appendix 2

MONTHLY MANAGEMENT ACCOUNTS - SEPTEMBER 2023

	Actual Sep £	Budget Sep £	Var £	Var %	Actual YTD £	Budget YTD £	Var £	Var %	Annual Budget £	Amount Left £	Left %
AMENITIES	63149	63693	-544	-1%	374926	346152	28774	8%	674304	299378	44%
F&GP	35708	41418	-5710	-14%	283065	310796	-27731	-9%	605587	322522	53%
TOTAL	98857	105111	-6254	-6%	657991	656948	1043	0%	1279891	621900	49%

AMENITIES

MONTHLY MANAGEMENT ACCOUNTS - SEPTEMBER 2023

	Actual Sep £	Budget Sep £	Var £	Var %	Actual YTD £	Budget YTD £	Var £	Var %	Annual Budget £	Amount Left £	Left %
Amenities - General											
Expenditure:											
Wages & Salaries	19399	19698	-199	-1%	114884	117586	-2702	-2%	235171	120287	51%
Ers NI	1917	1960	-43	-2%	11254	11759	-505	-4%	23517	12263	52%
Ers Pension	4109	4194	-85	-2%	24264	25164	-900	-4%	50327	26063	52%
Skip Hire	0	500	-500	-100%	2060	3000	-940	-31%	6000	3940	66%
Tree Work	14516	9000	5516	61%	35555	18000	17555	98%	18000	-17555	-98%
Tree Planting	0	458	-458	-100%	1795	2750	-955	-35%	5500	3705	67%
Signs	0	367	-367	-100%	0	2200	-2200	-100%	4400	4400	0%
Vehicle Maintenance	983	1604	-621	-39%	7552	9625	-2073	-22%	19250	11698	61%
Fuel & Oil	29	1192	-1163	-98%	7584	7150	434	6%	14300	6716	47%
Contract Hire van	2901	2500	401	16%	17758	15000	2758	18%	30000	12242	41%
Safety Equip/Covid signs	106	833	-727	-87%	1117	5000	-3883	-78%	10000	8883	89%
Hand Tools	0	62	-62	-100%	121	375	-254	-68%	750	629	84%
Dog Fouling	0	137	-137	-100%	885	825	60	7%	1650	765	46%
Environmental Schemes	4962	1167	3795	325%	4962	7000	-2038	-29%	14000	9038	65%
Service Level Agreement	0	417	-417	-100%	1295	2500	-1205	-48%	5000	3705	74%
Statutory Testing	1285	583	702	120%	6431	3500	2931	84%	7000	569	8%
Sub-Total	50207	44572	5635	13%	237517	231433	6085	3%	444865	207348	47%
Insurance claim	0	156	-156	0%	2909	938	1972	0%	1875	-1034	0%
Sub-Total	0	156	-156	0%	2909	938	1972	0%	1875	-1034	0%
SUB-TOTAL	50207	44416	5791	13%	234608	230495	4113	2%	442990	208382	47%
Ashley Sports	2830	634	2196	346%	11150	3804	7347	193%	7607	-3543	-47%
Rec (Including skatepark)	2222	254	1968		3306	1523	1783	117%	3046	-260	-9%
Fawcetts	2170	577	1593	276%	4741	3462	1280	37%	6923	2182	32%
Moore Close	-1766	-263	-1503	0%	-3915	-1576	-2339	0%	-3152	763	-24%
Farnhill Lane	800	269	531	0%	-6934	1617	-8551		3234	10168	314%
Allotments	110	225	-115	0%	-843	1353	-2196	-162%	2706	3549	131%
Donated Seats	352	96	256	0%	-1897	575	-2472	-430%	1150	3047	265%
Open Spaces £5k plants)	10568	7233	3335	46%	77250	43400	33850	78%	86800	9550	11%
Flowerbed sponsorship	0	-375	375	-1.00	0	-2250	2250	-100%	-4600	-4500	100%
Bus Shelter advertising	0	-250	250	-1.00	0	-1500	1500	-100%	-3000	-3000	100%
Plant a Tree income	0	-208	208	-100%	-1435	-1250	-185	15%	-2500	-1065	43%
HLS Income	0	-667	667	-100%	0	-4000	4000	-100%	-8000	-8000	100%
Street Trading Income	-620	-1000	380	-38%	-4130	-6000	1870	-31%	-12000	-7870	66%
Playgrounds Table Tennis	1180	250	930	372%	7027	1500	5527	368%	3000	-4027	
Ashley Project - CapEx	29539	0	29539		134615	0	134615	0%			0%
Green Routes	3945	0	3945		5391	0	5391	0%			0%
Land Purchase Gore Rd		0	0		102588	0	102588	0%			0%
Transfer from Reserves		0	0		-38830	0	-38830	0%			0%
Pergola & Groundworks	6612	0	6612		37436	0	37436	0%			0%
Transfer from CIL		0	0		-17753	0	-17753	0%			0%
Bus Shelters		1250	-1250		23247	7500	15747	0%	15000	0	0%
Transfer to CIL		0	0		-13093	0	-13093	0%			0%
Vehicles & Equipment		0	0		397	0	397	0%			0%
Transfer from Reserves	-45000	0	-45000		-178000	0	-178000				0%
Other Cap Ex Projects		11250	-11250	0	0	67500	-67500	0%	135000	135000	100%
SUB-TOTAL	12942	19277	-6335	-33%	140318	115657	24661	21%	231314	90996	39%
AMENITIES	63149	63693	-544	-1%	374926	346152	28774	8%	674304	299378	44%

FINANCE AND GENERAL

F&GP General Expenditure	Actual Budget				Actual Budget				Annual Amount		
	Sep	Sep	Var	Var	YTD	YTD	Var	Var	Budget	Left	Left
Wages & Salaries	17836	18614	-778	-4%	107060	111686	-4626	-4%	223371	116311	52%
Ers NI	1698	1861	-165	-9%	10112	11169	-1057	-9%	22337	12225	55%
Ers Pension	3817	4207	-390	-9%	22643	25244	-2601	-10%	50488	27845	55%
Staff Expenses	15	125	-110	-88%	87	750	-663	-88%	1500	1413	94%
Staff Training	0	417	-417	-100%	369	2500	-2131	-85%	5000	4631	93%
Telephone	687	583	84	14%	3469	3500	-31	-1%	7000	3531	50%
Postage	214	108	106	98%	908	650	258	40%	1300	392	30%
Stationery	198	183	15	8%	2434	1100	1334	121%	2200	-234	-11%
Advertising	967	417	550	132%	1513	2500	-987	-39%	5000	3487	70%
Subs + Pubs	384	158	226	143%	1976	950	1026	108%	1900	-76	-4%
Photocopier	0	140	-140	-100%	481	838	-357	-43%	1675	1194	71%
Events Expenditure	1107	750	357	48%	18509	4500	14009	311%	9000	-9509	####
Neighbourhood Planning	0	167	-167	-100%	0	1000	-1000	-100%	2000	2000	100%
Youth Co-ordination	1452	2629	-1177	-45%	15762	16775	-13	0%	31550	15788	50%
Communications+Media	1500	1762	-262	-15%	3695	10575	-6880	-65%	21150	17455	83%
Town Development	0	750	-750	-100%	0	4500	-4500	-100%	9000	9000	100%
Professional Fees	3722	5150	-1428	-28%	17517	30900	-13383	-43%	61800	44283	72%
Bank Charges	238	208	30	14%	1082	1250	-168	-15%	2500	1438	58%
Insurance	0	0	0	0%	15508	16000	-492	-3%	16000	492	3%
CAB	0	417	-417	0%	0	2500	-2500	-100%	5000	5000	100%
Election Expenses	0	833	-833	-100%	0	5000	-5000	-100%	10000	10000	100%
Mayoral Allowance	0	125	-125	-100%	0	750	-750	-100%	1500	1500	100%
Twinning	0	83	-83	-100%	59	500	-441	-88%	1000	941	94%
Members Allowances	0	0	0	0%	5898	9000	-3102	-34%	18000	12102	67%
Members Training	0	167	-167	-100%	534	1000	-466	-47%	2000	1466	73%
Civic Entertainment	0	83	-83	-100%	929	500	429	86%	1000	71	7%
Grant Aid	500	0	500	0%	1750	2500	-750	-30%	5000	3250	65%
Events Budget	0	0	0	0%	2500	3000	-500	-17%	6000	3500	58%
CANGO	0	500	-500	-100%	2228	3000	-772	-26%	6000	3772	0%
Youth Grant Aid	0	0	0	0%	3600	7500	-3900	0%	15000	11400	76%
T/f to Reserves	0	0	0	0%	0	0	0	0%	0	0	0%
Sub-Total	34313	40439	-6126	-15%	240603	280636	-40033	-14%	545271	304668	56%
Events Income		0	0	0%	542	0	542	0%	0	-542	0%
Donations /Contributions	40	0	40	0%	1860	0	1860	0%	0	-1860	0%
Wayleave	5	0	5	0%	85	5	80	0%	14	-71	0%
Interest Received	2323	0	2323	0%	12260	0	12260	0%	0	-12260	0%
CANGO		333	-333	0%	0	2000	-2000	-100%	4000	4000	0%
Sub-Total	2368	333	2035	0%	14747	2005	12742	0%	4014	-10733	0%
SUB-TOTAL	31945	40106	-8161	-20%	225856	278831	-52775	-19%	541257	315401	58%
Rent - Town Hall 22/23	499	0	499	0%	7540	3770	3770	0%	7540	0	0%
Rates		416	-416	-100%	3019	2495	524	21%	4990	1971	39%
Water		0	0	0%	0	25	-25	0%	50	50	100%
Electricity		0	0	0%	0	1750	-1750	0%	3600	3600	100%
Gas		0	0	0%	0	750	-750	0%	1500	1500	100%
Town Hall costs 22/23		0	0	0%	30614	6500	24114	0%	13000	-17614	
Equipment Maint	71	104	-33	-32%	0	825	-825	0%	1250	1250	100%
F&F	334	42	292	702%	334	250	84	34%	500	166	33%
Reserve Town Hall cost		0	0	0%	0	0	0	0%	0	0	
Christmas Lights	2073	0	2073	0%	10792	11500	-708	0%	23000	12208	53%
SUB-TOTAL	2977	562	2415	0%	52299	27665	24634	89%	55330	3031	5%
SLR	0	0	0	0%	0	0	0	0%	0	0	0%
IT Equipment	0	250	-250	0%	0	1500	-1500	0%	3000	3000	100%
Defib	786	0	786	0%	2346	0	2346	0%	0	-2346	
CCTV	0	500	-500	0%	2564	3000	-436	-15%	6000	3436	57%
Misc Receipts	0	0	0	0%	0	0	0	0%	0	0	
Grants Received	0	0	0	0%	0	0	0	0%	0	0	
SUB-TOTAL	786	750	36	0%	4910	4500	410	9%	9000	4090	45%
F&GP TOTAL	35708	41418	-5710	-14%	283065	310796	-27731	-9%	605587	322522	53%

Youth Services Coordinator Report

October F&GP



Outdoor Education

We are working with New Milton Community Garden, and Woodlander Coppice to get a scheme in place for students from Arnewood and Eaglewood schools to facilitate some outdoor learning for some students. This will allow the students to experience vocational skills, build their confidence and social skills, and put together their own portfolio of what they have done. This will be piloted over the next few months.

ASBOC

ASBOC will continue until February 2024, after which the drop in youth club will be managed by New Milton Youth Trust (subject to finer details being agreed). The current staff will stay on, and a smooth transition will mean there will be no disruption to the young people who attend the drop-in sessions.

Story Quest

New Milton Youth Trust have been working hard setting up the Story Quest at Ballard. The launch is on Monday 23rd October. The Story Quest is a lovely project that will bring families together and help children with their literacy skills.

Youth Council

Once the new building is in place, we will be re-forming a youth council to support our young people to have their voices heard. We have already heard some great ideas from them!

Ashley Youth Club

As the building is nearing completion, we are starting to look at internal layout and putting together plans for how the building can best be utilised. Local young people have been giving their views on what they would like to see happening, what activities and clubs they would like to see happening and what facilities they feel would benefit our youth.

Tae Kwon Do Club

We are collaborating with a local Olympic level coach to put together a club for local young people. Costs will be kept to a minimum to allow young people to come along if they can't afford the suggested donation. We are keen to allow opportunities for all our young people regardless of background and financial circumstances.

Volunteer Recruitment

We are now set up to do our own DBS checks. We have a few volunteers coming through recruitment, almost ready for training so we can utilise their skills within youth services throughout the town.



Minutes of the meeting of the Amenities Committee of New Milton Town Council held on Monday 16 October 2023 at 6.30pm at the Town Hall, Ashley Road, New Milton, BH25 6AS.

Chairman: G R Blunden
 Vice-Chairman: M Craze
 Councillors: p B Murrow
 p J Baker A O' Sullivan
 D Rice-Mundy p V Schooling
 p D Hawkins

In attendance:

Councillors: J Adams

Officers: G Flexman - Town Clerk
 M Jeffries – Estates & Facilities Manager
 J Bean – Committee and Civic Administrator
 J Hayward – Communications and Community Engagement Officer

60. CORRESPONDENCE

An email from Brian Byrne in relation to CCTV addressed to the Town Clerk and Mayor. The email asked if the Town wishes to proceed with camera installations in the town. And based on the contributions of £734 pa per camera what would be the maximum number? The Town Clerk confirmed they had advised two additional cameras be deployed at Ashley Recreation Ground. Following further discussion and a vote, it was

RECOMMENDED: That further CCTV cameras be installed in the town, as required.

65. SHARED PROSPERITY FUND

The Town Clerk referred to Appendix 1 an email from Patricia Salami, Interim Programme Manager at NFDC advising that the District Council has allocated £15K as part of its Levelling Up fund from Govt. to New Milton.

The Town Clerk then referred to the other document at Appendix 1 the proposal prepared by the Estates Manager for the regeneration of Ashley Parade and the surrounding area the total cost would be £30K and this would be made up of the £15K from the Levelling up Fund and £15K of CIL monies.

The Estates Manager said that there may be some legal issues as 90% of the forecourt is privately owned, but it will be a worthwhile project which the Council has been keen to implement for a while now. Cllr V Schooling thanked the Estates Manager for his report and was very happy that plans are afoot to bring Ashley Parade back into the fold after so many years of neglect. Following a vote, it was

RECOMMENDED:

That the regeneration of Ashley Parade in the sum of £30k overall should be endorsed by F&GP and referred to the next Town Council meeting for approval.



Citizens Advice New Forest
Lymington Town Hall
Avenue Road
Lymington
SO41 9ZG

www.citizensadvicenewforest.org.uk
twitter.com/cabnewforest

New Milton Town Council

October 2023

Dear *Graham*

As the new Chief Officer here at Citizens Advice New Forest, I want to start by thanking you for your continued support of our service. Without the help of New Milton Town Council, we would not be able to provide the broad, knowledgeable service we give to communities across the New Forest.

Every day the team at Citizens Advice New Forest speak to people living in the forest who are struggling with the cost of living. Through our free, impartial and independent advice we are able to support them to find the help that they need. Over the last year we have seen a huge demand on our service. We have supported over 5,500 people with nearly 20,000 issues, delivering a financial outcome of £1.2 million for people living here in the New Forest.

All our five offices are open for face to face appointments and drop ins, as well as our New Forest dedicated advice line and email service, and continue to run an increasing number of projects targeted on specific areas and groups across the New Forest. In the New Milton wards of Barton, Becton, Fernhill and Milton we have helped 714 clients with 2,565 issues. We attended the food larders at Ashley Baptist Church on Tuesdays and the Nedderman Centre in New Milton on Wednesdays and supported the local foodbanks. We also have an office in New Milton Town Centre to accommodate drop ins and face to face appointments and a digital champion is available each Friday at New Milton Library. We are striving to ensure that anyone who needs our help in the New Forest can get our support.

We are committed to working with our voluntary sector partners in the New Forest. As a member of the Cost of Living Steering Group we are looking at practical solutions to alleviate the pressure that the cost of living crisis is having on households. We recognise that through partnership working we can bring about significant change to make a real difference to those people who are struggling at the moment.

Here at Citizens Advice New Forest, we are very fortunate to have the support of a team of volunteers who give up their time to help people living here in the New Forest. However, the increase in demand for our services and rising costs continue to put pressure on our service. We are grateful for the financial support that you have given us in recent years and would like to call on that generosity again, by considering a financial contribution to

Citizens Advice New Forest. We can assure you that any donation you make will go to help local people here in the New Forest.

If you require further information or would like to arrange to meet a member of the Citizens Advice New Forest team, please email Janine Buchner: meetings.sec@newforest.cabnet.org.uk.


For your information attached are the following:

- Key Data on New Milton Wards

We are always available for any of your residents in your community to offer well researched, knowledge, support and advice.

Thank you for your consideration.

Yours sincerely



Neill Young
Chief Officer
Citizens Advice New Forest

Key Statistics

Fernhill

01/04/2022 31/03/2023



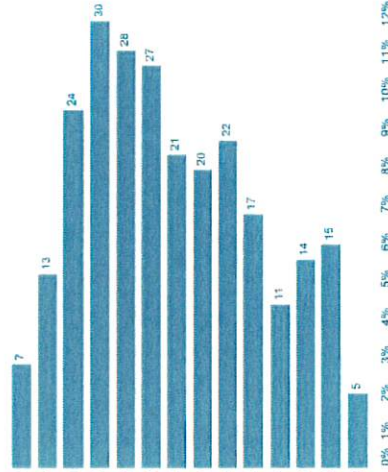
Summary

Clients	257
Quick client contacts	972
Issues	1,683
Activities	341
Cases	
Outcomes	
Income gain	£25,236
Re-imbursements, services, loans	£2,397
Debts written off	£11,575
Repayments rescheduled	£125
Other	£435

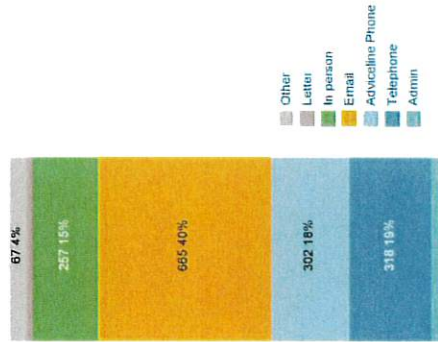
Issues

Issues	Issues	Clients
Benefits & tax credits	101	59
Benefits Universal Credit	36	22
Charitable Support & Food Ban...	218	71
Consumer goods & services	32	15
Debt	142	31
Employment	38	16
Financial services & capability	12	12
Health & community care	22	13
Housing	52	34
Immigration & asylum	10	7
Legal	16	15
Other	11	10
Relationships & family	58	33
Tax	8	7
Travel & transport	4	4
Utilities & communications	212	91
Grand Total	972	

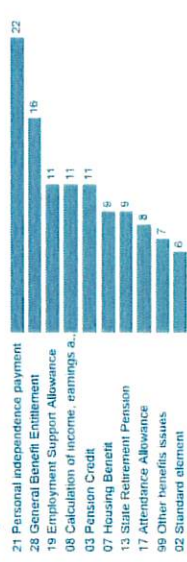
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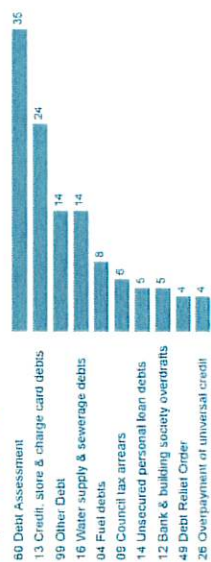
Channel



Top benefit issues



Top debt issues



Gender



Disability / Long-term health



Ethnicity



Key Statistics

Barton

01/04/2022 - 31/03/2023



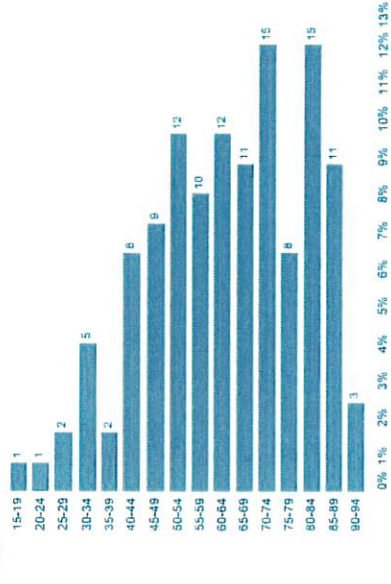
Summary

Clients	126
Quick client contacts	
Issues	373
Activities	514
Cases	150
Outcomes	
Income gain	£12,842
Re-imbursements, services, loans	£30
Repayments rescheduled	£600
Other	£57,678

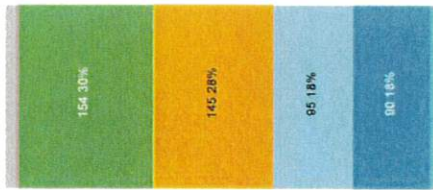
Issues

Issues	Clients
Benefits & tax credits	39
Benefits Universal Credit	7
Charitable Support & Food Ban...	14
Consumer goods & services	18
Debt	10
Education	1
Employment	6
Financial services & capability	9
Health & community care	10
Housing	20
Immigration & asylum	3
Legal	10
Other	4
Relationships & family	8
Tax	4
Travel & transport	2
Utilities & communications	48
Grand Total	373

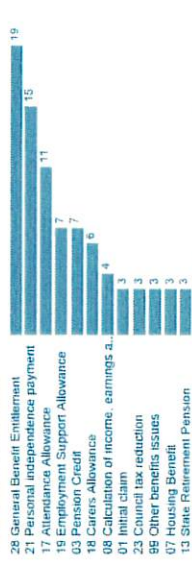
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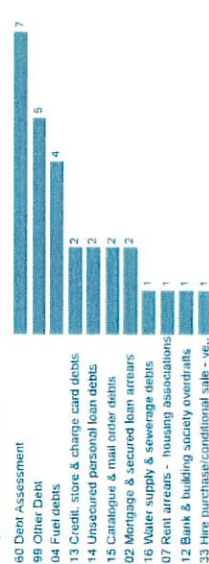
Channel



Top benefit issues



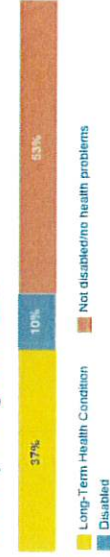
Top debt issues



Gender



Disability / Long-term health



Ethnicity



Key Statistics

Bashey

01/04/2022 - 30/03/2023

Citizens Advice

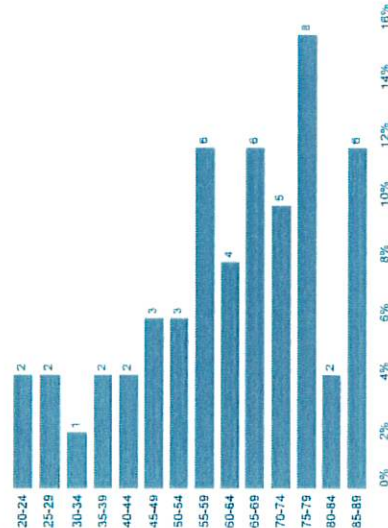
Summary

Clients	52
Quick client contacts	157
Issues	183
Activities	59
Cases	
Outcomes	
Income gain	£12,745
Re-imbursements, services, loans	£0
Other	£0

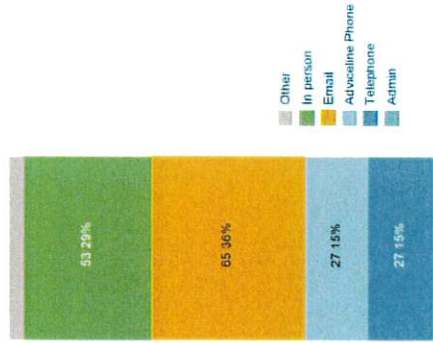
Issues

Issues	Clients
Benefits & tax credits	14
Benefits Universal Credit	4
Charitable Support & Food Ban.	7
Consumer goods & services	9
Debt	3
Education	1
Employment	4
Financial services & capability	2
Health & community care	2
Housing	7
Legal	4
Other	3
Relationships & family	6
Tax	4
Travel & transport	1
Utilities & communications	32
Grand Total	157

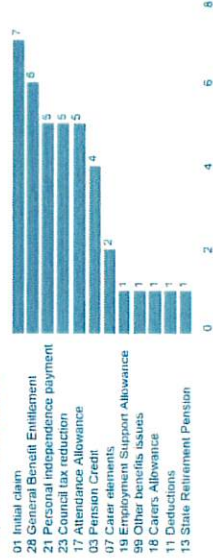
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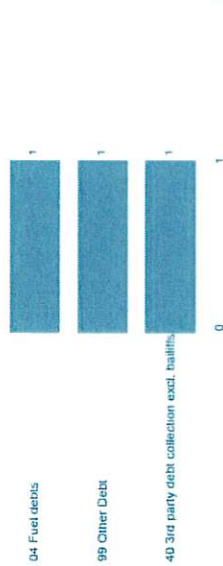
Channel



Top benefit issues



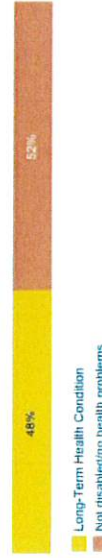
Top debt issues



Gender



Disability / Long-term health



Ethnicity



Key Statistics

Milton

01/04/2022 - 31/03/2023



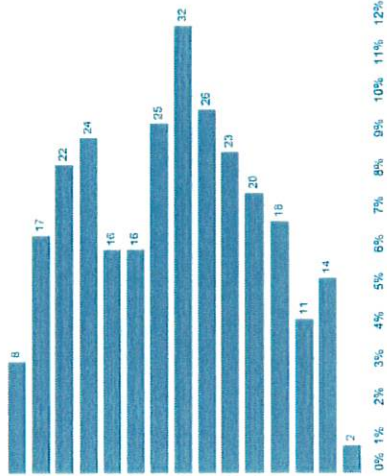
Summary

Clients	279
Quick client contacts	
Issues	1,063
Activities	1,566
Cases	383
Outcomes	
Income gain	£27,854
Re-embursements, services, loans	560
Debts written off	£29,312
Other	£550

Issues

Issues	Clients
Benefits & tax credits	65
Benefits Universal Credit	18
Charitable Support & Food Ban...	67
Consumer goods & services	32
Debt	34
Employment	45
Financial services & capability	13
GVA & Hate Crime	4
Health & community care	39
Housing	86
Immigration & asylum	4
Legal	20
Other	19
Relationships & family	13
Tax	71
Travel & Transport	11
Utilities & communications	10
Grand Total	201
	1,063

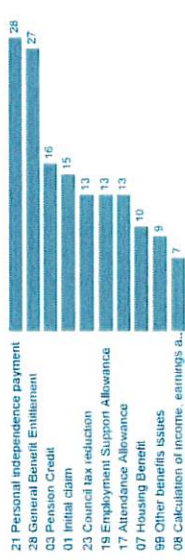
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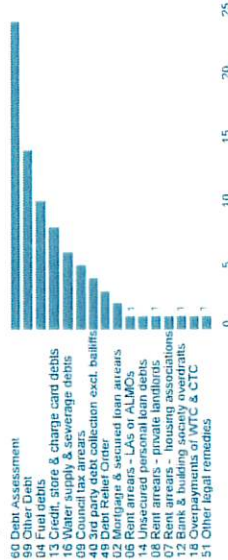
Channel



Top benefit issues



Top debt issues



Gender



Disability / Long-term health



Ethnicity



F&GP COMMITTEE AGENDA 30 OCTOBER 2023

Agenda Item 12 - Grant Aid Applications

Members are reminded that the general Grant Aid budget for this year is £5,000 (£1,250 already granted), plus £15,000 for Youth Grant Aid (already granted £3,600) and £5,000 for Community Events (already granted £3,000).

At the half year stage, that leaves £3,750 Grant Aid for distribution at this meeting.

a) Parkinson's UK New Forest Branch

The local Group, set up in 2009, exists to help and support all people in the local area who have been diagnosed with Parkinson's by providing them with as many opportunities as possible to live their lives in the community.

The project for the local branch next year is to continue with the recently started Newly Diagnosed Seminars and to add in more Seminars which cover the four stages of Parkinson's. They also need to purchase a printer and update software.

Parkinson's is the fastest growing neurological disorder in the world, and it is estimated that in the next 2 years about 80 people a year will be diagnosed with the disease in the New Forest area. There is currently no cure. Its debilitating and progressive. Main symptoms are tremor, slowness of thought & movement, muscle stiffness /rigidity. May also include balance problems, nerve pain, swallowing-speech-sleeping difficulties, depression, anxiety and dementia.

Receipts for the year ended 31 December 2022 amounted to £7k (£4k) while Payments totalled £8k (£4k) resulting in £1k surplus (2021 Nil) with total funds carried forward of £5k (£4k). Previous year's figures are shown in brackets. In line with Parkinson's UK guidelines, the local New Forest branch have no membership fees, relying instead on voluntary donations. The group seeks £500.

Authority under which the Council may contribute: **General Power Competence**.
Background papers: Covering letter and Formal Application as attached, Annual Financial Return Forms to 31 Dec 2022, AGM Minutes & Operating Framework.

Recommendation: £500 – Grant Aid Budget

b) New Forest Disability Information Service (NFDIS)

A registered charity, NFDIS provides specialised Disability Information to residents in the New Forest District with offices in New Milton.

Income for the year ended 31 March 2022 was £131k (£133k) while expenditure was £150k (£138k) resulting in a deficit of £19k (2021 deficit £5k) with total funds carried forward of £85k (£104k). Previous year's figures are shown in brackets.

NFDIS are seeking a grant of £500. The Council has previously granted them:

2003: £100 2004: £120 2006: £300 2007: £650 2008: £375 2009: £400
2010: £500 2011: £ 500 2012: £500 2013: £300 2014: £500 2015: £1,000
2016: £1,000 2017: £1,000 2018: £500 2019: £500 2021: £500 2022: £500

Authority under which the Council may contribute: **General Power Competence**.
Background papers: Covering letter / Formal Application attached, Annual Report & Financial Statements 31 March 2022, AGM Minutes & Governance Procedure.

Recommendation: £500 – Grant Aid Budget

c) Honeypot Children's Charity

Honeypot Children's Charity is the only charity in the UK that provides continuous support for young carers aged 5-12 and is local based at Blackfield in the New Forest. It supports over 1,000 such young carers including 18 from the BH25 area.

To support these young carers, Honeypot has 3 respite houses in England, Wales and now Scotland. These are at the heart of what they do, residential respite breaks are designed to give children a much-needed break from their caring duties and help them to create childhood memories that will last a lifetime. Young carers from the New Milton area visit Honeypot House in the New Forest every year for their 3 days/2 nights residential respite break. Each break costs £500 per child.

All the Honeypot bikes, go karts, trampolines, swings, swimming pool and zip wire are well used and enjoyed. The children explore the lake, go pond dipping and build dens. We bake cookies, do lots of other art & craft activities, play party games, eat popcorn during movie nights and even have some spontaneous trips to the beach, paddle in the sea and build sandcastles! For some children this is their first ever trip to a beach. Between their respite breaks, we take the children on memorable days out like a trip to the circus, pantomime or a tour of a football stadium and our young carers can zoom in when they feel the need for Honeypot support to our online activities including 2-hour online activity workshops during school holidays and online Afterschool Swarm sessions planned during the week.

They also put in place a Wellbeing fund to provide grants for young carers from a deprived background to buy life essential items to support them at home (like replacing a broken washing machine so they don't need to handwash clothes or buying school shoes/coat/backpack etc). Many of the children achieve grades below the national average and are bullied, so we run our SEAL (Social and Emotional Active Learning) breaks during the termtime weekdays, in conjunction with local primary schools, to build children's confidence, resilience, and self-belief.

Authority under which the Council may contribute - General Power of Competence.
Background papers: Application attached, Annual Report for 2022 and Constitution.
The Charity has £2m pa turnover. Its new third house in Scotland will support 1,000.

Recommendation: £1,000 - £500 Grant Aid Budget and £500 Youth Grant Aid

d) Helping Older People (HOPE) – Grant Aid budget

This local charity based was officially opened on 1 October 2013 with the aim of improving the quality of life for older people locally, helping them to retain their independence safely and with dignity. HOPE's mission is to promote and improve the wellbeing of older people, offering support, addressing the issues of isolation.

Income for the year ended 31 March 2022 was £93k (£132k) while expenditure was £123k (£103k) resulting in a deficit of £30k (2021 surplus £29k) with total funds carried forward of £42k. Previous year's figures are shown in brackets.

Information Advice Service to facilitate access to free support for older people.
Befriending Service whereby a Co-ordinator takes the time to assess people's interests & hobbies matching them with a suitable volunteer who befriends them.
The charity is seeking a grant towards a Christmas Party

NMTC supported this charity previously 2013: £750 2016: £1,000 & 2018: £500
Authority under which the Council may contribute: General Power of Competence
Background papers: Application attached, Financial Statements to 31 March 2022

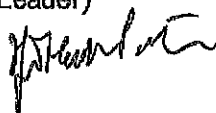
Recommendation: £500 – Grant Aid Budget

Appendix 6 a)

NEW MILTON TOWN COUNCIL

GRANT APPLICATION FORM

Please read the Council's Policy and Procedures for Awarding Grants before completing this form.
(You may use a continuation sheet if necessary)

Name of organisation making the application: Parkinson's UK New Forest Branch		
Name of person to whom correspondence should be addressed: Martin Hall-Patch Chairman	Address for correspondence: 51 Drapers Copse Dibden Southampton, Post Code: SO45 5TQ	
Payee for Grant Cheque: Parkinson's UK New Forest Branch	Daytime Tel: 07595 927 299	
Details of the organisation, ie what does it do? The Group exists to help & support all people in the local area who have been diagnosed with Parkinson's by providing them with as many opportunities as possible to live their lives in the community. See enclosed letter		Amount of Grant applied for: £500
What is the Grant for and who will benefit? (Give details of the project) Our project for next year is to continue with the recently started Newly Diagnosed Seminars and to add in more Seminars which cover the four stages of Parkinson's. We also need to purchase a Group printer and update the software on the Group laptop so that we can save money on design and printing costs for all the literature needed for these Seminars. See enclosed letter		
Have you applied to any other body for a grant towards this project? (If yes, please give details) We are looking at applying to other Local Councils and organisations as we are planning on continuing to hold these Seminars every year.		
How else do you raise income? (Give details of subscriptions, fund-raising, contributions "in kind" etc) In line with Parkinson's UK guidelines we have no membership fees - we rely completely on voluntary donations. We have raised some money this year on our annual tombola and we are also raising money through raffles at some of our meetings which will help with our running costs.		
What age groups do you cater for? 50+	Total Membership: 150	Are you a registered charity? If yes, please provide your number: We are part of Parkinson's UK: Charity No in England.2518197. Scotland: SC 037554
Signature of Responsible Adult: (Chairman, President, Leader)  Date: 09-10-2023	Bank Details Account Name: See enclosed letter Sort Code: 20-00-00 Account Number: 83732517	For Council use only

You must attach the following to your application:

Copy of: Last year's accounts, Minutes of your last AGM, current Constitution or Rules.

51 Drapers Cope
Dibden
Southampton
SO45 5TQ

12th October 2023

Mr G Flexman
Town Clerk
New Milton Town Council
Town Hall
2 Ashley Road
New Milton
Hants, BH25 6AS

Parkinson's UK New Forest Branch Support Group – Information for Grant Application

The following are points that might help you in regard to our enclosed grant application.

The people we aim to help and support have Parkinson's which is the fastest growing neurological disorder in the world – it is estimated that, in the next two years, about 80 people a year will be diagnosed with the disease in the New Forest area.

The three main symptoms of Parkinson's are tremor, slowness of thought and movement, and muscle stiffness/rigidity. Other symptoms are balance problems leading to falls and injury, nerve pain, swallowing/speech/sleeping difficulties, depression and anxiety and cognitive impairment/dementia

There is currently no cure for Parkinson's; it is a debilitating, progressive condition. It takes away a person's independence and causes heartache and distress not only for themselves but also for their families and friends.

Details of our Group and what it does - our Group was set up in 2009 in order to help and support people in the local area whose lives have been affected by Parkinson's. We aim to provide as many opportunities as we can for them to become part of a caring, friendly community that will help them on their Parkinson's journey.

- We meet on the third Thursday of each month where we usually have an interesting speaker followed by refreshments. Sometimes we have an after tea speaker from local organisations which will benefit our members or from research projects.
- Each new member is provided with a Welcome Pack. This contains a wealth of information on the Group, our activities, on living with Parkinson's, along with information on claiming benefits, blue badge parking, etc.
- We run a chair-based Parkinson's Exercise Class every Tuesday morning and some Thursday afternoons – these help with strengthening the body and aiding balance and mobility. It has been proven that regular exercise can slow the progression of Parkinson's.
- We have monthly coffee mornings, afternoon teas and other social events.
- We run a monthly 'Parkinson's Friendly' Cinema Club + Lunch. This gives those who would not be able to go to a large cinema complex anymore the chance to see a film in a setting that is disability accessible and all their needs are catered for.
- We publish a quarterly magazine called Parky News. This contains lots of information on up to date research projects, articles by members, jokes, photographs, etc.

What is the Grant for – We have a new major project underway which we need funding for.

In order to try to reach people who have been newly diagnosed with Parkinson's in our area we held two 'Newly Diagnosed' Seminars this year for those people to attend – one in June and the other in September. This is a very difficult time for them and their family and friends, as they have to come to terms with what is actually a life-changing condition and what it might mean for them. The Seminars helped to answer some of their questions and we hope that they felt that they were not alone in facing life with Parkinson's – their partners were also glad to hear that there was support for them too.

We were very grateful to our local Parkinson's Consultants and Parkinson's Nurses that attended and spoke at our Seminars. Their expertise and knowledge made all the difference to the quality of information and resources that were available. We plan to have representatives from other medical departments like Occupational Health and Physiotherapy attending our future Seminars. Local teachers of Exercise & Dance classes, the Coates Centre and more would also be asked to give talks on their activities that are available in the community.

From these seminars we were pleased to welcome quite a few new members to our Support Group - some have already come along to our monthly meetings and social activities.

Our plan now is to continue with these very worthwhile Newly Diagnosed Seminars every year and to add further Seminars to our programme for the four different stages of Parkinson's too - as the disease progresses there are more challenging difficulties to face and overcome and these Seminars would help and support people all the way through their journey with Parkinson's.

These seminars are entirely funded by the Group so we are seeking funding for the hire of a hall four or five times a year, the cost of professional speakers, the provision of refreshments, the printing of information and the purchase of any other information that would be useful - the anticipated cost would be £1800.00 per annum. As the need for these Seminars will be ongoing we intend to keep running them each year so there will be a continuous need for funding.

We also need to buy a Group printer and update the software on the Group laptop so that we can design and print our own literature for these seminars, thus saving on expensive printing costs.

Amount of grant applied for – £500. This amount would go some way towards funding our very important Seminars and the purchase of the equipment needed

Organisations already applied to – We applied to local organisations last year, including yourselves, but this is our first application for the Seminar project

How else do we raise income – In line with Parkinson's UK National Policy the Group has no membership fees – we rely completely on voluntary donations from our members, our own fundraising efforts and on any grants that we may be given. We have to take into account that Parkinson's is a long term condition which has financial consequences for our members as they will need mobility aids, carers, respite care or permanent care home placements. We have recently held a Tomboia Stall which raised £640.00 towards our running costs and have some other projects in mind for the future.

What age groups do you cater for – our members currently range from 50 plus – Parkinson's has no age limit.

Total Membership – we have about 150 members who are supported by their Carers, friends and family – we have had 50 new members join us in in the last twelve months. Although we cover the whole of the New Forest area a large percentage of them live in New Milton and the immediate surrounding area. We are happy for anyone who has Parkinson's to come along to our activities even if they don't become members of the Group – we are there for everyone.

Bank Details – the name of our account is long and doesn't fit in the space on the application form.

Account Name: PARKINSON'S DISEASE SOCIETY OF THE UNITED KINGDOM T/A
PARKINSONS UK THE NEW FOREST BRANCH

I enclose copies of our Welcome Leaflets that will give you more of an idea about the Group. If you need any further information please do not hesitate to contact me.

I look forward to hearing further from you in due course.

Yours sincerely

Martin Hall-Patch

Chairman

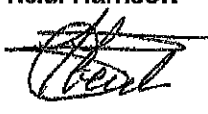
Appendix 6 b)

NEW MILTON TOWN COUNCIL

GRANT APPLICATION FORM

Please read the Council's Policy and Procedures for Awarding Grants before completing this form.
(You may use a continuation sheet if necessary)

Name of organisation making the application: New Forest Disability Information Service		
Name of person to whom correspondence should be addressed: Geraldine Spencer	Address for correspondence: 6 Osborne Road, New Milton. Post Code: BH25 6AD	
Payee for Grant Cheque: New Forest Disability Information Service	Daytime Tel: 01425 628 750	
Details of the organisation, ie what does it do? Disability advice, information and support for any disability, any age.		Amount of Grant applied for: £500
What is the Grant for and who will benefit? (Give details of the project) People of any age, living with disability and their families/carers. Please see attached letter and visit our website www.newforestdis.org.uk for more information.		
Have you applied to any other body for a grant towards this project? (If yes, please give details) We apply to parish and town councils.		
How else do you raise income? (Give details of subscriptions, fund-raising, contributions "in kind" etc) As well as applying for funding for specific projects, we retail new and lightly-used disability equipment and daily living aids, we operate a lottery, deliver talks and training for a fee, provide an LPA service for a minimum donation, offer a monthly-giving opportunity, host events (fabric and jigsaw sales for example) and have money raised by people participating in fund-raising events (sponsored walks etc.).		
What age groups do you cater for? Any age	Total Membership: 110 45 89	Are you a registered charity? If yes, please provide your number. 110 45 89

<p>Signature of Responsible Adult: (Chairman, President, Leader)</p> <p>Heidi Harrison – CEO</p>  <p>Date: 6th October 2023</p>	<p>Bank Details: Barclays</p> <p>Account Name: New Forest Disability Information Service</p> <p>Sort Code: 20 53 53</p> <p>Account Number: 1084 7836</p>	<p><i>For Council use only</i></p>
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You must attach the following to your application:

Copy of: Last year's accounts, Minutes of your last AGM, current Constitution or Rules.

New Forest Disability

New Milton Town Council
New Milton Town Hall
2 Ashley Road
New Milton
BH25 6AS

6th October 2023

Dear Councillors

NEW MILTON TOWN COUNCIL - ANNUAL COMMUNITY GRANTS 2023-2024

The last six months have seen big changes at New Forest Disability with a new Chief Executive, Dr Heidi Harrison. Heidi is committed to the charity's mission of empowering people living with disabilities in the New Forest, to enable them to lead active and fulfilling lives, integrated in society. To this end we have continued to seek new projects to respond to identified gaps in services, and to secure funding to continue our established services.

In the last six months we have:

1. Secured funding from Awards for All to establish a Carers' Hub at our New Milton office. We recognised that many of our clients have unpaid carers supporting them, and these, in turn, also need advice, information and support.
2. Increased our stock of mobility equipment and daily living aids and this income helps to support the charity, as well as helping to support someone's independence and increase or maintain their mobility.
3. Achieved Level 3 Disability Confident Leader accreditation.

Through National Lottery funding, we have been able to expand our service offer to disability-related benefits clients with support for the most vulnerable clients at Work Capability Assessments and Tribunal hearings.

Our Just Got Home and Independence Matters services support patients discharged out of Lymington hospital with the transition home, and in the following weeks, and includes applying for Disabled Facilities Grants for eligible clients. Through our links

Head Office 6 Osborne Road New Milton Hampshire BH25 6AD



helpline: 01425 628750 fax: 01425 638626
info@newforestdis.org.uk www.newforestdis.org.uk
Registered Charity no: 1104589 Registered Company no: 05124781

New Forest Disability
Information Service
NF_Disability



with NFDCs Housing Team, we can support applications to the Parity Trust, which offers low-cost loans for essential home repairs, such as a new chimney, windows etc. This addresses the issue of many in our community who are house-rich but cash-poor. The payments can even be made from someone's estate if they do not wish to take up a loan.

Our main office is in New Milton and our Advice Pop-ups continue monthly across the New Forest. We are always open to requests to deliver these in new venues. *In the past 12 months we have supported 436 New Milton residents.*

We offer a cost-effective training course on Disability Awareness, which can increase access for people with disabilities, whilst also helping venues of any size to increase their access to the "Purple Pound" - the collective spending power of disabled people and their families. (According to the organisation Purple, 75% of disabled people and their families have left a shop or website because of poor customer service and/or accessibility issues. Often these can be easily addressed.

We offer talks to groups and clubs for a reasonable fee.

Every year we support at least 2,000 New Forest residents.

New Forest Disability isn't a large charity. We only have 3 full-time members of staff and 6 part-time. We are also ably supported by a wonderful team of over 20 volunteers, who bring a wealth of experience to the organisation. We offer volunteering and work experience opportunities and provide the appropriate support for everyone, according to their disability/long term health condition, so we really do demonstrate our mission statement through everything we do.

We work hard to secure funding for specific projects, and part of this funding is ring-fenced to contribute towards our general overheads; however as with every charity, there is an on-going challenge to secure sufficient funds to meet the full costs. This is a major reason why we appeal to councils for a contribution.

We are aware that budgets are not infinite and that there are multiple demands on Councils' funds but hope you will agree that New Forest Disability continues to punch above its weight for such a small charity and consider it deserving of a financial contribution.

Thank you for your consideration of our application, and any financial contribution you might decide to make.

Yours faithfully



Geraldine Spencer
Business Development Manager

Appendix 6 c)

NEW MILTON TOWN COUNCIL

GRANT APPLICATION FORM

Please read the Council's Policy and Procedures for Awarding Grants before completing this form.
(You may use a continuation sheet if necessary)

Name of organisation making the application: The Honeypot Children's Charity	
Name of person to whom correspondence should be addressed: Viv Carter Community Engagement Manager	Address for correspondence: Honeypot House, Gatewood Hill, Exbury Road, Nr Blackfield. Southampton. Hampshire Post Code: SO45 1XH
Payee for Grant Cheque: Honeypot Children's Charity	Daytime Tel: 07384 831820
Details of the organisation, ie what does it do? The Honeypot Children's Charity is the only charity in the UK that provides continuous support for young carers aged 5-12 and locally is based at Honeypot House, just outside Blackfield in the New Forest. Our vision is to build brighter futures and create happy childhood memories for young carers age 5-12. Honeypot's Wrap-Round service aims to alleviate social isolation, support young carers' emotional wellbeing, and help them build the confidence and skills they need to succeed in education. Our services include residential respite breaks, learning breaks, creative virtual workshops, memorable days out and a Wellbeing Fund. We aim to support over 1000 young carers age 5-12 a year from Honeypot House and this total includes 18 children from BH25 postcode area who visit Honeypot House for their annual respite breaks.	Amount of Grant applied for: £1,000
What is the Grant for and who will benefit? (Give details of the project) We are requesting a contribution to the cost of supporting young carers aged 5-12 from New Milton with Honeypot's Wrap-Round support services, including annual residential breaks. £1,000 is enough to fund a 3 day / 2 night residential respite break at Honeypot House, our beautiful fun-filled 7 acre site in the New Forest for two young carers. Each break is full of lots of activities, friendships and laughter. The bikes, go karts, trampolines, swings and zip wire are well used and enjoyed. The children explore the grounds with treasure hunts, they go pond dipping in the lake and build dens. We bake cookies, create art & craft masterpieces, play party games, eat popcorn during movie nights and even have spontaneous trips to the beach, paddle in the sea and build sandcastles. The grant will also enable us to offer our online activity sessions between respite breaks to all the Honeypot young carers in New Milton. These online sessions give children a	

break from looking after someone they love and are full of fun, games, giggles and contact with other young carers and Honeypot staff.

This funding would enable 4 young carers to join in Honeypot online themed activity sessions during the school holidays including Arts and Crafts, Baking, quizzes, and children's parties or zoom in to 1 hr Afterschool Swarm sessions which we run twice a week in term time to ensure they can access some Honeypot fun and support when they feel they need it.

Have you applied to any other body for a grant towards this project? (If yes, please give details)

Honeypot respite services are provided to children for free and we aim to deliver value-for-money support, driven by their needs. We receive no core or regular government funding, and every year must raise approx. £2M a year from grant/trust funding, corporate, community and individual support and events to continue operating. Please see our latest accounts attached for details of funding applications.

How else do you raise income? (Give details of subscriptions, fund-raising, contributions "in kind" etc)

Honeypot started as a charity 27 years ago at Honeypot House in the New Forest and so has strong support from the local community. We engage with community groups by providing talks, visit schools and give assemblies about young carers and Honeypot, carry out bucket collections at local supermarkets (including Tesco New Milton), local shops and organisations host Honeypot collecting pots on their counters, performance groups entertain care homes and community groups and ask for donations to Honeypot instead of payment (eg MUSK) and local businesses organise events in aid of Honeypot to support our work to give local young carers a break from looking after someone they love (eg Pub quizzes at Walker Arms and The House Martin). We have some wonderful volunteer ambassadors who live in New Milton and contribute to the local community (even being Santa at New Milton events!) as well as spreading the word about Honeypot. Many of these activities result in funds being donated and as an example recently we have received support from New Milton Lions (including providing tickets for a group of Honeypot young carers to visit Marwell), Barton Bees WI (volunteering time to help at New Milton Tesco Bucket collection and also providing knitted bees and home made cloth bags for the children) and Fernhill Friends, a group of neighbours from New Milton.

What age groups do you cater for?
5-12 years

Total Membership:
We support over 1000 young carers aged 5-12 from Honeypot House, including 18 children from BH25 postcode area

Are you a registered charity? If yes, please provide your number.
Yes: Charity Registration No: 1184132

Signature of Responsible Adult: (Chairman, President, Leader)

Viv Carter
VIV CARTER

Date: 11/10/23.

Bank Details

Account Name:
The Honeypot Children's Charity
Sort Code: 20 11 74
Account Number: 40762563

For Council use only

You must attach the following to your application:

Copy of: Last year's accounts, Minutes of your last AGM, current Constitution or Rules.

Appendix 6d)

NEW MILTON TOWN COUNCIL

GRANT APPLICATION FORM

Please read the Council's Policy and Procedures for Awarding Grants before completing this form.
(You may use a continuation sheet if necessary)

Name of organisation making the application: Helping Older People New Forest (HOPe)	
Name of person to whom correspondence should be addressed: Emma Baker	Address for correspondence: 1a Kingsbury Lane, Ringwood, Hampshire Post Code: BH24 1EL
Payee for Grant Cheque: Helping Older People New Forest (HOPe)	Daytime Tel: 07802 460063
	Amount of Grant applied for: £500
Details of the organisation, ie what does it do? HOPe was created in 2012 to meet a growing need for support among older members of the community. Our mission is to promote and improve the wellbeing of older people by offering support and addressing the issues of isolation and loneliness. Our free services include: <ul style="list-style-type: none">• Information and Advice Service to facilitate access to free information and support for older people.• Befriending Service - Our Befriending Co-ordinator takes the time to assess peoples interests and hobbies and match them with a suitable volunteer who often becomes their friend. We are the only charity providing these free services in New Milton.	
What is the Grant for and who will benefit? (Give details of the project) Funding would allow us to host a Christmas party for our Befriending service users and their volunteers. For some of our service users, this will be the only festive event they will attend over Christmas, with many facing spending Christmas day on their own. Not only will this be beneficial to the service users but also to our volunteers, creating an opportunity for us to thank them for all of their dedication and hard work. We would like to hold an event in which everyone can come for a chat, buffet and cup of tea and most importantly, socialise with others. We would rent an event room from a local restaurant or social club and would like to provide live music and festive extras such as Christmas crackers, decorations and small gifts. We would also love to purchase some gifts for a tombola or raffle, creating another fun way for people to engage with each other whilst winning prizes. We are yet to confirm a date but it will take place in the month of December 2023 in New Milton.	
Have you applied to any other body for a grant towards this project? (If yes, please give details) We have applied to the McCarthy and Stone Foundation for funding towards the Christmas party.	

<p>How else do you raise income? (Give details of subscriptions, fund-raising, contributions "in kind" etc) We have invested in our fundraising efforts and receive income from our two charity shops in New Milton and Ringwood.</p>		
<p>What age groups do you cater for? Elderly, over 65</p>	<p>Total Membership: We currently have five trustees.</p>	<p>Are you a registered charity? If yes, please provide your number. 1152294</p>
<p>Signature of Responsible Adult: (Chairman, President, Leader) Steve Anderton, General Manager Date: 12.10.23</p>	<p>Bank Details Account Name: Helping Older People New Forest Sort Code: 20-53-53 Account Number: 53237648</p>	<p><i>For Council use only</i></p>

You must attach the following to your application:

Copy of: Last year's accounts, Minutes of your last AGM, current Constitution or Rules.

CO-OPTION PROCEDURE

A policy setting out the procedure for co-opting to a casual vacancy arising.

If no request for an election is received by New Forest District Council by the date on the Notice of Vacancy, the Democratic Services Department will advise the Town Council that it may co-opt to the vacancy. Co-option is the process by which the Town Council selects a new Councillor and it is done as an agenda item within a normal Town Council meeting. The Town Council manages the process of co-option by itself and strives to demonstrate that it is fair and equitable by following the procedure set out below:

Procedure

1. New Milton Town Council invites interested candidates to write to the Clerk by a specified date.
2. If there is only one applicant for one vacancy, the applicant is automatically co-opted to the Town Council. If there is more than one candidate, the letters received are then circulated to Councillors ahead of the meeting at which a Town Councillor is co-opted.
3. These letters form part of the meeting pack which Councillors receive with the Agenda for the Town Council meeting.
4. In private session of the Town Council, candidates are invited to say something about themselves, and the Councillors have the opportunity to ask questions of the candidates. Each candidate will be allocated a maximum of three minutes, and then leave the room after the Q&A session.
5. The Chairman will request the Councillors present to nominate any of the candidates. Candidates will require a proposer and seconder to progress to the voting stage. If there is only one vacancy, a Councillor may only nominate or second one candidate. One candidate needs to receive an absolute majority of votes.
6. The Chairman will then place the names of those nominated into alphabetical order and proceed to vote. Councillors will have one vote per vacancy to be filled.
7. Voting will be in accordance with Standing Orders by a show of hands and will continue until one candidate has received an absolute majority of those Councillors present. At this stage, the successful candidate will be declared co-opted.
8. Should no single candidate receive a majority on the first vote, the candidate with the lowest number of votes is eliminated. Voting will then take place for the remaining candidates until one person receives an absolute majority.
9. The successful candidate is then declared co-opted to the Town Council and will be asked to join the meeting.
10. The successful candidate is a councillor in their own right and is no different to any other member; co-option is a legitimate form of election as part of the election process.