

## NEW MILTON TOWN COUNCIL

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF NEW MILTON TOWN COUNCIL HELD ON MONDAY 23 NOVEMBER 2020 AT 18.30 HRS VIA ZOOM.

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Councillors:	p	R A Reid – Chairman	p	S P Davies
	p	K E Craze – Vice Chairman	p	S J Clarke
	p	G R Blunden		

In attendance: Cllrs: A D O’Sullivan, D Hawkins, D Samber, H Wallis-Dowling, B Murrow, N Tungate

Officers: G Flexman - Town Clerk  
J Hayward - Administrator  
S King – Town Development Manager  
S Ramsaywack – Youth Services Manager  
M Jeffries – Estates & Facilities Manager

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The Chairman welcomed all Cllrs to the meeting, noting there were no members of the public.

93. APOLOGIES - None

94. DECLARATIONS OF INTEREST

All Members have a dispensation to agree a budget and set the precept for 2021/2022.

95. PUBLIC PARTICIPATION - None

96. MINUTES

The Chairman referred to the minutes of the previous meeting held on 9 November 2020.

*It was*

***RESOLVED:***

***That the minutes of the Meeting held on 9 November 2020, previously circulated, be signed as a correct record.***

The minutes would be duly signed by the Chairman as soon as practicable.

97. MATTERS ARISING

The Town Clerk referred to Minute 87 – reimbursement of Covid-19 Traffic measures costs – and Cllr Mel Kendal’s reply at Town Council under Minute 191 of that meeting held on 16 November 2020. The Town Council had not invoiced HCC, merely sought its advice. But the early removal of two road closures probably did not help our request for re-imbursement of costs for the two temporary road closures associated with Covid-19 traffic measures that the Town Council implemented in the town, in conjunction with HCC and NFDC.

The Town Clerk also referred to Minute 91 – Neighbourhood Plan - strategic training carried out by Henry Pavey and reference to this matter also at Town Council under minute 198 where it was agreed a further workshop should take place in order to update all members. It was also agreed to employ the services of Henry Pavey to help with NP key deliverables.

98. CORRESPONDENCE - None

*Post Meeting Note: Notification received from NFDC on 24 November regarding Precepting Arrangements for 2021/21(as attached) noting tax base figure has reduced by 16 properties such that average Council Tax for a Band "D" property likely to increase by 16p to £107.48. To retain Precept at £107.32 would require reduction of £1,710 in precept to £1,128,502.*

99. FEES & CHARGES

The Chairman referred to Annex A – Fees & Charges for 2021/22 (Version 1), and after a brief discussion, noting Public Fees for Tennis, Bowls and Allotments would remain the same, members confirmed the 2% inflationary increase to Fees & Charges for 2021/22.

It was then

**RECOMMENDED:**

***That the schedule of Fees & Charges for 2021/22 (Version 1) be endorsed by the relevant standing committees.***

100. TDM / YSM BUDGETS

The Town Development Manager and Youth Services Manager presented their budgets for next year in turn to members, in the respective sums of £39,700 and £45,376. Members considered each budget item in turn, asking pertinent questions of each, being relatively new and burgeoning areas of expenditure for a growing Town Council, now rated 50<sup>th</sup> largest local council in the country. These budgets were deemed necessary and sufficient for their purposes and be referred to relevant Standing Committee for further consideration.

101. COMMITTEE BUDGETS

The Chairman referred to Annex B – Committee Budgets for 2021/22 (Version 1).

The Town Clerk highlighted the overall budget remained the same as this year, albeit with £28,755 less Amenities expenditure (mainly Cap-Ex) with a corresponding increase in F&GP expenditure (mainly the TDM and YSM costs). Cllr Blunden, Chairman of the Amenities Committee, asked that consideration be given to transferring up to £25k from Reserves next year to cover an Environmental Action Plan, the proposal being to develop such a plan to assist the Town Council in achieving a carbon neutral position by 2050.

It was then

**RECOMMENDED: That £25k be earmarked in Reserves for Environmental Action Plan**

Subject to the above, overall Committee Budgets for 2021/2022 were agreed in principle, in the sum of £1,130,212 being the same overall amount as last year.

It was then

**RECOMMENDED:**

***That the Committee Budgets for 2021/22 (Version 1) be endorsed by the relevant standing committees.***

102. DATE OF NEXT MEETING**To be advised**

There being no further business to discuss, the Chairman thanked everyone for attending and closed the virtual meeting at 7.45 pm.

CHAIRMAN \_\_\_\_\_ DATE \_\_\_\_\_

Distribution:

Members of the Executive Committee

Town Councillors – For Information

District Councillors C V Ward, J L Cleary

County Councillors M Kendal, F Carpenter and K Mans

Press

Minute	Action Points	Action by date	To be actioned by
97	Appoint Henry Pavey as appropriate	14 December 2020	Town Clerk
99	Refer Fees & Charges to Standing Committees	30 November 2020	Amenities
		14 December 2020	F&GP
101	Refer Committee Budgets to Standing Committees	30 November 2020	Amenities
		14 December 2020	F&GP

**PRECEPT REQUEST FOR NEW MILTON TOWN COUNCIL**

**PRECEPT 2021/22**

Please complete the highlighted cells in table A and B (if appropriate), and return the form **SIGNED and DATED** to Julie Dunsdon in Accountancy, not later than the 15 January 2021.

**TABLE A: Amount required by Town / Parish Council in 2021/22 (to the nearest £).**

	Council Tax Requirement (Note 1)	Tax Base	Council Tax Per Band D (Note 2)
2020/21	£ 1,130,212	Properties 10,531.30	£ 107.32
2021/22	1,130,212	10,515.30	107.48
<b>Variation (Increase + / Decrease -)</b>	<b>0</b>	<b>-16.00</b>	<b>0.16</b>

<b>Signed:</b>	_____
<b>Dated:</b>	_____

**Notes:**

1. This is the total amount you will receive from the Council, in two instalments.
2. Once you have completed the highlighted cell, your Band D Council Tax level for 2021/22 will be shown in the last column.