NEW MILTON TOWN COUNCIL

MINUTES OF THE MEETING OF THE EXECUTIVE COMMITTEE OF NEW MILTON TOWN COUNCIL HELD ON WEDNESDAY 17 NOVEMBER 2021 AT 14.00 HRS AT THE TOWN HALL.

Councillors: p K E Craze – Chairman B Murrow – Vice Chairman

p G R Blunden p D N Tungate

p S J Clarke

In attendance: Cllrs: D Hawkins, C Ward

Officers: G Flexman - Town Clerk

S King – Town Development Manager S Ramsaywack – Youth Services Manager

The Chairman welcomed everybody to this second Precept / Budget setting meeting for 2022/23, specifically looking at the TDM and YSM budgets.

44. APOLOGIES

Cllr B Murrow

45. DECLARATIONS OF INTEREST

All Members have a dispensation to agree a budget and set the precept for 2022/2023.

46. <u>PUBLIC PARTICIPATION</u> - None.

47. <u>CORRESPONDENCE</u>

The Town Clerk referred to recent notification from NatWest Bank that the 95-day Liquidity Manager account has now been closed and the residual funds of circa £150k swept from that account via the Current Account into the Business Reserve Account.

48. TDM Budget

The Chairman referred to Appendix 1 and asked the TDM to present her draft budget.

The TDM proceeded to go through each line of her budget explaining in detail what the proposed expenditure covered. Regarding the following budget headings, it was agreed to transfer the following amounts to a new, dedicated Communications Budget that would be reported on separately as part of overall corporate expenditure, rather than TDM costs.

Website updates: NMTC and Go New Milton

New themes: current themes not supported anymore £2,000 Hosting, software updates, fixes, SSL Certificates £3,000 Social media: Review provider £3,500

In addition, it was agreed to delete the contingency amount of £1,500 and recruitment cost of £1,000 from next year's budget, on the basis that is a central cost most likely this year. It was also agreed to include £2,000 in next year's budget for A&T half page adverts.

Taking all the above matters into account, direct TDM costs budget for 2022-23 is £21,150.

49. YSM Budget

The Chairman referred to Appendix 2 and asked the YSM to present her draft budget.

The YSM proceeded to go through each line of her budget explaining in detail what the proposed expenditure covered. Discussions mainly centred around the employment of youth workers, and it was agreed any such requirement would be supplied on a self-employed basis as the Town Council would not engage in permanent employment of youth workers. However, it is supportive of others employing youth workers, eg. ASBOC.

With the above in mind, it was agreed to retain the budgets put forward for youth workers to enable a going rate to be paid for any self-employed youth workers required. It was agreed to increase the Youth services training budget from £1,000 to £3,000 and cost of DBS from £150 to £500. It was also agreed to delete the budget of £500 for photographs / videos and the £300 for advertising posters / banners of the basis that these costs now form part of the overall Communications budget, as discussed under the TDM Budget minute.

Finally, it was agreed to delete the £10,000 requested for plans for the Gore Road facility as that would come out of CapEx. Hence, direct YSM costs budget for 2022-23 is £31,550.

50. <u>ANY OTHER MATTERS</u> – That the Committee Budgets for 2022-23 be suitably amended.

51. DATE OF NEXT MEETING Budget Meeting on Monday 22 November 2021 at 4.00pm

There being no further business to discuss, the Chairman thanked everyone for attending and closed the meeting at 3.45 pm.

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Distribution:

Members of the Executive Committee
Town Councillors – For Information
District Councillors C V Ward, J L Cleary
County Councillors M Kendal, F Carpenter and K Mans
Press

Minute	Action Points	Action by date	To be actioned by
48	Amend TDM Budget	22 November 2021	Town Clerk
49	Amend YSM Budget	22 November 2021	Town Clerk
50	Amend Committee Budgets	22 November 2021	Town Clerk
51	Committee Budget presentation	22 November 2021	Town Clerk