

	Payee	Description	Gross
July			
31	Google	Google Workspace July 22 - New Milton Youth Trust	£5.07
Aug			
30	Bravo Benefits	Voucher deducted from staff member - August 22	£260.50
	Tom Morrissey	Carry our building and general works 22 - 26 August (5 days)	£750.00
31	Google	Google Workspace Aug 22 - New Milton Youth Trust	£8.28
	Lombard	Monthly vehicle leasing Nisan Rapid DX67 UYD	£386.88
Sept			
1	Lombard	Vehicle leasing x 4 BW21 NYH/BV71 ZJZ/BC21 NLU/DY20 HTT	£1,945.99
	NFDC	NNDR (5 of 10) offices and premises	£499.00
	NFDC	NNDR (5 of 10) Fawcetts sports ground & premises	£419.00
7	Vodafone/EE	Work mobiles and Ipad - August 2022	£507.17
8	Tom Morrissey	Carry out building and general works 29 Aug - 2 September 2022 (5 days)	£750.00
	We Are Robot	Performance fee - Afternoon of Music 4 Sept 22	£360.00
12	Novuna	Wessex cutting deck monthly contract hire	£87.74
	Societe Generale	Monthly lease rental Kubota mower & cutting deck	£303.40
14	Tom Morrissey	General works site wide 4-9 September 2022 (6 days)	£900.00
	Worldpay	Subscription fees September 2022	£11.94
16	A & T	Advertising - We are Robot - Afernoon of Music	£146.40
	All Clear Pest Control	Regular placing and monitoring of rodent balts at Fawcetts Field/treatment of wasp nests at Lymington Road and Upper Ashley allotments	£165.00
	Ampfield Traffic	Deployment of speed limit reminders x 6	£300.00
	Bournemouth Water	Water trough Ballard Water Meadows - water usage Feb - Aug 2022	£22.10
	Cango	Bus Service co-ordination for August 2022	£465.00
	C'Church Gdn Mach	Vehicle and equipment repairs - Kubota ride-on mower/Peugeot Boxer van/hedgecutter/cordless strimmer	£423.95
	DCK Payroll/Accounting	Monthly provision of accounting/payroll services	£1,057.14
	Eagle Plant	Machinery fuel bowser at Fawcetts/secure storage at Ashley	£342.24
	Garic	Watering through drought - various locations	£485.76
	Gristwood & Toms	Completed tree works August 2022	£1,299.80
	HCC	Pension contributions - August 2022	£9,151.73
	HMRC	Tax and NIC - August 2022	£8,890.75
	Lite Ltd	69 load tests including structural engineers report	£2,499.60
	Lions Club	Grant aid as approved at F & GP 25-07-22	£3,000.00
		Carried Forward	£35,444.44

		Balance Brought Forward	£35,444.44
16	Loaders Garage	Fuel/lubricants for grounds maintenance vehicles/machinery	£132.04
	Manor Grounds Maint	Overgrown vacant plot clearance Upper Ashley allotment	£765.10
	Mole Country Stores	Vehicle load straps	£156.09
	Natasha Beatty	Cookery classes - 4 week sessions (Sept 22)	£800.00
	NFDC	Premises licence annual fee - War Memorial Recreation Ground	£70.00
	NMSB	Disposal of fly tip/general/vegetation/hazardous waste various locations - soil for Fawcetts toilet area improvements	£1,015.58
	NMSB Concrete	Harvest tank base Fawcetts Field	£171.24
	New Forest Bike Project	Grant aid as approved by F & GP 25-07-22	£500.00
	New Forest Mindfulness Ltd	Mindfulness Intro Arnewood School 24-08-22	£75.00
	NM Memorial Centre	Hire of hall for public meeting 19 Aug 2022	£168.00
	NM Sands WI	Provision of refreshments - Afternoons of Music x 4	£70.00
	New Variants	Performance fee - Youth Festival 23 July 2022	£60.00
	Npower	Electricity supplied from 1 - 31 July 2022 at Spencer Rd Sth/Mallard Court/Fawcetts Field/Ashley Sports Pavillion/Tennis Pavillion	£707.84
	Open Spaces Society	Annual membership - Open Spaces Society	£45.00
	Pitney Bowes	Postage costs and consumables	£411.82
	Play Inspection Co	Annual outdoor inspections at Ashley/Doe Copse/Long Meadow/War Memorial Recreation Ground/MUGA	£435.00
	Rejuvenate	Provision of managed services and IT support for September 2022 and telephone services August 2022	£721.92
	Screwfix	General tools/vehicle maintenance/hand tools/	£332.01
	Sharp	Photocopier rental (3 monthly) plus copy charges	£421.91
	Sitesafety	General PPE/uniform Estates Team	£624.06
	Source for Business	Water charges for Becton Lane/upper/lower/middle Ashley allotments/Indoor and Outdoor bowls club/Ashley sports ground/trough Barton Common Road (Feb - Aug 2022)	£1,891.61
	Travis Perkins	Ashley Pavillion paving/repair pothole Ashley car park/bench repairs various/Fernhill kitchen/bar door repair/harvest tank formwork/pitch preparation Ashley/mark out safety zones Fawcetts	£802.40
		Carried Forward	£45,821.06

		Balance Brought Forward	£45,821.06
	Turfleet Hire	End of season trilo hire Ashley & Fawcetts / John Deere tractor and front loader hire	£1,728.00
	Unison	Subs taken from salaries - August 2022	£11.50
	Unilversity Hospital Southampton	New employee health screening	£36.00
	Vita Health Group	Provison of Employee Assistance Programme - monthly fee	£74.99
	Waste Mgt Facilities	Ashley Sports Ground mixed municipal waste	£117.67
	Watson Welding	Weld slot for padlock on entrance gate at Fernhill	£50.00
20	Worldpay	Miscellaneous chargès August 2022	£80.78
21	Tom Morrissey	General works site wide - 12 to 16 September 2022 (5 days)	£750.00
	Remmers	Station Rd Metropolis benches (approx 30) slat varnish (SLA)	£979.78
26	Lesar	Personal ID cards for 3 staff members	£27.60
28	Tom Morrissey	General works site wide (5 days 19 to 23 September 2022)	£600.00
	RBLI	Flags for Remembrance Sunday /unknown Women in War statue/Tommy Lamp post sign	£383.03
30	A & T	Moment of reflection advert 16 September 2022	£194.40
	Agrovista	Fawcetts replacement goal nets & corner flags	£358.38
	All Clear Pest Control	Regular placing and monitoring of rodent baits at New Milton Bowls Club	£55.00
	Aquacare	Monthly water hygiene monitoringat Fawcetts Field/Fernhill/Ashley sports ground	£660.55
	Bowcom	Line marking paint for Ashley and Fawcetts	£1,224.00
	C'Church Gdn Mach	Tractor 58 chain	£23.00
	David Oglivie	Queen's Platinum Jubilee seat x 7 (£5,126 + all vat CiL monies and Cllr Contribution)	£8,551.20
	Garic	Watering of pitches during dry spell	£464.64
	Google	Google workspace for NM Youth Trust	£8.28
	J Shutler Tree Services	Ash sucker/sapling removal on land adjacent 23 Antler Drive	£486.00
	Juice	New business cards/Remembrance poster artwork/fix instagram feed	£140.40
	Lombard	Nissan rapid DX67 UYD monthly hire	£374.40
	Manor Grounds Maint	Middle Ashley allotment - clear excess debris and vegetation becoming a health and safety issue	£1,187.47
	New Forest Mindfulness Ltd	Mifulness planning sessions x 2 hours	£150.00
	NM Royal British Legion	Donation for 2 civic wreaths for Remembrance Sunday	£150.00
		Carried Forward	£64,688.13

		Balance Brought Forward	£64,688.13
NMSB	Ashley project car park extension excavation work/compost open spaces beds/vegetation waste disposal (part CAPEX)		£6,723.20
NMSB Concrete	Queens Platinum Jubilee bench base materials		£276.52
PKF	Limited assurance review of Annual Governance and Accountability return for year ended 31 March 2022		£2,400.00
Rejuvenate	Pre-paid support hours (8 hours @ £600) top up/office and laptop anti-virus update/new keyboard for staff member		£822.74
Screwfix	Supplies re Fawcetts workshop guttering/Fawcetts toilet repainting		£192.73
Source for Business	Water bill Lymington Road allotment March - Sept 2022		£142.96
Staff/members	Salaries and allowances Sept 2022		£29,449.81
Travis Perkins	Materials - Fawcetts compound eye bolts/Fawcetts Wessex gate/Fawcetts toilets wall repair/footbridge treads various		£181.58
University Hospital Southampton	New staff member health screening		£36.00
Viking	A4 white copy paper for Town Hall use		£110.34
		Total	£105,024.01

SUMMARY

Appendix 2

MONTHLY MANAGEMENT ACCOUNTS - SEPTEMBER 2022

	Actual Sep £	Budget Sep £	Var £	Var %	Actual YTD £	Budget YTD £	Var £	Var %	Annual Budget £	Amount Left £	Left %
AMENITIES	60379	59370	1009	2%	340199	376482	-36283	-10%	639742	299543	47%
F&GP	39185	44431	-5246	-12%	223508	288130	-64622	-22%	560258	423008	76%
TOTAL	99564	103801	-4237	-4%	563707	664612	-100905	-15%	1200000	636293	53%

AMENITIES

MONTHLY MANAGEMENT ACCOUNTS - SEPTEMBER 2022

	Actual Sep £	Budget Sep £	Var £	Var %	Actual YTD £	Budget YTD £	Var £	Var %	Annual Budget £	Amount Left £	Left %
Amenities - General											
Expenditure:											
Wages & Salaries	18790	18491	299	2%	108483	110944	-2461	-2%	221887	113404	51%
Ers NI	1855	1757	98	6%	10724	10540	184	2%	21080	10356	49%
Ers Pension	3751	3735	16	0%	21818	22411	-593	-3%	44821	23003	51%
Skip Hire	450	583	-133	-23%	2700	3500	-800	-23%	7000	4300	61%
Tree Work	9153	1500	7653	510%	16211	9000	7211	80%	18000	1789	10%
Tree Planting	0	417	-417	-100%	0	2500	-2500	-100%	5000	5000	100%
Signs	0	333	-333	-100%	25	2000	-1975	-99%	4000	3975	0%
Vehicle Maintenance	843	1458	-615	-42%	4569	8750	-4181	-48%	17500	12931	74%
Fuel & Oil	5262	1083	4179	386%	10285	6500	3785	58%	13000	2715	21%
Contract Hire van	2850	2500	350	14%	16715	15000	1715	11%	30000	13285	44%
Safety Equip/Covid signs	25	833	-808	-97%	4794	5000	-206	-4%	10000	5206	52%
Hand Tools	166	62	104	166%	1250	375	875	233%	750	-500	-67%
Dog Fouling	0	125	-125	-100%	811	750	61	8%	1500	689	46%
Environmental Schemes	550	0	550		379	0	379		0	-379	
Statutory Testing	816	583	233	40%	7582	3500	4082	117%	7000	-582	-8%
Service Level Agreements	0	417	-417	-100%	1658	2500	-842	-34%	5000	3342	67%
Sub-Total	44511	33878	10633	31%	208004	203269	4735	2%	406538	198534	49%
Income:											
Grants /Income received (Barton Common £30k)	0	0	0	0%	29722	850	28872	0%	1700	-28022	0%
Sub-Total	0	0	0	0%	29722	850	28872	0%	1700	-28022	0%
SUB-TOTAL	44511	33878	10633	31%	178282	202419	-24137	-12%	404838	226556	56%
Ashley Sports	1122	864	258	30%	6696	5185	1511	29%	10370	3674	35%
Rec (including skatepark)	213	1565	-1352	-86%	-1060	9389	-10449	-111%	18778	19838	106%
Fawcetts	1910	1486	424	29%	-17960	8916	-26876	-301%	17832	35792	201%
Moore Close	0	-57	57	0%	-1814	-340	-1475	0%	-679	1135	-167%
Fernhill Lane	200	853	-653	0%	-4459	5117	-9576	-187%	10234	14693	144%
Allotments	2205	92	2113		938	550	388	71%	1100	162	15%
Donated Seats	-339	42	-381	-914%	1670	250	1420	568%	500	-1170	-234%
Open Spaces	4044	4396	-352	-8%	46569	26377	20192	77%	52754	6185	12%
Flowerbed sponsorship	0	-353	353	-1.00	-500	-2118	1618	-76%	-4235	-3735	88%
Bus Shelter advertising	0	-250	250	-1.00	0	-1500	1500	-100%	-3000	-3000	100%
Plant a Tree Income	0	-167	167	-100%	-200	-1000	800	-80%	-2000	-1800	90%
HLS Income	0	-500	500	-100%	0	-3000	3000	-100%	-6000	-6000	100%
Street Trading Income	-615	-1146	531	-46%	-5220	-6875	1655	-24%	-13750	-8530	62%
Playgrounds (Incl. Rec)	143	250	-107	-43%	1185	1500	-315	-21%	3000	1815	61%
Cap Ex	6985	1500	5485		136072	129000	7072	5%	150000	13928	9%
Sub-Total	15868	8575	7293	85%	161917	171452	-9535	-6%	234904	72987	31%
AMENITIES	60379	42453	17926	42%	340199	373871	-33672	-9%	639742	299543	47%

FINANCE AND GENERAL

F&GP	Actual Budget				Actual Budget				Annual Amount			
	Sep	Sep	Var	Var	YTD	YTD	Var	Var	Budget	Left	Left	
General Expenditure	18583	17989	594	3%	104284	107935	-3651	-3%	215869	111585	52%	
Wages & Salaries	1838	1938	-100	-5%	10053	11629	-1576	-14%	23257	13204	57%	
Ers NI	3963	3455	508	15%	21191	20728	463	2%	41456	20265	49%	
Ers Pension	68	125	-57	-46%	940	750	190	25%	1500	560	37%	
Staff Expenses	0	417	-417	-100%	208	2500	-2292	-92%	5000	4792	96%	
Staff Training	597	542	55	10%	3409	3250	159	5%	6500	3091	48%	
Telephone & Fax	378	167	211	127%	595	1000	-405	-41%	2000	1405	70%	
Postage	293	208	85	41%	994	1250	-256	-20%	2500	1506	60%	
Stationery	162	417	-255	-61%	1251	2500	-1249	-50%	5000	3749	75%	
Advertising	45	167	-122	-73%	1742	1000	742	74%	2000	258	13%	
Subs + Pubs	352	167	185	111%	761	1000	-239	-24%	2000	1239	62%	
Photocopier	662	1000	-338	-34%	7686	1500	6186	412%	3000	-4686	-156%	
Events Expenditure	0	167	-167	-100%	800	1000	-200	-20%	2000	1200	60%	
Neighbourhood Planning	434	2629	-2195	-83%	7292	16775	-8483	-54%	31550	24258	77%	
Youth Co-ordination	38	1762	-1724	-98%	3912	10575	-6663	-63%	21150	17238	82%	
Communications+Media	0	775	-775	-100%	0	4650	-4650	-100%	9300	9300	100%	
Town Development	4256	4354	-98	-2%	22829	26125	-3296	-13%	52250	29421	56%	
Professional Fees	251	167	84	51%	1023	1000	23	2%	2000	977	49%	
Bank Charges	0	0	0	0%	15433	16000	-567	-4%	16000	567	4%	
Insurance	0	417	-417	0%	0	2500	-2500	-100%	5000	5000	100%	
CAB	0	417	-417	-100%	0	2500	-2500	-100%	5000	5000	100%	
Election Expenses	0	125	-125	-100%	941	750	191	25%	1500	559	37%	
Mayoral Allowance	0	83	-83	-100%	0	500	-500	-100%	1000	1000	100%	
Twinning	1344	1500	-156	-10%	8062	9000	-938	-10%	18000	9938	55%	
Members Allowances	0	167	-167	-100%	0	1000	-1000	-100%	2000	2000	100%	
Members Training	0	83	-83	-100%	95	500	-405	-81%	1000	905	91%	
Civic Entertainment	3500	417	3083		4520	2500	2020	81%	5000	480	10%	
Grant Aid	450	500	-50	-10%	2645	3000	-355	-12%	6000	3355	0%	
CANGO	0	1250	-1250	0%	5150	7500	-2350	0%	15000	9850	66%	
Youth Grant Aid	Sub-Total	37214	41403	-4189	-10%	225816	259916	-34100	-13%	503832	278016	55%
Welcome Back Fund cool	0	0	0		5777	0	5777	0%	0	-5777	0%	
Donations / Contributions	0	0	0		6200	0	6200	0%	0	-6200	0%	
Wayleave	5	0	5		6	6	0	0%	14	8	0%	
Intrest Received	767	0	767		2448	0	2448	0%	0	-2448	0%	
CANGO	0	333	-333	-100%	0	2000	-2000	-100%	4000	4000	0%	
Sub-Total	772	333	438.7		14431	2006	12425		4014	-10417	0%	
SUB-TOTAL	36442	41069	-4627	0	211385	257910	-46525	-18%	499818	288433	58%	
Rent (Paid 2021-22)	0	0	0	0%	7540	3770	3770	0%	7540	0	0%	
Rates	499	416	83	20%	3019	2495	524	21%	4990	1971	39%	
Water	0	0	0	0%	0	25	-25	0%	50	50	100%	
Electricity	0	0	0	0%	0	1750	-1750	0%	3500	3500	100%	
Gas	0	0	0	0%	0	750	-750	0%	1500	1500	100%	
General Maint (2021-22)	24	0	24	0%	19806	6055	13751	0%	12110	-7696	-64%	
Equipment Maint	0	104	-104	-100%	0	625	-625	0%	1250	1250	100%	
F&F	0	42	-42	-100%	0	250	-250	-100%	500	500	100%	
Reserve(Town Hall Costs)	0	0	0	0%	-25197	0	25197		0	25197		
Christmas Lights	2220	0	2220	0%	8194	10250	-2056	0%	20500	12306	60%	
SUB-TOTAL	2743	562	2181	0%	13362	25970	-12608	-49%	51940	38578	74%	
<i>Transfer from CIL reserves</i>					-8101	0	8101	0%	0	8101	0%	
SLR	0	0	0	0%	2975	0	2975	0%	0	-2975	0%	
IT Equipment	0	250	-250	0%	626	1500	-874	0%	3000	2374	79%	
Jubilee Seats	0	0	0		7126	0	7126		0	-7126		
CCTV	0	2550	-2550	-100%	2564	2750	-186	-7%	5500	2936	53%	
Misc Receipts	0	0	0		1500	0	1500		0	-1500		
Grants Received (Covid)	0	0	0		-7929	0	7929		0	7929		
SUB-TOTAL	0	2800	-2800	-100%	-1239	4250	-5489	-129%	8500	9739	115%	
F&GP TOTAL	39185	44431	-5246	-12%	223508	288130	-64622	-22%	560258	336750	60%	

Youth Services Manager Report October 2022 for F&GP

At the recent Play and Youth Forum meeting, it was announced that the NMYT would be supporting the group financially and on meeting days. This was decided to ensure continuity, particularly with the vacant/temporary positions within youth services.

There have been subcommittee meetings in preparation for the NMYT AGM, which will be taking place on Tuesday 25th October 7.30pm at the Community Centre Osborne Road.

The Ashley Youth Club has a regular attendance of up to 25 young people each session, with more added to the membership list each session. They are mostly year 11s. When we meet again in Ashley in our new building, we will need to have separate sessions for under 14s and over 14s. This will need more staff to operate two evenings per week. The requirement for each of these groups are quite different.

This was highlighted at a recent visit from Youth Options, who prepared a workshop on Knife Crime. The year 11s are already very knowledgeable on the subject from previous sessions at school. Having a club night specifically for under 14s, would enable us to provide the right workshops aimed at the appropriate age group. As we see an increase in numbers attending even at the Memorial Centre, we know that the uptake will be even greater in Ashley. Therefore, for safety of staff and young people alike, it is important that we have appropriate CCTV in place. I'm aware this was one of the concerns prior to planning being approved.

I have provided some ideas for the Execs as possible ways forward for youth services. This is in advance of a working group to discuss this further and agree the nature of the post to replace the Youth Services Manager and an appropriate budget. This would be best tackled before the 23 November when I officially will not be a Town Council employee. As it has been agreed that I will provide a one day a week consultancy, I have again provided some suggestions as to what this might look like and the areas that may be considered a priority, prior to the meeting of the working group.

Dr Maret Dymond Bassett and I met with members of the Coastal Medical Partnership forum, to share with them the service we have been providing for young people with the Youth MOT program. We were asked by the forum if there was any kind of support that could be given to adults such as an adapted mindfulness course. Maret suggested to them that if there was an organisation that could sponsor some of the cost as New Milton Town Council have done, then a similar course could be provided for adults.

As this is my last report as the Youth Services Manager, I would like to say how much I have enjoyed my role. I am really pleased to have been able to make a difference within the community and to the young people of New Milton. I am grateful you gave me the opportunity.

THIS AGREEMENT is made the _____ day of _____ 2022

BETWEEN

NEW MILTON TOWN COUNCIL, of Town Hall Ashley Road New Milton Hampshire
BH25 6AS ("the Council") of the one part and NEW MILTON COMMUNITY GARDEN
CIO of _____ (Charity Registration Number
) ("the Licensee") of the other part

WHEREAS Community Garden wishes to create and maintain a Garden area on the
land shown edged red on the plan attached to this licence agreement adjacent to Moore
Close Fawcetts Field New Milton Hampshire

WHEREBY it is agreed as follows:-

1. The Council shall permit the Licensee to create and maintain a Community Garden on the land for the period of ten years from the date hereof without payment by the Licensee to the Council
2. The Licensee shall not do anything which might create a nuisance to the Council
3. For the avoidance of doubt this Licence does not grant exclusive possession of the land to the Licensee
4. The License is exclusive to the Community Garden and may not be assigned
5. Either party may terminate this licence at any time on giving three months' notice in writing to the other party
6. Any equipment/items on the land belonging to the Licensee or its' members are left at the risk of those members.
7. The Licensee shall have the benefit of any third-party insurance cover taken out by the Council subject to the Licensee making an appropriate apportioned refund of the insurance premium on an annual basis.

Signed on behalf of
NEW MILTON TOWN COUNCIL
by _____

Signed on behalf of _____

COMMUNITY GARDEN

by



The Law Society

The Law Society Business Lease (Part of Building) (Unregistered) 2008

DATE OF LEASE

_____ 2022

PARTIES TO THIS LEASE

LANDLORD New Milton Town Council
ADDRESS Town Hall Ashley Road New Milton Hampshire

POSTCODE BH25 6AS
COMPANY NO. _____

TENANT New Milton Men's Shed
ADDRESS _____

POSTCODE _____
COMPANY NO. _____

GUARANTOR _____
ADDRESS _____

POSTCODE _____
COMPANY NO. _____

PROPERTY

Land at Fawcett's Field Sports Ground New Milton Hampshire
shown edged red on the attached plan being part of the Building known as-

POSTCODE _____

TERM FOR WHICH THE PROPERTY IS LEASED

From and including 1 October 2022
To and including 30 September 2043

PARKING

No more than _____ vehicles (see clause 16.1(d))

USE ALLOWED

_____ or any other use to which the Landlord consents (and the Landlord is not entitled to withhold that consent unreasonably)

RENT

A peppercorn _____ Pounds
(£ _____) a year, subject to increase from every review date under clause 9 (market rent review) or, if this box is ticked clause 19 (index-linked rent review)

FIRST PAYMENT DATE

The 1st October 2022

MONTHLY PAYMENT DATE

The First day of October in every year _____ day of every month

RENT REVIEW DATES

Every _____ anniversary of the start of the lease term

The Landlord lets the property to the Tenant for the lease term at the rent and on the terms in clauses 1 to 18 and in any additional clauses.

TENANT'S OBLIGATIONS

1 PAYMENTS

1. The Tenant is to pay the Landlord:
 - 1.1 the rent, which is to be paid by the following instalments:
 - (a) on the first payment date, a proportionate sum from that date to the next monthly payment date
 - (b) on each monthly payment date, one-twelfth of the annual rent
 - 1.2 the service charge in accordance with clause 3, and whenever a sum is overdue the Landlord is entitled to recover it as if it were rent in arrear
 - 1.3 a fair proportion (decided by a surveyor whom the Landlord nominates) of the cost of repairing, maintaining and cleaning: party walls, party structures, yards, gardens, roads, paths, gutters, drains, sewers, pipes, conduits, wires, cables and things used or shared with other property
 - 1.4 the cost (including professional fees) of any works to the property which the Landlord does after the Tenant defaults
 - 1.5 the costs and expenses (including professional fees) which the Landlord incurs in:
 - (a) dealing with any application by the Tenant for consent or approval, whether it is given or not
 - (b) preparing and serving a notice of a breach of the Tenant's obligations, under section 146 of the Law of Property Act 1925, even if forfeiture of this lease is avoided without a court order
 - (c) preparing and serving schedules of dilapidations either during the lease term or recording failure to give up the property in the appropriate state of repair when this lease ends
 - 1.6 interest at the Law Society's interest rate on any of the above payments when more than fourteen days overdue, to be calculated from its due date
 - 1.7 in making payments under this clause:
 - (a) nothing is to be deducted or set off
 - (b) any value added tax payable is to be added

2 The Tenant is also to make the following payments, with value added tax where payable

- 2.1 all periodic rates, taxes and outgoings relating to the property, including any imposed after the date of this lease (even if of a novel nature), to be paid on the due date to the appropriate authorities
- 2.2 the cost of the grant, renewal or continuation of any licence or registration for using the property for the use allowed, to be paid to the appropriate authority
- 2.3 a registration fee of £40 for each document which this lease requires the Tenant to register, to be paid to the Landlord's solicitors when presenting the document for registration

3 SERVICE CHARGE

3. The Landlord and the Tenant agree that:
 - 3.1 the service charge is the Tenant's fair proportion of each item of the service costs
 - 3.2 the service costs:
 - (a) are the costs which the Landlord fairly and reasonably incurs in complying with obligations under clauses 12 and 13
 - (b) include the reasonable charges of any agent, contractor, consultant or employee whom the Landlord engages to provide the services under clauses 12 and 13
 - (c) include interest at no more than the Law Society's interest rate on sums the Landlord borrows to discharge his obligations under clauses 12 and 13
 - 3.3 the Tenant is to pay the Landlord interim payments on account of the service charge within 21 days of receiving a written demand setting out how it is calculated

3.4 an interim payment is to be the Tenant's fair proportion of what the service costs are reasonably likely to be in the three months following the demand

3.5 the Landlord is not entitled to demand interim payments more than once every three months

3.6 the Landlord is to keep full records of the service costs and at least once a year is to send the Tenant an account setting out, for the period since the beginning of the lease term or the last account as the case may be:

- (a) the amount of the service costs
- (b) the service charge the Tenant is to pay
- (c) the total of any interim payments the Tenant has paid
- (d) the difference between the total interim payments and the service charge

3.7 within 21 days after the Tenant receives the account, the amount mentioned in clause 3.6(d) is to be settled by payment between the parties, except that the Landlord is entitled to retain any overpayment towards any interim payments already demanded for a later accounting period

3.8 the Landlord is either:

- (a) to have the account certified by an independent chartered accountant, or
- (b) to allow the Tenant to inspect the books, records, invoices and receipts relating to the service costs

3.9 disagreements about the amounts of the service charge or the service costs are to be decided by arbitration under clause 17.3

4 USE

4. The Tenant is to comply with the following requirements as to the use of the Building and any part of it, and is not to authorise or allow anyone else to contravene them:

- 4.1 to use the property only for the use allowed
- 4.2 not to obstruct any part of the Building used for access to the property or to any other part of the Building
- 4.3 not to do anything which might invalidate any insurance policy covering any part of the Building or which might increase the premium
- 4.4 not to hold an auction in the property
- 4.5 not to use any part of the Building for any activities which are dangerous, offensive, noxious, illegal or immoral, or which are or may become a nuisance or annoyance to the Landlord or to the owner or occupier of any neighbouring property
- 4.6 not to display any signs or advertisements on the outside of the property or which are visible from outside the property unless the Landlord consents (and the Landlord is not entitled to withhold that consent unreasonably)
- 4.7 not to overload any part of the property
- 4.8 to comply with every statutory obligation authorising or regulating how the property is used, and to obtain, comply with the terms of, renew and continue any licence or registration which is required

5 ACCESS

5. The Tenant is to give the Landlord, or anyone with the Landlord's written authority, access to the property:

5.1 for these purposes:

- (a) inspecting the condition of the property, or how it is being used
- (b) doing works which the Landlord is permitted to do under clauses 6.10 or 13
- (c) complying with any statutory obligation
- (d) viewing the property as a prospective buyer, tenant or mortgagee
- (e) valuing the property

(f) inspecting, cleaning or repairing neighbouring property, or any sewers, drains, pipes, wires or cables serving the Building or any neighbouring property

- 6.2 and only on seven days' written notice except in an emergency
- 6.3 and during normal business hours except in an emergency
- 6.4 and the Landlord is promptly to make good all damage caused to the property and any goods there in exercising these rights

6 CONDITION AND WORK

6. The Tenant is to comply with the following duties in relation to the property, and for this purpose the inside of the property includes all ceilings, floors, doors, door frames, windows and window frames and the internal surfaces of all walls but excludes joists immediately above the ceilings and supporting the floors:

- 6.1 to maintain the state and condition of the inside of the property, but the Tenant need not alter or improve it except as required in clause 6.9
- 6.2 to decorate the inside of the property:
 - (a) in every fifth year of the lease term
 - (b) in the last three months of the lease term (however it ends) except to the extent that it has been decorated in the previous year
- 6.3 where the property has a shop front, to maintain and decorate it
- 6.4 when decorating, to use the colours and the types of finish used previously
- 6.5 not to make any structural alterations or additions to the property
- 6.6 not to make any other alterations affecting services or systems in the Building unless the Landlord gives written consent in advance (and the Landlord is not entitled to withhold that consent unreasonably)
- 6.7 to notify the Landlord of all alterations or additions to the property not covered by clauses 6.5 or 6.6
- 6.8 to keep any plate glass in the property insured for its full replacement cost with reputable insurers, to give the Landlord details of that insurance on request, and to replace any plate glass which becomes damaged
- 6.9 to do any work to the property required under a statute even if it alters or improves the property. The work is to be done on the following conditions:
 - (a) before doing it, the Tenant is to obtain the Landlord's written consent (and the Landlord is not entitled to withhold that consent unreasonably)
 - (b) the Landlord is to contribute a fair proportion of the cost, taking into account any value of the work to the Landlord and any dispute is to be decided by arbitration under clause 17.3
- 6.10 If the Tenant fails to do any work which this lease requires and the Landlord gives the Tenant written notice to do it, to do that work. In such a case, the Tenant is to start the work within two months, or immediately in case of emergency, and proceed diligently with it. In default, the Tenant is to permit the Landlord to do the work
- 6.11 However, this clause:
 - (a) does not require the Tenant to make good damage by a risk not required to be insured under clause 12.1 unless resulting from the act or default of the Tenant
 - (b) only requires the Tenant to make good damage caused by an insured risk to the extent that the insurance money has not been paid because of any act or default of the Tenant

7 TRANSFER ETC.

7. The Tenant is to comply with the following:

- 7.1 the Tenant is not to share occupation of the property and no part of it is to be transferred, sublet or occupied separately from the remainder
- 7.2 the Tenant is not to transfer or sublet the whole of the property unless the Landlord gives written consent in advance (and the Landlord is not entitled to withhold that consent unreasonably)

7.3 any sublease is to be on terms which are consistent with this lease, but is not to permit the sub-tenant to underlet

7.4 within four weeks after the property is transferred, mortgaged or sublet, the Landlord's solicitors are to be notified and a copy of the transfer, mortgage or sublease sent to them for registration with the fee payable under clause 2.3

7.5 if—

(a) the financial standing of the proposed transferee, and any guarantor, is lower than that of the current Tenant, or the proposed transferee is resident or registered overseas and

(b) the Landlord reasonably requires

a Tenant who transfers the whole of the property is to give the Landlord a written guarantee, in the terms set out in the Guarantee Box, that the transferee will perform the Tenant's obligations

8 OTHER MATTERS

8. The Tenant:

- 8.1 is to give the Landlord a copy of any notice concerning the property or any neighbouring property as soon as it is received
- 8.2 is to allow the Landlord, during the last six months of the lease term, to fix a notice in a reasonable position on the outside of the property announcing that it is for sale or to let
- 8.3 is not to apply for planning permission relating to the use of the property or any addition or alteration unless the Landlord gives written consent in advance (and the Landlord is not entitled to withhold that consent unreasonably where the use or addition or alteration is permitted by this lease or has the Landlord's written consent)
- 8.4 in occupying and doing work on the property, and in using any part of the building, is to comply with all statutory requirements

9 RENT REVIEW - MARKET RENT

9.1 On each rent review date, the rent is to increase to the market rent if that is higher than the rent applying before that date

9.2 The market rent is the rent which a willing tenant would pay for the property on the open market, if let on the rent review date by a willing landlord on a lease on the same terms as this lease without any premium and for a term equal to the remainder of the lease term, assuming that at that date:

- (a) no account is taken of any goodwill belonging to anyone who has occupied the property
- (b) the property is vacant and has not been occupied by the Tenant or any sub-tenant
- (c) the property can immediately be used
- (d) the property is in the condition required by this lease and any damage caused by any of the risks insured under clause 12 has been made good
- (e) no tenant or sub-tenant has previously during the lease term done anything to the property to increase or decrease its rental value. In this paragraph "anything" includes work done by the Tenant to comply with clause 6.9, but nothing else which the Tenant was obliged to do under this lease

9.3 If the Landlord and the Tenant agree the amount of the new rent, a statement of that new rent, signed by them, is to be attached to this lease

9.4 If the Landlord and the Tenant have not agreed the amount of the new rent two months before the rent review date, either of them may require the new rent to be decided by arbitration under clause 17.3

9.5 (a) The Tenant is to pay rent at the rate applying before the rent review date until the next rent payment date after the new rent is agreed or decided

(b) Starting on that rent payment date, the Tenant is to pay the new rent

(c) On that rent payment date, the Tenant is also to pay any amount by which the new rent since the rent review date exceeds the rent paid, with interest at 4% below the Law Society's interest rate on the excess of each instalment from its rent payment date

10 DAMAGE

10. If the Building is damaged by any of the risks required to be insured under clause 12 and as a result of that damage the property, or any part of it, cannot be used for the use allowed:
 - 10.1 the rent, or a fair proportion of it, is to be suspended for three years or, if earlier, until the whole of the property can again be used for the use allowed
 - 10.2 if at any time it is unlikely that the damage will be fully repaired either within three years from the date of the damage, or (if sooner) before the end of the lease term, the Landlord (so long as he has not willfully delayed the restoration) or the Tenant may end this lease by giving one month's notice to the other in which case
 - (a) the insurance money belongs to the Landlord and
 - (b) the Landlord's obligation to make good damage under clause 12 ceases
 - 10.3 a notice under clause 10.2 is only effective if given within three years from the date of the damage
 - 10.4 if the insurers refuse to pay all or part of the insurance money because of the Tenant's act or default:
 - (a) to the extent of that refusal, the Tenant cannot claim the benefit of clause 10.1
 - (b) the Tenant cannot serve notice under clause 10.2
 - 10.5 if the Building is damaged (but not as a result of the act or default of the Tenant) by a risk not required to be insured under clause 12.1 and as a result of that damage the property, or any part of it, cannot be used for the use allowed:
 - (a) the rent or a fair proportion of it is to be suspended for three years or, if earlier, until the whole property can again be used for the use allowed and
 - (b) not earlier than two months after the date of the damage, either the Landlord or the Tenant may, unless the Landlord has previously undertaken promptly to make good the damage, end the lease by giving at least one month's notice to the other
 - 10.6 Any dispute under any part of this clause is to be decided by arbitration under clause 17.3

LANDLORD'S OBLIGATIONS AND FORFEITURE RIGHTS

11 QUIET ENJOYMENT

11. The Landlord is to allow the Tenant to possess and use the property without lawful interference from the Landlord, anyone who derives title from the Landlord or any trustee for the Landlord

12 INSURANCE

12. The Landlord is to:
 - 12.1 keep the Building (except the plate glass) insured on reasonable terms with reputable insurers to cover
 - (a) full rebuilding, site clearance, professional fees, value added tax and three years' loss of rent
 - (b) against fire, lightning, explosion, earthquake, landslip, subsidence, heave, riot, civil commotion, aircraft, aerial devices, storm, flood, water, theft, impact by vehicles, damage by malicious persons and vandals and third party liability and other risks reasonably required by the Landlord

so far as cover is available at normal insurance rates for the locality and subject to reasonable excesses and exclusions

 - 12.2 take all necessary steps to make good as soon as possible all damage to the Building by insured risks except to the extent that the insurance money is not paid because of the act or default of the Tenant
 - 12.3 give the Tenant on request once a year:
 - (a) particulars of the policy and evidence from the insurer that it is in force
 - (b) details of any commission received by the Landlord for that insurance

13 SERVICES

13. The Landlord is to comply with the following duties in relation to the Building:
 - 13.1 to maintain the state and condition (including the decorations) of:
 - (a) the structure, outside, roof, foundations, joists, floor slabs, load bearing walls, beams and columns of the Building and any plant, machinery and fixtures required to provide the services listed in clause 18
 - (b) those parts of the Building which tenants of more than one part can use ("the common parts")
 - 13.2 to decorate the common parts and the outside of the Building every five years, using colours and types of finish reasonably decided by the Landlord
 - 13.3 to pay promptly all periodic rates, taxes and outgoings relating to the common parts, including any imposed after the date of this lease (even if of a novel nature)
 - 13.4 to pay or contribute to the cost of repairing, maintaining and cleaning party walls, party structures, yards, gardens, roads, paths, gutters, drains, sewers, pipes, conduits, wires, cables and other things used or shared with other property
 - 13.5 to provide the services listed in clause 18, but the Landlord is not to be liable for failure or delay caused by industrial disputes, shortage of supplies, adverse weather conditions or other causes beyond the control of the Landlord

14 FORFEITURE

14. This lease comes to an end if the Landlord forfeits it by entering any part of the property, which the Landlord is entitled to do whenever:
 - (a) payment of any rent is fourteen days overdue, even if it was not formally demanded
 - (b) the Tenant has not complied with any of the terms of this lease
 - (c) the Tenant if an individual (and if more than one, any of them) is adjudicated bankrupt or an interim receiver of the Tenant's property is appointed
 - (d) the Tenant if a company (and if more than one, any of them) goes into liquidation (unless solely for the purpose of amalgamation or reconstruction when solvent), or had an administrative receiver appointed or had an administration order made in respect of it or the directors of the Tenant give notice of their intention to appoint an administrator

The forfeiture of this lease does not cancel any outstanding obligation of the Tenant or a Guarantor

15 END OF LEASE

15. When this lease ends the Tenant is to:
 - 15.1 return the property to the Landlord leaving it in the state and condition in which this lease requires the Tenant to keep it
 - 15.2 (if the Landlord reasonably requires) remove anything the Tenant fixed to the property and make good any damage which that causes
 - 15.3 remove all the alterations or additions to the property made by the Tenant or its predecessors without the Landlord's consent (where that consent was required)
 - 15.4 remove all or any of the alterations or additions to the property made, either with the Landlord's consent or where such consent was not required, by the Tenant or its predecessors in title if--
 - (a) the Landlord reasonably requires, and
 - (b) the Landlord gives the Tenant written notice of the requirement at least six months before the end of this lease, or later if shorter notice is reasonable

PROPERTY RIGHTS

16 FACILITIES

16.1 The Tenant is to have the following rights for the Tenant and visitors, whether or not exclusive:

- (a) to come and go to and from the property over the parts of the Building designed or designated to afford access to the property
- (b) shelter and support of the property as is now enjoyed
- (c) to use the existing service wires, pipes and drains, and
- (d) to use the parking area for parking the number of vehicles specified above

16.2 The Landlord is to have the following rights for the Landlord, tenants of other parts of the Building and visitors over the property:

- (a) to come and go to and from other parts of the Building over the parts of the property designated for that purpose
- (b) shelter and support as is now enjoyed
- (c) to use the existing service wires, pipes and drains

GENERAL

17 PARTIES' RESPONSIBILITY

17.1 Whenever more than one person or company is the Landlord, the Tenant or the Guarantor, their obligations can be enforced against all or both of them jointly and against each individually

SERVICE OF NOTICE

17.2 The rules about serving notices in section 196 of the Law of Property Act 1925 (as since amended) apply to any notice given under this lease

ARBITRATION

17.3 Any matter which this lease requires to be decided by arbitration is to be referred to a single arbitrator under the Arbitration Act 1996. The Landlord and the Tenant may agree the appointment of an arbitrator, or either of them may apply to the President of the Royal Institution of Chartered Surveyors to make the appointment

HEADINGS

17.4 The headings do not form part of this lease

18 SERVICES

These are the services mentioned in clause 13.5 (delete or add as required):

- Cleaning of the common parts
- Lighting of the common parts
- Heating of the common parts
- Lift maintenance
- Hot and cold water to wash hand basins in the common parts
- Portorage
- Fire extinguishers in the common parts
- Heating in the property
- Window cleaning for the Building
- Furnishing the common parts

19 RENT REVIEW - INDEX-LINKED

19.1 Clause 9 does not apply to this lease

19.2 On each rent review date, the rent is to be adjusted by reference to the Index, as follows

19.3 The adjusted rent is to be: the initial rent payable under this lease (after any rent free period has expired) multiplied by the Index figure at the rent review date and divided by the Index figure at the start of the term of this lease

19.4 (a) The Tenant is to pay rent at the rate applying before the rent review date until the next rent payment date after the new rent is agreed or decided

(b) Starting on that rent payment date, the Tenant is to pay the new rent

(c) On that rent payment date:

(i) the Tenant is also to pay any amount by which the new rent since the rent review date exceeds the rent paid, with interest at 4% below the Law Society's interest rate on the excess of each instalment from its rent payment date

(ii) the Landlord is to refund any amount by which the rent paid exceeds the rent payable since the rent review date, with interest at 4% below the Law Society's interest rate on the excess of each instalment from the date of receipt

19.5 For the purposes of this clause:

(a) The Index means the "all items" figure of the Index of Retail Prices published by the Office for National Statistics or any officially published index intended to supersede it

(b) The Index figure for a particular date means the last published figure of the Index before that date

(c) If the method of calculation of the Index is changed, any official reconciliation between the old and the new method should be adopted

19.6 Any dispute under any part of this clause is to be decided by arbitration under clause 17.3

GUARANTEE BOX

The terms in this box only take effect if a guarantor is named above, and then only until the Tenant transfers this lease with the Landlord's written consent. The Guarantor must sign this lease.

The Guarantor agrees to compensate the Landlord for any loss incurred as a result of the Tenant failing to comply with an obligation in this lease during the lease term or any statutory extension of it. If the Tenant is insolvent or the lease ends because it is disclaimed, the Guarantor agrees to accept a new lease, if the Landlord so requires, in the same form but at the rent then payable. Even if the Landlord gives the Tenant extra time to comply with an obligation, or does not insist on strict compliance with terms of this lease, the Guarantor's obligation remains fully effective.

CODE FOR LEASING BUSINESS PREMISES IN ENGLAND AND WALES 2007

This lease is intended to conform to the Code, which is endorsed by the Department for Communities and Local Government, the Welsh Assembly Government, the Law Society and other bodies. Please see www.lettingbusinesspremises.co.uk

THIS DOCUMENT CREATES LEGAL RIGHTS AND LEGAL OBLIGATIONS. DO NOT SIGN IT UNTIL YOU HAVE CONSULTED A SOLICITOR.

If a party to this lease is a company:

- (a) two directors, or
- (b) a director and a company secretary, or
- (c) a single director whose signature is independently witnessed

must sign on behalf of the company.

Signed as a deed by/on behalf of the Landlord and delivered in the presence of:

Landlord

Witness

Witness's occupation and address

Signed as a deed by/on behalf of the Tenant and delivered in the presence of:

Tenant

Witness

Witness's occupation and address

Signed as a deed by/on behalf of the Guarantor and delivered in the presence of:

Guarantor

Witness

Witness's occupation and address

RIDER

Landlord and Tenant Act 1954 Exclusion

1.(a) In accordance with the provision of s38A(1) of the Landlord and Tenant Act 1954 the parties have agreed that the provisions of ss 24-28 of that Act (Inclusive) shall be excluded in relation to the tenancy created by this Lease.

(b) The landlord has served on the tenant a notice in the form, or substantially in the form, set out in Schedule 1 to the Regulatory Reform (Business Tenancies) (England and Wales) Order 2003 ("the Order).

(c) The requirements specified in Schedule 2 to the Order have been met in that the tenant has made a [statutory] declaration in the form, or substantially in the form, set out in Para 7 [if simple declaration] Para 8 [if statutory declaration] of Schedule 2 of the Order.

2. Insurance

The Tenant shall insure the structure of their building for the usual comprehensive risks with an insurance company of repute (to include third party liability) and the Landlord shall be entitled to a copy of the insurance policy upon request

3. If New Milton Men's Shed shall cease to exist then ownership of the building shall pass to the Landlord.

4. This Lease is not assignable or capable of being sub-let and therefore clauses 7.2 to 7.3 do not apply.

5. The tenant may "tie in" to services/utilities within the Landlord's land at Fawcett's Field subject to them causing as little interruption as possible and making good to the reasonable satisfaction of the Landlord.. The connections to be done to a proper standard and (where applicable) conducted by the relevant utility.

6. The Landlord is entitled to require the Tenant to relocate the building on giving the Tenant six month's Notice to that effect subject to the Landlord meeting the cost of moving the structure and services.

7. The premises shall be normally be used during the following hours:- 08.30 -17.00 Monday to Friday and 08.30 -13.00 on Saturdays

NEW MILTON TOWN COUNCIL**GRANT APPLICATION FORM**

Please read the Council's Policy and Procedures for Awarding Grants before completing this form.
(You may use a continuation sheet if necessary)

Name of organisation making the application: <i>Open Sight - New Milton</i>		
Name of person to whom correspondence should be addressed: <i>Brian Coy</i>	Address for correspondence: <i>5 Aachen Walk New Milton Post Code: BN25 6TS</i>	
Payee for Grant Cheque: <i>Open Sight</i>	Daytime Tel: <i>01425 638328</i>	
Details of the organisation, ie what does it do? <i>Hampshire's principal organisation for visually impaired people</i>		Amount of Grant applied for: <i>£500 max but any amount would be greatly appreciated</i>
What is the Grant for and who will benefit? (Give details of the project) <i>See attached (1)</i>		
Have you applied to any other body for a grant towards this project? (If yes, please give details) <i>No</i>		
How else do you raise income? (Give details of subscriptions, fund-raising, contributions "in kind" etc) <i>members monthly subscription. 2x Raffles a year. Some members have a collection box that they put loose change in. 100 street collections</i>		
What age groups do you cater for? <i>any age but most members are 40+</i>	Total Membership: <i>30</i>	Are you a registered charity? If yes, please provide your number. <i>Yes 1055498</i>
Signature of Responsible Adult: (Chairman, President, Leader) <i>Brian Coy</i>	Bank Details Account Name: <i>Hampshire Society for the Care of the Blind - Open Sight</i> Sort Code: <i>40-52-40</i> Account Number: <i>00014522</i>	For Council use only
Date: <i>14-10-2022</i>		

You must attach the following to your application:

Copy of: Last year's accounts, Minutes of your last AGM, current Constitution or Rules.

1

Open sight – New Milton branch.

Grant application form – NEW Milton Town Council

We are a self supporting branch of the Hampshire registered charity – Open Sight. Our aim is to provide some support for the residence of New Milton and surrounding area who suffer with sight problems, with an afternoon tea together with entertainment once a month. We have no restrictions on age although most of our current members are aged 40+.

The members pay £5 each month (only if they attend) and out of this we provide a tea with varying entertainment the cost of which, like everything else is rising considerably. Also out of this income we have a cost for the hire of the village hall which is approximately £300pa. We provide home from home transport for most members which is provided by volunteers but they are entitled to claim a mileage allowance. The tea at Christmas we try to provide a little extra and we also give a small gift. Easter again we give a small gift.

If we were to receive a grant, we would hopefully be able to provide free to members an afternoon tea and a free lunch once a year.

Although we are self supporting we abide by all the rules and safe guard measures implemented by Head Office. We can only help in a small way but all the members have support from Head Office in many other ways regarding special equipment and help.

Our aim is to continue with the important work that Open Sight offers.

OPEN SIGHT - AGM - APRIL 2022
ACCOUNTS APRIL 2020 TO MARCH 2022

	£
OPENING BALANCE - BANK	728.73
- CASH	54.12
- Head Office	558.56
	<u>1,341.41</u>
<u>INCOME</u>	
Donations	198.50
Collection Boxes	97.59
Gift Aid Donation	-
Branch Social Activities	741.00
Christmas Cards	30.00
Total Income	<u>1,067.09</u>
<u>EXPENDITURE</u>	
Branch Social Activites	1,237.81
Donation to HO	49.54
Christmas Cards	32.00
200 Club	20.00
Admin Exps	48.40
Total Expenses	<u>1,387.75</u>
CLOSING BALANCE - BANK	332.97
- CASH	178.76
FUNDS HELD BY HEAD OFFICE	509.02
	<u>1,020.75</u>

**OPEN SIGHT NEW MILTON BRANCH
MINUTES OF ANNUAL GENERAL MEETING
WEDNESDAY APRIL 27TH 2022**

Open sight is a limited company and it is mandatory that each branch hold an Annual General Meeting. This is New Milton's 22nd AGM but in reality should be 24th

WELCOME

Brian welcomed everybody to the AGM and introduced Terry and Debbie from Head Office

MINUTES

As the last AGM was in 2019 the minutes were signed as correct.

CHAIRPERSON REPORT

Pat introduced the diminishing Committee. Christine Treasurer – Brian Entertainment co-ordinator- Jan in charge of refreshments- Chairperson/Secretary/driver co-ordinator Patricia and Anne.

Unfortunately this was Anne's last official meeting as she is moving away, after being involved with the group for 10 years. We wish her well but are sorry to lose her.

As stated earlier, this should have been our 24th AGM we have missed 18 months of meetings and 2 AGM's

The group has survived the long break and got back to normal very quickly.

We have an attendance of between 22/24 each month.

Entertainment has again been varied thanks to Brian. Our first lunch of the year was at The Rising Sun in Bashley. It was fairly satisfactory but service could have been better organised. Drivers are always the biggest problem but thanks to Social Media we have 4 new drivers plus one of our members daughters waiting to come on board. This has helped enormously. We have another volunteer helping out generally.

TREASURERS REPORT

Christine distributed a copy of the Accounts. It was explained that a large portion of the money donated from the Masons hadn't been used but will be used to pay for The Vintage Tea Party and the members and volunteers will not have to pay.

Christine explained about the collecting boxes and asked if anybody was willing to take one home. A couple of members took one home.

CHAIRPERSONS THANKS

Pat thanked all the volunteers and committee for their continued support. She told the drivers they were doing a sterling job and that the club wouldn't survive without them, thanks also to them for helping with the smooth running of the afternoons. She thanked Audrey and Dawn for collecting the money each week, Caroline for helping out where ever needed. Brian and Jan for the Entertainment and Refreshments. Christine for being treasurer and Pat's right hand lady.

VOTING IN OFFICERS

Brian, Jan, Christine and Patricia are happy to stand for another year.
Seconded by Helen and Susan.

Hilary Richardson has offered to join the committee. This was seconded by Helen and Susan.

AOB. Pat wasn't sure the Aob had been fulfilled from the last AGM.

TERRY'S REPORT

Terry reported how nice it was to see everybody back and how quickly we have all returned to normal. How thankful we should be that we were able to be there, as we all knew somebody who unfortunately didn't come through the pandemic. He was pleased to see new faces in the members and volunteers.

Terry thanked all the volunteers and emphasised that we all needed each other to keep the club running.

Terry mentioned The Vintage Blue Bird afternoon and how we would all enjoy having an afternoon off.

Next AGM.

Wednesday April 26th 2023.

Patricia Batchelor

Chairperson

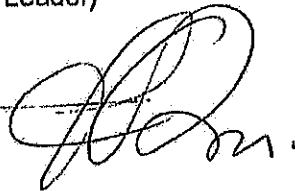
F&G A 31.10.22
Appendix 6 b)

NEW MILTON TOWN COUNCIL

GRANT APPLICATION FORM

Please read the Council's Policy and Procedures for Awarding Grants before completing this form.
(You may use a continuation sheet if necessary)

Name of organisation making the application: Compass Counselling New Forest Ltd		
Name of person to whom correspondence should be addressed: Rachel Shutler	Address for correspondence: Gosport House, 50 Gosport Street, Lymington Post Code: SO41 9BB	
Payee for Grant Cheque: Compass Counselling New Forest Ltd	Daytime Tel: 01590 674011	
Details of the organisation, ie what does it do? Provides affordable counselling for the local area and subsidized counselling for those on low income or unable to work.		Amount of Grant applied for: £2000
What is the Grant for and who will benefit? (Give details of the project) To enable us to continue to provide affordable counselling for those in the community who cannot afford private counselling or need long term counselling not provided by the NHS. It currently costs us approximately £35 to provide a session; our minimum fee is £15 and this grant would help to cover the shortfall of £25 for 80 sessions. This would enable us to see some new clients on reduced fees but to also help some of our existing clients to reduce their payments if they are struggling with the rising costs of living so that we can support them in working towards a healthy end to their therapy rather than them having to stop abruptly as they can no longer afford it. We see clients from the New Forest area and we currently have 63 clients who are seen weekly and 23 on our waiting list – 29 of these clients live in the New Milton area. So far in 2022 we have had 90 bookings for initial assessments – 21 of these gave New Milton addresses.		
Have you applied to any other body for a grant towards this project? (If yes, please give details) This year we have applied to NFDC and we will also be applying to the other local town councils for support such as Lymington & Pennington town council, Milford, Hordle and Hythe.		
How else do you raise income? (Give details of subscriptions, fund-raising, contributions "in kind" etc) - Counselling session fees from Clients - We also apply for grants from funds such as National Lottery, Arnold Clark Community fund and HIWCF with varying amounts of success. - We also receive donations from members of the public.		
What age groups do you cater for? 18 - 90 years	Total Membership: 64 clients Waiting list of 20	Are you a registered charity? If yes, please provide your number. 1078724

<p>Signature of Responsible Adult: (Chairman, President, Leader)</p>  <p>John Barnes Chair of Trustees</p> <p>Date: 28/09/2022</p>	<p>Bank Details</p> <p>Account Name: Compass Counselling New Forest Ltd</p> <p>Sort Code: 40 30 36</p> <p>Account Number: 81305298</p>	<p><i>For Council use only</i></p>
---	---	------------------------------------

You must attach the following to your application:

Copy of: Last year's accounts, Minutes of your last AGM, current Constitution or Rules.

AGM MINUTES

COMPASS COUNSELLING SERVICE
AGM
FRIDAY 25th March 2022
Lymington Community Centre

Present David Lewis
 Susan Reynolds
 Gloria Mead
 Marilyn Barnett
 Chris Lawrence

Shaun Phillips
 Joyce Fitzpatrick
 Paul Blackwell
 Sylvia Barns
 Rachel Shutler

John Barns (CHAIR)

		Action
1.	<p><u>Welcome and Apologies</u> i) John Barns welcomed everyone. ii) Apologies were received from Penni Swinden, Jo Bisseker Barr.</p>	
2.	<p><u>Minutes of Last Meeting</u> i) The minutes were unanimously approved as an accurate record.</p>	
3.	<p><u>Matters Arising</u> i) Paul has written to Westlake Clark to thank them for continuing to offer their services to Compass free of charge.</p>	
4	<p><u>Chair's Annual Report</u> JB thanked everyone for attending the AGM today, and his report is attached.</p>	
5.	<p><u>Finance Report</u> i) The accounts for 2020 had been distributed on email and PB presented his summary. ii) Grants and donations this year reached a record £35k. iii) Total counselling income was up by 8% and expenditure was also up by 8%, and overall the year produced a surplus of £4840. iv) We are working towards another projected loss of £14k, although Paul owned that this figure is slightly pessimistic. v) Reserves now stand at a substantial £52,697. vi) Thanks were extended to Paul for his hard work supporting the service and to Daphne for keeping the accounts and completing the monthly management accounts so quickly.</p>	
6.	<p><u>Appointment of Accountants</u> i) It was proposed that the accounts should be prepared in-house again this year and Westlake Clark should be appointed as Independent Examiners. Proposed by Paul Blackwell, and everyone was in favour. ii) PB to write to Westlake Clark again to thank them for acting for us.</p>	PB
7.	<p><u>Appointment of Trustees.</u> i) Chris Lawrence resigned as Trustee and was re-elected -- everyone was in favour. ii) Shaun Phillips resigned as Trustee and was re-elected -- everyone was in favour.</p>	

Compass Counselling Service
(New Forest) Limited

A Company Limited by Guarantee No: 3652513 In England

Directors' and Trustees Report
and
Financial Statements

For the year
ended
31 December 2021

Registered Charity No: 1078724

Compass Counselling Service (New Forest) Limited
A Company Limited by Guarantee No: 3652513 in England
Registered Charity No: 1078724

Company Information

Directors and Trustees	J Barnes P Blackwell Dr C Lawrence S Phillips Mrs M Swayne Mrs P Swinden D A Lewis
Secretary	
Registered Office and Business Address	Compass House 50 Gosport Street Lymington Hampshire SO41 9BB
Company Registration Number	3652516
Charity Registration Number	1078724
Accountants	Westlake Clark 7 Lynwood Court Priestlands Place Lymington Hampshire SO41 9GA
Bankers	HSBC Bank plc 102 High Street Lymington Hampshire SO41 9ZP United Trust Bank Limited 1 Rope-maker Street London EC2Y 9AW

Compass Counselling Service (New Forest) Limited

Contents

	Page
Directors' and Trustees' Report	3 - 5
Statement of Financial Activities	6
Balance Sheet	7 - 8
Notes to the Financial Statements	9 - 13
Independent Examiner's Report	14
Detailed Income and Expenditure Account	15

Compass Counselling Service (New Forest) Limited

Directors' and Trustees' Report For the year ended 31 December 2021

The Directors and Trustees present their report and accounts for the year ended 31 December 2021.

Objects of the charity, principle activities and organisation of our work

The charity is constituted as a company limited by guarantee and is therefore governed by its memorandum and articles of association. It was incorporated on 20 October 1998.

The charity's objects and its principle activities continue to be those of preserving and protecting mental health by the provision of a counselling service for all sections of the community who are suffering from psychological distress or relationship problems and to advance education and training in counselling.

Contributions towards the cost of this service are reduced for clients who are unable to afford the full cost of the service.

Responsibility for governance of the charity rests with the Board of Trustees. The Executive Committee meets regularly to manage its affairs at an operational level. There is an unpaid Director and two part-time paid administrators who manage the day-to-day administration of the charity. There is a part-time counselling co-ordinator who manages the clinical aspects of the service and a part-time publicity officer to promote the service.

Voluntary assistance

Compass Counselling depends on the commitment and dedication of many people who contribute their time and expertise to enable the service to run. These include:

Counsellors

Supervisors and Trainers

People who promote the service and understanding of mental health issues.

Professionals providing bookkeeping and accounting services

Paid Staff who work more than their contracted hours

Trustees and the Chief Executive

It is estimated that this assistance amounted to approximately £60,000 in the year.

Grants and Donations

Compass receives no funding from the NHS. To continue our vital work at its current level requires funding of at least £15,000 a year. To be able to provide affordable counselling to all we need donations and grants to cover the shortfall. We would like to thank all those who have contributed in the last year.

Arnold Clark Community Fund

Brookenhurst Parish Council

Hampshire & Isle of Wight Community Foundation

New Forest District Council

New Milton Town Council

Beaulieu Beaufort Foundation

Donald Forrester Trust

Lymington and Pennington Town Council

New Forest Rotary

Achievements, Developments and Activities in 2021

Having successfully coped with the challenges of Covid 19 in 2020, we had hoped that 2021 would be more normal. But, while things were not as unknown as in 2020, the year has been far from straightforward and once again the management and administration team has worked ceaselessly to ensure that counselling has continued. Initially sessions were virtual but progressively we have moved to traditional face to face sessions. By the end of the year around 90% of counselling was face to face as favoured by clients and counsellors. Virtual sessions are continuing and provide flexibility for clients who have difficulty travelling or with work commitments.

Compass Counselling Service (New Forest) Limited

Directors' and Trustees' Report (continued) For the year ended 31 December 2021

The effectiveness of Compass's psychodynamically informed counselling continues to impress. After completing their sessions

- 63.4% of clients report an improvement to their mental health, with
- 42% having better physical health
- 24% taking less medication and
- 22% returning to work or university or starting a new job or course

We are also pleased to report that our 'Counselling in Companies' contract has been running successfully with increasing numbers of clients making use of their employer's vision to support their employees in this way.

Compass has continued to improve our relationships with the public sector providers of mental health services but it is a struggle. Despite Covid we have continued to build our relationships with GPs, social prescribers and practice managers. We also had a virtual meeting with Professor Dr Karen Newbiggin of Birmingham University on 'The Contribution of the Voluntary Sector to Mental Health Crisis Care in England'. Via one of our Trustees we are kept up to date on relevant issues discussed at the All Party Parliamentary Committee on Mental Health. The CEO initiated a relationship with the British Association of Counselling and Psychotherapy. This has developed into useful links for the National Counselling network. These initiatives are likely to be of use in the work we are doing on improving the awareness and understanding of mental health in the New Forest.

Maintaining the collegiality of people involved with Compass remains a key objective. Covid has limited our choices in this area but we have restarted the Reading Groups for counsellors and held a couple of well attended social events once lockdown restrictions had ended.

Future Developments

Looking ahead our most exciting plan for 2022 is the appointment of Susan Reynolds as our Communications and Outreach Coordinator. Compass Counselling has always been looking to find ways of understanding of mental health and reducing the stigma associated with it. We have, over the years, tried various initiatives to communicate widely with others working in this field. This new role will enable us to develop communications and build alliances across the New Forest.

Counselling sessions will, of course, continue both face to face and remotely as we respond to the increasing number of calls we receive. Hopefully things, generally, will be more normal.

Compass Counselling Service (New Forest) Limited

Directors' and Trustees' Report (continued) For the year ended 31 December 2021

Transactions and financial position

The Statement of Financial Activities shows a net surplus on unrestricted resources for the year of £4,840. Unrestricted reserves stand at £22,697 and the Contingency Reserve remains at £30,000. There are no restricted reserves.

Reserves

In 2016 the Trustees established a Contingency Reserve to enable the service to continue through transition periods should possible budgeted events occur. For example

- when our current unpaid Director retires we will have to find a replacement with the likelihood that he/she will have to be remunerated.
- when our premises lease expires in 2025, or is terminated by the landlord before that date, we will incur considerable costs in adapting alternative premises.
- to allow for a loss of rent income if and when our two tenants decide that they no longer need the rooms currently occupied by them.

Public Benefit

The charity's trustees confirm they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Directors and Trustees

All Directors of the company are also Trustees of the charity, and there are no other trustees. All of the trustees are named on page 1. New trustees are given an introduction to the Charity and provided with information to enable them to undertake their role as trustees.

Approval

This report was approved by the board of Directors and Trustees and signed on its behalf by :



J Harris
Trustee and Chairman

Date: 9th March 2022.

Compass Counselling Service (New Forest) Limited

**Statement of Financial Activities
for the year ended 31 December 2021
including Income and Expenditure**

	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £	Unrestricted 2020 £	Restricted 2020 £	Total 2020 £
Income and endowments from:						
Donations and legacies:						
Donations and grants	35,102	0	35,102	27,819	0	27,819
Fundraising	0	0	0	0	0	0
Income tax recovered	927	0	927	2,468	0	2,468
Investments:						
Interest received	302	0	302	428	0	428
Charitable activities:						
Training	0	0	0	0	0	0
Counselling fees received	59,930	0	59,930	57,141	0	57,141
Supervision fees received	330	0	330	385	0	385
Other:						
Rent income	6,300	0	6,300	6,300	0	6,300
CJRS grant	0	0	0	1,137	0	1,137
Total	<u>102,891</u>	<u>0</u>	<u>102,891</u>	<u>95,378</u>	<u>0</u>	<u>95,378</u>
Expenditure on:						
Charitable activities:						
Supervision	16,172	0	16,172	15,580	0	15,580
Professional Services	18,742	0	18,742	18,232	0	18,232
Counsellors expenses	3,670	0	3,670	4,890	0	4,890
Zoom and world pay costs	753	0	753	588	0	588
Training programmes	0	0	0	1,606	0	1,606
Salaries and National Insurance	33,169	0	33,169	33,379	0	33,379
Rent	14,237	0	14,237	5,593	0	5,593
Insurance	785	0	785	697	0	697
Light and heat	2,548	0	2,548	2,464	0	2,464
Cleaning	1,485	0	1,485	1,209	0	1,209
Repairs and maintenance	496	0	496	686	0	686
Printing, postage and stationery	498	0	498	760	0	760
Advertising & Anniversary	418	0	418	419	0	419
Telephone	744	0	744	809	0	809
Payroll costs	384	0	384	504	0	504
CJRS payroll costs	0	0	0	480	0	480
Subscriptions	330	0	330	610	0	610
Sundry expenses	522	0	522	493	0	493
Depreciation	9	0	9	10	0	10
Bank charges	45	0	45	0	0	0
Websites, software & training	619	0	619	273	0	273
Bookkeeping	2,445	0	2,445	2,800	0	2,800
Total	<u>98,051</u>	<u>0</u>	<u>98,051</u>	<u>90,060</u>	<u>0</u>	<u>90,060</u>
Net Income/ -Expenditure	<u>4,840</u>	<u>0</u>	<u>4,840</u>	<u>5,316</u>	<u>0</u>	<u>5,316</u>
Reconciliation of funds:						
Total funds brought forward	<u>17,857</u>	<u>0</u>	<u>17,857</u>	<u>12,541</u>	<u>0</u>	<u>12,541</u>
Total funds carried forward	<u>22,697</u>	<u>0</u>	<u>22,697</u>	<u>17,857</u>	<u>0</u>	<u>17,857</u>

The notes on pages 9 to 13 form an integral part of these Financial Statements.

Compass Counselling Service (New Forest) Limited
A Company Limited by Guarantee No: 3652513 in England
Registered Charity No: 1078724

Balance Sheet
as at 31 December 2021

	Notes	£	2021	£	£	2020	£
FIXED ASSETS							
Tangible assets	5			52			61
CURRENT ASSETS							
Debtors	6	3,913				1,218	
Cash at bank and in hand		51,488				50,090	
				<u>55,401</u>		<u>51,308</u>	
CREDITORS: amounts falling due within one year	7	<u>(2,756)</u>				<u>(3,512)</u>	
NET CURRENT ASSETS				52,645			47,796
NET ASSETS				<u>52,697</u>			<u>47,857</u>
CAPITAL AND RESERVES							
Unrestricted funds				22,697		17,857	
Contingency Reserve fund				30,000		30,000	
				<u>52,697</u>		<u>47,857</u>	

The Directors' and Trustees' statements required by Section 474(2), (3) are shown on the following page, which forms part of this Balance Sheet.

The notes on pages 9 to 13 form an integral part of these financial statements.

Compass Counselling Service (New Forest) Limited

**A Company Limited by Guarantee No: 3652513 In England
Registered Charity No: 1078724**

**Balance Sheet (continued)
as at 31 December 2021**

For the financial year ended 31 December 2021 the Company was entitled to exemption from an audit under Section 477 of the Companies Act 2006 relating to small companies.

Directors and Trustees responsibilities:

The members have not required the Charity to obtain an audit of its accounts for the year in question in accordance with section 476;

The directors and trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The Accounts are prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved on behalf of the Board on 9th March 2022 and signed on its behalf by:

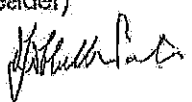


J Barns
Trustee and Chairman

The notes on pages 9 to 13 form an integral part of these Financial Statements.

NEW MILTON TOWN COUNCIL**GRANT APPLICATION FORM**

Please read the Council's Policy and Procedures for Awarding Grants before completing this form.
(You may use a continuation sheet if necessary)

Name of organisation making the application: Parkinsons UK New Forest Branch		
Name of person to whom correspondence should be addressed: Martin Hall - Patch Chairman	Address for correspondence: 51 Drapers Copse Dibden, Southampton Post Code: SO45 5TR	
Payee for Grant Cheque: As Name of organisation above	Daytime Tel: 07595 927 299.	
Details of the organisation, ie what does it do? The Group helps and supports people in the local area who have Parkinsons. We aim to provide them with as many opportunities as possible. See attached letter.		Amount of Grant applied for: £ 500
What is the Grant for and who will benefit? (Give details of the project) We have two main projects we are working on. One is to raise awareness of Parkinsons and our Group with a publicity campaign and the other is to purchase some specialist mugs for our meetings. More details are in our attached letter.		
Have you applied to any other body for a grant towards this project? (If yes, please give details) This is our first application for these projects. We will look at approaching other Councils and organisations.		
How else do you raise income? (Give details of subscriptions, fund-raising, contributions "in kind" etc) We have no Membership fees - we rely completely on voluntary donations from our members and donations from other organisations. We have recently started a fundraising campaign and have raised £600 towards the cost of running the Group.		
What age groups do you cater for? 50+	Total Membership: 100	Are you a registered charity? If yes, please provide your number. We are part of Parkinsons UK Charity No in England 2518197. Scotland SC. 037554.
Signature of Responsible Adult: (Chairman, President, Leader)  Date: 10.10.2022	Bank Details Account Name: Parkinsons Disease Society of the United Kingdom Sort Code: 20-00-00 Account Number: 83732517.	For Council use only

You must attach the following to your application:

Copy of: Last year's accounts, Minutes of your last AGM, current Constitution or Rules.

51 Drapers Copse
Dibden
Southampton
SO45 5TQ

11th October 2022

New Milton Town Council
Town Hall
2 Ashley Road
New Milton
Hants, BH25 6AS

Parkinson's UK New Forest Branch Support Group – Information for Grant Application

The following are points that might help you in regard to our enclosed grant application.

The people we aim to help and support have Parkinson's which is the fastest growing neurological disorder in the world – cases have more than doubled in the last 25 years and this shows no sign of abating.

The three main symptoms of Parkinson's are tremor, slowness of thought and movement, and muscle stiffness/rigidity. Other symptoms are balance problems leading to falls and injury, nerve pain, swallowing/speech/sleeping difficulties, depression and anxiety and cognitive impairment/dementia

There is currently no cure for Parkinson's; it is a debilitating, progressive condition. It takes away a person's independence and causes heartache and distress not only for themselves but also for their families and friends.

Details of our Group and what it does - our Group was set up in 2009 in order to help and support people in the local area whose lives have been affected by Parkinson's. We aim to provide as many opportunities as we can for them to become part of a caring, friendly community that will help them on their Parkinson's journey.

- We meet on the third Thursday of each month, except December, at the Boldre War Memorial Hall in Pilley. We usually have an interesting speaker followed by refreshments. Sometimes we have people to speak to the meeting after tea – either from local organisations which will benefit our members or from research projects.
- Each new member is provided with a Welcome Pack. This contains a wealth of information on the Group, our activities, on living with Parkinson's, along with information on claiming benefits, blue badge parking, etc.
- We run a chair-based Parkinson's Exercise Class every Tuesday morning – this helps with strengthening the body and aiding mobility. The exercises also help with balance which aims to stop falls and other symptoms of Parkinson's.
- We have monthly coffee mornings on the second Monday of each month – usually at a local Garden Centre. We also hold regular social events for our members too.
- We run a monthly 'Parkinson's Friendly' Cinema Club + Lunch. This gives those who would not be able to go to a large cinema complex anymore the chance to see a film in a setting where there are disabled facilities and all their needs are catered for.
- We publish a quarterly magazine called Parkey News. This contains lots of information on up to date research projects, articles by members, jokes, photographs, etc.

What is the Grant for – We have two projects underway which we need funding for.

The first project is to undertake a Parkinson's Awareness and Publicity Campaign for the Support Group. There were many people diagnosed with Parkinson's during the Covid lockdowns who would not have heard of our Group. We need to reach not only them but also other people in the community who may not know we exist who would benefit from our Group. We have designed posters, flyers, three-fold Welcome Leaflets, three-fold Meeting & Social Information Leaflets to start this campaign. We aim to print all these and get information about our Group into Hospitals, GP Surgeries, Community Centres, Village Halls, Gyms, Council Offices and anywhere else that there are noticeboards! We also plan to have stalls at local events next year so will need display boards, plastic leaflet holders, folders, etc. We are also still finding out new information that would be of benefit to our members so these need to be printed and put in our Welcome Packs. We would need in the region of £1000 as a start-up cost for this campaign.

The second project is to buy a supply of specialist mugs for our members to use at our meetings. Exercise classes and social events. People with Parkinson's lose dexterity in their hands or they may suffer from a tremor so holding a small cup can prove very difficult for them. The hall we use at the moment can only supply us with unsuitable cups and saucers. We need mugs which have large handles, are lightweight and that are easy to hold and to drink from. We do not want our members to feel disadvantaged in any way; we want them to feel relaxed about socialising and having refreshments together – it is vital for their wellbeing.

Amount of grant applied for – £500. We anticipate 50 mugs of the type we require will cost us £250-£300. The remainder of the £500 grant would be put towards our Publicity Campaign costs.

Organisations already applied to – This is our first application for these projects. We are going to apply to other local Councils and charity organisations in the New Forest area too.

How else do we raise income – In line with Parkinson's UK National Policy the Group has no membership fees – we rely completely on voluntary donations from our members, our own fundraising efforts and on any grants that we may be given. We have to take into account that Parkinson's is a long term condition which has financial consequences for our members as they will need mobility aids, carers, respite care or permanent care home placements. We have recently re-started our own fundraising campaign (after the effects of Covid lock-down) and have raised £600 so far towards the cost of running the Group.

What age groups do you cater for – our members currently range from 50 plus – Parkinson's has no age limit.

Total Membership – we have about 100 members who are supported by their Carers, friends and family. Although we cover the whole of the New Forest area a large percentage of them live in New Milton and the surrounding area. We are happy for anyone who has Parkinson's to come along to our activities even if they don't become members of the Group – we are there for everyone.

I enclose a copy of our Welcome Leaflets and some flyers that will give you more of an idea about the Group. If you need any further information please do not hesitate to contact me.

I look forward to hearing further from you in due course.

Yours sincerely

Martin Hall-Patch

Chairman

Minutes of New Forest Branch of Parkinson's UK AGM Feb, 2022

The Chairman, Martin Hall-Patch, welcomed everyone to the AGM and made an announcement about the proposed new Cinema Club which will hold its first meeting at Lymington Community Centre on Friday 11th March 2022 at 2.30pm.

The members were reminded of the following events, next coffee morning which will be on Mon. 14th March at Redcliff Nursery at Bashley starting at 10.30 am as usual.

Afternoon tea has been arranged for Wed. 2nd March at Mabel's, Shallowmead, Boldre Lane. From 2.30pm. We have been asked to pay together as this is easier for the staff on the till and Jackie will bring an order book and arrange this – so cash to Jackie will be needed, not card payment.

The next monthly meeting will be a talk by a speaker from 'STROLL' – Redefining Parkinson's Mobility.

A talk followed by Dr Catherine Akerman who runs the PD clinic at Hythe. She is a Geriatrician and general doctor specialising in Parkinson's Disease, who gave a very interesting talk about recent discoveries. She said the current thinking is that Parkinson's is more than one disease, but a group of probably 4 to 5 different sub types. It is thought that gut bacteria may be important. Some people have an imbalance of serotonin and some of dopamine. There are many new developments which may help to personalise treatment in the future.

She emphasised the importance of exercise although it is not yet known why this is. The incidence of people with PD getting Covid, if immunised, is much the same as with other people.

She urged everyone to complete the PUK audit to improve the service received.

Several questions were received and answered and this was found very helpful.

Dr Akerman said she had learnt much from a family member with PD and wished there were more PD specialist nurses available. It was said that there was no centre where different research projects were co-ordinated.

The AGM was then conducted with Marion Rogers, Area Development Manager for Parkinson's UK, taking the chair.

The following were re-elected.

Martin Hall-Patch, Chairman, P. by Paul Smith and S. by Alison Bolton

Paul Smith, Treasurer, P. by Derek White, S. by Martin Hall-Patch

John Naish, Secretary,

New committee members Jackie Gill,

Brian Horne,


Linda Handscombe,

Gill Naish

Were proposed and seconded and elected unanimously as was the remaining committee elected en bloc. NB. For proposers and seconders see minutes of Feb. committee meeting.

Thanks were given by Marion Rogers who stressed exercise research has shown that it can slow progress of PD, and if support is needed to contact her. It was suggested that members visit the PUK website to look at the Parkinson's Audit on their 'get involved' page.

The chairmanship was returned to Martin who reminded members that copy is needed for the next Parky News and that there was now tea and cake ready as usual.


CHAIRMAN

Treasurer's Report Year Ending 31 Dec 2021

The past two years have been dominated by Covid19. Not only has it disrupted our activities but also other organisations which have supported us financially in the past. Since they also weren't allowed to meet, they had no opportunity to raise funds and therefore no funds to distribute.

I'm therefore very happy, and somewhat surprised) to report that we closed 2021 with essentially the same level of funds as at the start of the year at £5474. This is sufficient to fund a limited set of activities in 2022, but and will leave a little in reserve for 2023. If we want to get back to 2019 activity levels, then we need to increase our income significantly.

We have a small number of income streams (£3931):

- Membership fees paid to Parkinson's UK. If you associate your membership to the Branch, your annual subscription can be directed to Branch funds (or research etc as you wish)
- Donations routed through Parkinson's UK, for example Just Giving, but also this figure reflects the return of donations which we send to them for Gift aid processing, so is offset in the expenditure accounts
- General Donations coming into the Branch
- In memoriam and funeral collections
- On the door collections at branch meetings. These receipts approximately cover the cost of the hall, speaker and teas. Thank you.
- The income listed as holidays / outings is the member contributions to the Christmas Lunch

On the expenditure side (£3771):

- Donations for gift aid, explained above
- Group and social meetings includes the cost of teas at the Garden Party and Concert, the hire of the band for the concert and hall / speaker / teas costs.
- Holiday and outings is the gross payment for the Christmas Lunch.
- Stationary and postage is mostly the cost of producing and distributing Parky News plus other admin costs.

To get back to previous levels of activity, we need to increase our income by about 50%

Paul Smith
Treasurer
treasurer@parkinsonsnewforest.org

Parkinson's UK, 215 Vauxhall Bridge Road, London SW1V 1EJ
T 020 7931 8080 F 020 7233 9908 E enquiries@parkinsons.org.uk W parkinsons.org.uk

Key Statistics Milton

01/04/2021 31/03/2022 citizens advice

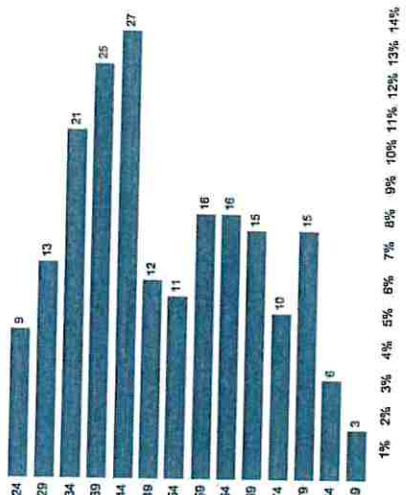
Summary

Clients	202
Quick client contacts	202
Issues	832
Activities	1,259
Cases	274
Outcomes	
Income gain	£19,837
Re-imbursments, services, loans	£395
Debts written off	£12,244
Other	£20

Issues

Issues	Clients
Benefits & tax credits	108
Benefits Universal Credit	42
Consumer goods & services	32
Debt	8
Education	6
Employment	28
Financial services & capability	1
GVA & Hate Crime	22
Health & community care	12
Housing	7
Immigration & asylum	13
Legal	38
Other	8
Relationships & family	17
Tax	54
Travel & transport	30
Utilities & communications	2
Grand Total	832

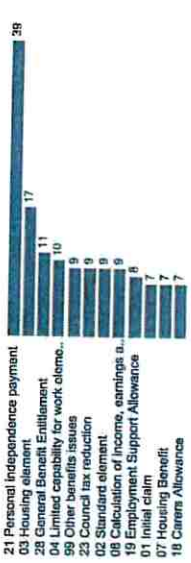
Age



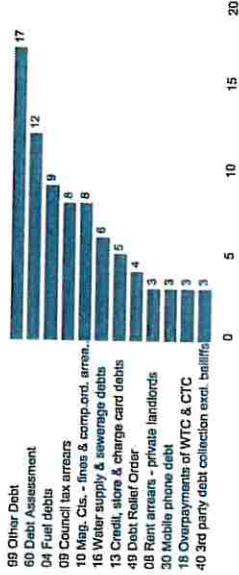
Gender



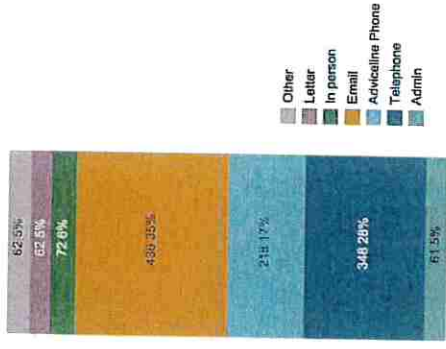
Top benefit issues



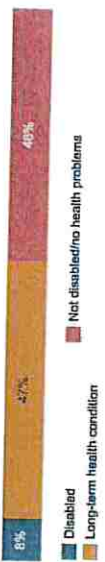
Top debt issues



Channel



Disability / Long-term health



Ethnicity



Key Statistics

Bashley

01/04/2021 31/03/2022



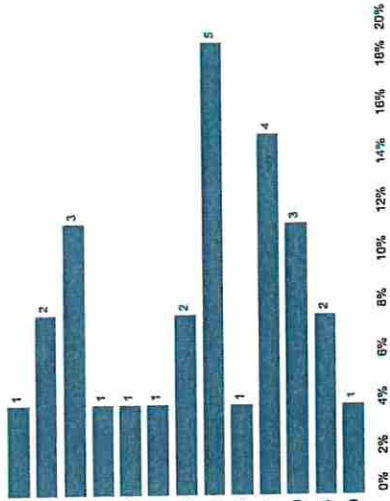
Summary

Clients	27
Quick client contacts	27
Issues	120
Activities	139
Cases	34
Outcomes	
Income gain	£323
Re-imbursments, services, loans	£70
Other	£0

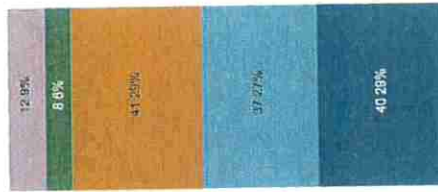
Issues

Issue	Issues	Clients
Benefits & tax credits	25	10
Benefits Universal Credit	10	5
Consumer goods & services	2	2
Debt	7	2
Employment	10	4
Financial services & capability	1	1
GVA & Hate Crime	1	1
Health & community care	3	2
Housing	13	5
Legal	5	3
Other	20	7
Relationships & family	8	4
Tax	2	1
Travel & transport	3	1
Utilities & communications	10	5
Grand Total	120	

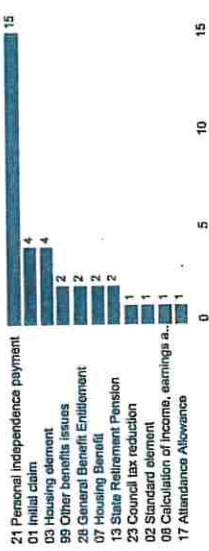
Age



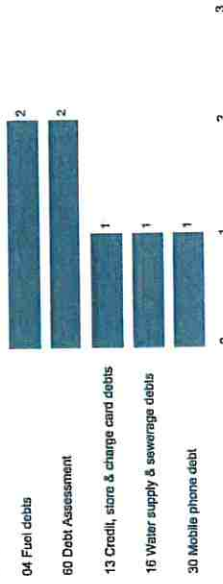
Channel



Top benefit issues



Top debt issues



Gender



Disability / Long-term health



Ethnicity



Appendix 7 b)
Bashley



01/04/2021 31/03/2022

Key Statistics

Barton

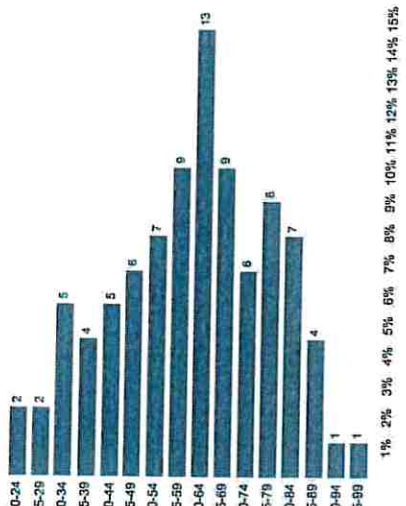
Summary

Clients	90
Quick client contacts	311
Issues	415
Activities	104
Cases	
Outcomes	
Income gain	£1,210
Re-imbursments, services, loans	£110
Debts written off	£570
Other	£3,102

ISSUES

Issues	Clients
Benefits & tax credits	40
Benefits Universal Credit	15
Consumer goods & services	19
Debt	29
Education	2
Employment	21
Financial services & capability	2
Health & community care	11
Housing	57
Immigration & asylum	2
Legal	15
Other	35
Relationships & family	35
Tax	5
Travel & transport	4
Utilities & communications	19
Grand Total	311

Age



Gender



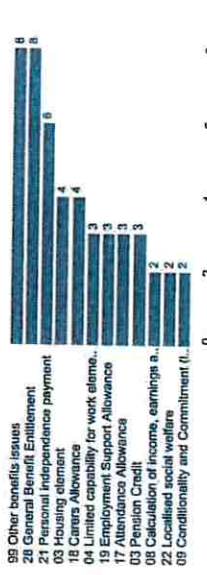
Disability / Long-term health



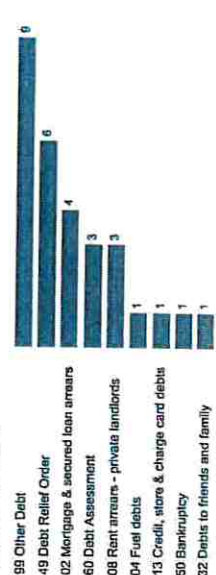
Ethnicity



Top benefit issues



Top debt issues



Channel





Key Statistics

01/04/2021 31/03/2022

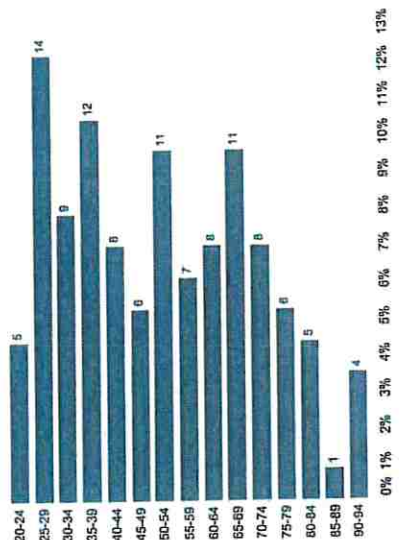
Summary

Clients	120
Quick client contacts	458
Issues	640
Activities	153
Cases	
Outcomes	
Income gain	£5,108
Re-imbursements, services, loans	£280
Repayments rescheduled	£3,220
Other	£0

ISSUES

Issues	Clients
Benefits & tax credits	39
Benefits Universal Credit	15
Consumer goods & services	6
Debt	17
Education	2
Employment	17
Financial services & capability	5
GVA & Hate Crime	2
Health & community care	7
Housing	28
Immigration & asylum	8
Legal	10
Other	79
Relationships & family	24
Tax	1
Travel & transport	6
Utilities & communications	48
Grand Total	458

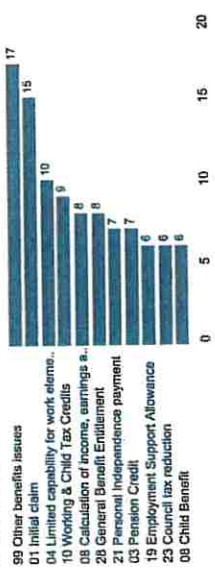
Age



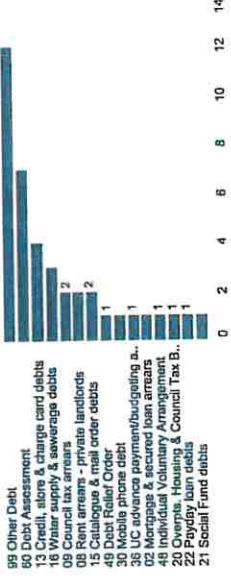
Channel



Top benefit issues



Top debt issues



Gender



Disability / Long-term health



Ethnicity





Key Statistics

01/04/2021 31/03/2022

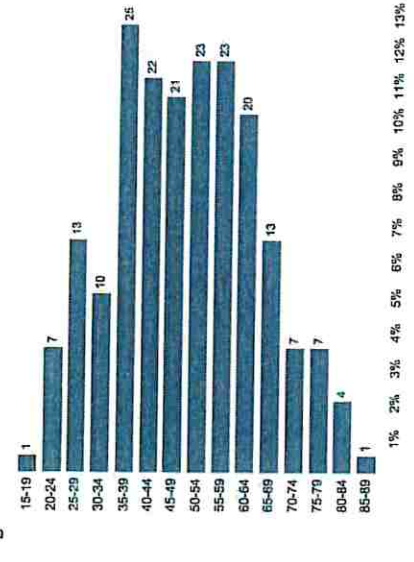
Summary

Clients	197
Quick client contacts	
Issues	865
Activities	1,327
Cases	258
Outcomes	
Income gain	£27,601
Re-inbursements, services, loans	£917
Debts written off	£24,615
Repayments rescheduled	£2,600

Issues

Issues	Clients
Benefits & tax credits	43
Benefits Universal Credit	28
Consumer goods & services	10
Debt	27
Education	3
Employment	38
Financial services & capability	11
GVA & Hate Crime	2
Health & community care	17
Housing	60
Immigration & asylum	9
Legal	15
Other	223
Relationships & family	88
Tax	28
Travel & transport	4
Utilities & communications	3
Grand Total	683

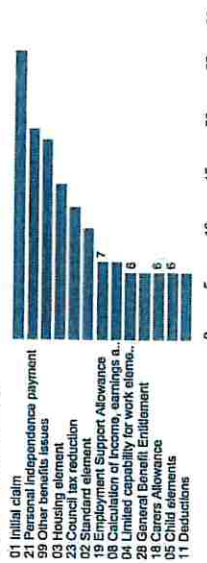
Age



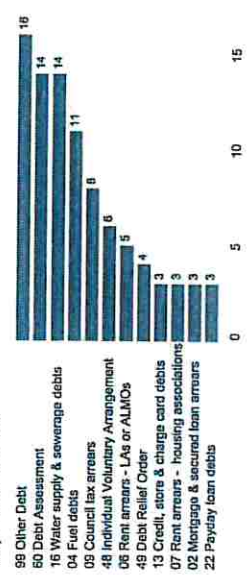
Channel



Top benefit issues



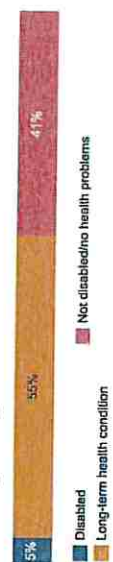
Top debt issues



Gender



Disability / Long-term health



Ethnicity



