

		Balance Brought Forward	£57,770.78
12	Rejuvenate	Monthly provision of managed IT Services	£568.70
	Screwfix	PPE - disposable gloves	£83.93
	John Shutler Tree Serv	Removal of failed section of crown/failed tree	£576.00
	Societe Generale	Kubota monthly contract hire	£303.40
	Total Energies	Gas usage from 31 Oct - 30 Nov - Ashley Pavilion/ 30 Sept - 30 Nov at Fawcetts Field	£1,403.86
	Unison	Subs taken from staff member	£14.00
	Viking	A4 copy paper for Town Hall use	£124.44
	Waste Mgt Facilities	Mixed municipal waste collection - Ashley Sports Ground	£127.08
15	SLCC Enterprises	Event fee - How to Engage everyone in your community course	£156.00
19	Worldpay	Miscellaneous charges/Covid Support Group fees	£85.91
20	Citation	Health and Safety and Risk Assessment support	£301.93
23	PCC of Christchurch	Mayoral event ticket for Cllr D Hawkins	£10.00
26	All Clear Pest Control	Regular placing and monitoring of rodent baits at the Bowls Club	£65.00
	Ampfield Traffic	Deployment of speed limit reminders - 4 locations (3 deployments each)	£600.00
	Bravo Benefits	Childcare voucher deducted from staff member	£260.50
	Central Southern Sec	Keys cut for ASBOC /service on fire and emergency lights at Indoor/Outdoor bowling pavilion/Fernhill Cricket pavilion/service fire alarm at Fawcetts Field changing rooms	£428.40
	C'Church Gdn Mach	General PPE/Cordless hedgecutter/service of various machinery including: cordless pruner, generator, cordless trimmer, cordless brushcutter, autodrive rotary mower, hedgecutter, Wessex deck mower, Honda water pump.	£1,496.48
	DCK Accounting	Monthly provision of accounts preparation - January 24	£594.60
	Gristwood & Toms	Completed tree works - November 2023	£1,666.90
	Loaders Garage	Fuel for Estates vehicle - DY20 HTT	£113.11
	Lush Signs	Commemorative bench plaque - paid for by resident	£48.00
	Martin Pilley Services	Peugeot BW21 NYH - replacement headlamp bulb	£19.80
	Tom Morrissey	General works site wide (8 days @ £150 per day)	£1,200.00
	Rejuvenate IT	Provision of monthly telephone services	£175.28
	Screwfix	Lubricant for vehicle maintenance	£25.12
	Seton	Outstanding payment re Fire Warden equipment	£15.64
	Sharp	Rental of photocopier - quarterly charge plus copy	£551.87
	John Shutler Tree Serv	Tree works (Brook Ave/land SW of Glengarry)	£726.00
	SparkX	Final 50% of agreed festive lighting contract 2023/24	£3,261.00
	Staff/Members	Salaries and expenses - January 2024	£33,082.02
	Turfleet Hire	John Deere 4066R and front loader tractor hire - Dec 2023	£864.00
	Waste Mgt Facilities	Overweight charges - mixed municipal waste	£20.06
29	Manor Grounds Maint	General works site wide (9 days @£100 per day)	£1,080.00
29	MTST Structures	Completion of agreed internal fit out Ashley Project (CAPEX)	£8,000.00
		Carried Forward	£115,819.81

		Balance Brought Forward	£115,819.81
31 Feb	Lombard	Late hire vehicle charge DX67 UYD/DY20 HTT	864.16
1	Bravo Benefits	Childcare voucher deducted from staff member - December 2023	£260.50
	Lombard	Monthly vehicle hire x 3 BW21 NYH/BV71 ZJZ/BC21 NLU	£1,477.62
	NFDC	Dog Waste Collection - 6 months Oct 23 - Mar 24	£1,061.40
	Rexel	Ashley Project - Car Park lighting (CAPEX)	£4,621.47
7	Vodafone	Mobile phone charges (25 phones)	£485.20
9	Aish	Annual service - Dual Pumping Station - Fernhill CC	£216.00
	Greenlock Electrical	Electrical repairs/works at Ashley Youth Centre/Fawcetts flood lighting/Bowls Club rectify faulty cables (to Recharge) /cabinet upgrades at Boots and Cricket Club defibs	£1,165.16
	Tom Morrissey	General works site wide (10 days @ £150 per day)	£1,500.00
12	Societe Generale	Kubota monthly contract hire	£303.40
14	Worldpay	Subscription fees Feb 2024	£11.94
16	Aish	Call out for high level alarm at Fernhill Cricket Club	£197.28
	All Clear Pest Control	For the regular placing and removing of rodents traps (recharge NM Rugby Club)	£110.00
	Ampfield Traffic	Deployment of speed limit reminders - deployments at 6 locations	£300.00
	Aquacare	Monthly water hygiene monitoring at Fawcetts Field	£232.10
	Bravo Benefits	Childcare voucher deducted from staff member	£260.50
	C'Church Gdn Mach	Annual service of Hayter rotary mower/Stihl cordless trimmer/Honda tiller/Hayter harrier rotary mower/Stihl cordless brushcutter/Kubota rideon Mower x 2/John Deere tractor/replacement rear view mirror for tractor	£2,029.89
	Dementia Allot Volun.	Reimbursement for compost for Dementia allotment	£10.00
	DCK Payroll Solutions	Monthly payroll processing fee	£265.20
	Eden Springs UK Ltd	Monthly water cooler rental & water supplied	£81.50
	Edmat Gas Services	NM Cricket Club changing room alterations CAPEX/annual de-scale of hot water cylinders	£640.80
	Everton Nurseries Ltd	Tree planted in memory of Alan Rice (paid for by Fran Carpenter)	£32.00
	Fireguard Services	Service and reseal 2 fire extinguishers	£35.52
	Forest PAT Testing	PAT testing at the Town Hall/Fawcetts Field/NMTC ASBOC building	£366.00
	Gristwood & Toms	Completed tree works - January 2024	£1,360.56
	HMRC	Tax and NIC January 2024	£11,301.50
	HCC	Pension contributions January 2024	£10,345.95
	Jewson	Supplies - repairs at Fernhill Pavilion	£31.57
	John Shutler Tree Serv	Storm related tree works	£1,854.00
	L Kitcher Fencing	Erect high level fencing at upper Ashley allotments	£900.00
	Lapwing	Toilet rolls/cleaner for Fawcetts	£64.04
		Carried Forward	£158,205.07

		Balance Brought Forward	£158,205.07
	Latus Group UK Ltd	Estates and Facilities team - statutory annual health screening	£686.40
16	Lush Signs	Bench plaque to be paid for by resident	£48.00
	New Forest Signs	Advertising banners (christmas)	£432.00
	New Forest Stationers	Various stationery supplies for Town Hall use	£83.59
	NMSB	Various supplies including soil for pitch repairs/fly tip removal at Ashley Recreation Ground/Ashley pitch work/hedge & veg cutting disposal/waste removal at Upper Ashley allotments	£1,078.07
	NPower	Electricity supplied at Spencer Rd Sth/Mallard Court/Fawcetts Field/Moore Close, Tennis Pavilion & ASBOC/Ashley Sports Pavilion	£918.40
	PUPS Litter pickers	Payment to volunteer - reimbursement for dog waste bags	£30.00
	rCOH Ltd	Neighbourhood Plan review - consultancy fees	£2,874.00
	Rejuvenate	Provision of monthly IT services	£544.94
	Screwfix	PPE for Estates and Facilities Team	£139.47
	South Coast Social	Go New Milton social media mgt - Feb to Apr 24	£900.00
	Turfleet Hire	John Deere 4066R and front loader tractor hire - Jan 2024	£864.00
	Unison	Subs taken from staff member	£14.00
	Vita Play	Carry out playground inspections during Dec 2023	£351.12
	Waste Mgt Facilities	Mixed municipal waste removal - Ashley Sports Ground (including overweight charges)	£132.89
19	Lombard	Nissan Navarra DY20HTT road fund licence renewal	£60.00
20	Citation	Health and Safety and Risk Assessment support	£301.93
23	All Clear Pest Control	For the regular placing and monitoring of rodent baits at the Bowls Club/Rugby Club	£130.00
	Bravo Benefits	Childcare voucher deducted from staff member - Feb 24	£260.50
23	Brewers	NM Cricket Club changing rooms paint	£194.66
	C'Church Gdn Mach	Whites roller attachment annual service	£116.56
	City Plumbing	Fernhill toilet repair	£5.96
	Fireguard Services Ltd	Replace cracked fire alarm glass at NM Football Club	£63.94
	Greenlock Electrical	Power installation (part invoice) /Carry out electrical installation including car park lighting and emergency lighting at Ashley Recreation Ground (CAPEX)	£10,660.28
	Jewson	Supplies for repairs at NM Cricket Club	£19.06
	Juice	Promotional posters /artwork re Afternoon Tea/Citizen of the Year/NM Crest illustration and design	£636.00
	Manor Grounds Maint	General works site wide 17 days @ £100 per day	£2,040.00
	Martin Pilley Services	replace headlamp bulb Peugeot BV71 ZJZ	£18.60
	Tom Morrissey	General works site wide (10 days @ £150 per day)	£1,500.00
	NMSB	General waste disposal - Recreation Ground	£58.80
	Pitney Bowes	Top up Town Hall franking machine	£208.00
		Carried Forward	£183,576.24

		Balance Brought Forward	£183,576.24
	Screwfix	Hand dryer/soap dispenser - Ashley Youth Facility/supplies re ASBOC building maintenance	£277.39
	Source for Business	Water supplied to Lower Ashley allotments Aug 23 - Feb 24	£20.75
	Staff/Members	Salaries and expenses - February 2024	£28,297.98
	Timber Trade	Repairs to vandalised fencing at the Recreation Ground	£67.20
	Travis Perkins	Supplies re Barton Common footbridge repairs/ASBOC internal and external works	£108.65
26	RNLI Poole	Donation in memory of former Councillor Paul Woods	£50.00
27	NALC	Future of Neighbourhood Plan Seminar - TDM	£39.22
28	Aquacare	Monthly water hygiene monitoring at Ashley Sports Ground/Fernhill	£441.65
	MTST Structures	Ashley Project youth facility internal fit out - part payment (CAPEX)	£5,000.00
	NMSB	Veg waste disposal - bed/border maintenance/pitch maintenance/Bowls Club (recharged)/fly tip Barton Common	£187.90
	Vol Ranger B Common	Reimbursement for various hand tools purchased	£115.23
29	Becky's Bakes	Deposit (50%) for catering for Honorary Freeman celebration evening 3 April 2024	£445.00
	South Lawn Hotel	Room hire plus Afternoon Tea x 84 for Mayoral event	£840.00
		Total	£219,467.21

SUMMARY

Appendix 2

MONTHLY MANAGEMENT ACCOUNTS - JANUARY 2024

	Actual Jan £	Budget Jan £	Var £	Var %	Actual YTD £	Budget YTD £	Var £	Var %	Annual Budget £	Amount Left £	Left %
AMENITIES	52381	54693	-2312	-4%	586099	561912	24187	4%	674304	88205	13%
F&GP	46559	46001	558	1%	452689	497323	-44634	-9%	605587	152898	25%
TOTAL	98940	100694	-1754	-2%	1038788	1059235	-20447	-2%	1279891	241103	19%

AMENITIES

MONTHLY MANAGEMENT ACCOUNTS - JANUARY 2024

	Actual Budget				Actual Budget				Annual Amount		
	Jan £	Jan £	Var £	Var %	YTD £	YTD £	Var £	Var %	Budget £	Left £	Left %
Amenities - General											
Expenditure:											
Wages & Salaries	20339	19598	741	4%	203135	195968	7167	4%	235171	32036	14%
Ers NI	2075	1960	115	6%	20503	19597	906	5%	23517	3014	13%
Ers Pension	3987	4194	-207	-5%	42784	41937	847	2%	50327	7543	15%
Skip Hire	225	500	-275	-55%	3185	5000	-1815	-36%	6000	2815	47%
Tree Work	4673	0	4673		49262	14999	34263	228%	18000	-31262	-174%
Tree Planting	0	458	-458	0%	15191	4583	10608	231%	5500	-9691	-176%
Signs	0	367	-367	-100%	0	3667	-3667	-100%	4400	4400	0%
Vehicle Maintenance	2493	1604	889	55%	11679	16041	-4362	-27%	19250	7571	39%
Fuel & Oil	0	1192	-1192	-100%	10348	11916	-1568	-13%	14300	3952	28%
Contract Hire van	2816	2500	316	13%	29378	24999	4379	18%	30000	622	2%
Safety Equip/Covid signs	166	833	-667	-80%	2002	8333	-6331	-76%	10000	7998	80%
Hand Tools	0	62	-62	-100%	121	625	-504	-81%	750	629	84%
Dog Fouling	885	137	748	544%	1769	1375	394	29%	1650	-119	-7%
Environmental Schemes	0	1167	-1167	-100%	0	11666	-11666	-100%	14000	14000	100%
Service Level Agreement	0	417	-417	-100%	1295	4167	-2872	-69%	5000	3705	74%
Statutory Testing	886	583	303	52%	12159	5833	6326	108%	7000	-5159	-74%
Sub-Total	38545	35572	2973	8%	402811	370706	32105	9%	444865	42054	9%
Income:											
Insurance claim	0	156	-156	0%	2909	1562	1347	0%	1875	-1034	0%
Sub-Total	0	156	-156	0%	2909	1562	1347	0%	1875	-1034	0%
SUB-TOTAL	38545	35416	3129	9%	399902	369144	30758	8%	442990	43088	10%
Ashley Sports	-359	634	-993	-157%	15206	6339	8867	140%	7607	-7599	-100%
Rec (including skatepark)	504	254	250		7147	2538	4609	182%	3046	-4101	-135%
Fawcetts	1992	577	1415	245%	9718	5769	3949	68%	6923	-2795	-40%
Moore Close	-1781	-263	-1518	0%	-5282	-2627	-2655	101%	-3152	2130	-68%
Fernhill Lane	-864	269	-1133	0%	-8100	2695	-10795		3234	11334	350%
Allotments	763	225	538	0%	253	2255	-2002	-89%	2706	2453	91%
Donated Seats	40	96	-56	0%	-1481	958	-2439		1150	2631	229%
Open Spaces	4707	7233	-2526	-35%	102634	72333	30301	42%	86800	-15834	-18%
Flowerbed sponsorship	-69	-375	306	-0.82	-69	-3750	3681	-98%	-4500	-4431	98%
Bus Shelter advertising	-2520	-250	-2270	9.08	-2520	-2500	-20	1%	-3000	-480	16%
Plant a Tree income	-156	-208	52	-25%	-4354	-2083	-2271	109%	-2500	1854	-74%
HLS income	0	-667	667	-100%	-3735	-6667	2932	-44%	-8000	-4265	53%
Street Trading Income	-565	-1000	435	-43%	-6460	-10000	3540	-35%	-12000	-5540	46%
Playgrounds Table Tennis	293	250	43	17%	10894	2500	8394	336%	3000	-7894	
Ashley Project - CapEx	11851	0	11851		229869	1	229868	0%			0%
Green Routes	0	0	0		1446	1	1445	0%			0%
Land Purchase Gore Rd		0	0		102588	1	102587	0%			0%
Transfer from Reserves		0	0		-51931	1	-51932	0%			0%
Pergola & Groundworks	0	0	0		37436	1	37435	0%			0%
Bus Shelters		1250	-1250		23247	12500	10747	0%	15000	0	0%
Transfer from CIL		0	0		-17773	1	-17774	0%			0%
Vehicles & Equipment		0	0		425	1	424	0%			0%
Transfer from Reserves	0	0	0		-276254	1	-276255				0%
Other Cap Ex Projects (Ballard, FF, Enviro Sus)	0	11250	-11250	0	23293	112500	-89207	0%	135000	111707	83%
SUB-TOTAL	13836	19277	-5441	-28%	186197	192768	-6571	-3%	231314	45117	20%
AMENITIES	52381	54693	-2312	-4%	586099	561911	24188	4%	674304	88205	13%

FINANCE AND GENERAL

F&GP General Expenditure	Actual Budget				Actual Budget				Annual Amount		
	Jan	Jan	Var	Var	YTD	YTD	Var	Var	Budget	Left	Left
Wages (backdated rises)	18140	18614	-474	-3%	187083	186142	941	1%	223371	36288	16%
Ers NI	1737	1861	-124	-7%	18082	18614	-532	-3%	22337	4255	19%
Ers Pension	3882	4207	-325	-8%	39753	42073	-2320	-6%	50488	10735	21%
Staff Expenses	29	125	-96	-77%	437	1250	-813	-65%	1500	1063	71%
Staff Training	130	417	-287	-69%	3451	4167	-716	-17%	5000	1549	31%
Telephone	948	583	365	63%	5647	5833	-186	-3%	7000	1353	19%
Postage	12	108	-96	-89%	1272	1083	189	17%	1300	28	2%
Stationery	284	183	101	55%	2980	1833	1147	63%	2200	-780	-35%
Advertising	0	417	-417	-100%	2416	4167	-1751	-42%	5000	2584	52%
Subs + Pubs	0	158	-158	-100%	1998	1583	415	26%	1900	-98	-5%
Photocopier	460	140	320	230%	1421	1396	25	2%	1675	254	15%
Events Expenditure	10	750	-740	-99%	21599	7500	14099	188%	9000	-12599	
Neighbourhood Planning	2395	167	2228	1337%	2452	1667	785	47%	2000	-452	-23%
Youth Co-ordination	786	2629	-1843	-70%	21927	26292	-4365	-17%	31550	9623	31%
Communications+Media	0	1762	-1762	-100%	1960	17625	-15665	-89%	21150	19190	91%
Town Development	750	750	0	0%	5100	7500	-2400	-32%	9000	3900	43%
Professional Fees	2315	5150	-2835	-55%	28365	51500	-23135	-45%	61800	33435	54%
Bank Charges	133	208	-75	-36%	1686	2083	-397	-19%	2500	814	33%
Insurance	0	1333	-1333	0%	15566	16000	-434	-3%	16000	434	3%
CAB	0	0	0	0%	5000	5000	0	0%	5000	0	0%
Election Expenses	0	833	-833	-100%	27417	8333	19084	229%	10000	-17417	
Mayoral Allowance	0	125	-125	-100%	0	1250	-1250	-100%	1500	1500	100%
Twinning	0	83	-83	-100%	173	833	-660	-79%	1000	827	83%
Members Allowances	4827	1500	3327		15153	15000	153	1%	18000	2847	16%
Members Training	0	167	-167	-100%	534	1667	-1133	-68%	2000	1466	73%
Civic Entertainment	0	83	-83	-100%	829	833	-4	-1%	1000	171	17%
Grant Aid	0	417	-417		3750	4167	-417	-10%	5000	1250	25%
Events Budget	0	500	-500		2500	5000	-2500	-50%	6000	3500	58%
CANGO	0	500	-500	-100%	2228	5000	-2772	-55%	6000	3772	0%
Youth Grant Aid	10000	1250	8750	0%	14100	12500	1600	0%	15000	900	6%
Sub-Total	46838	45023	1815	4%	434879	457891	-23012	-5%	545271	110392	20%
Events Income	172	0	172		1059	0	1059	0%	0	-1059	0%
Misc recharges	960	0	960		960	0	960				
Donations /Contributions	0	0	0		1900	0	1900	0%	0	-1900	0%
Wayleave	9	0	9		94	9	85	0%	14	-80	0%
Interest Received	2697	0	2697		23056	0	23056	0%	0	-23056	0%
Donations NM Youth	550	0	550		550	0	550				
CANGO	0	333	-333		0	3333	-3333	-100%	4000	4000	0%
Sub-Total	4388	333	4055		27619	3343	24276		4014	-22095	0%
SUB-TOTAL	42450	44689	-2239	-5%	407260	454548	-47288	-10%	541257	132487	24%
Rent - Town Hall 22/23	0	0	0	0%	7540	6283	1257	0%	7540	0	0%
Rates	499	416	83	20%	5015	4158	857	21%	4990	-25	-1%
Water		0	0	0%	0	42	-42	0%	50	50	100%
Electricity		0	0	0%	0	2917	-2917	0%	3500	3500	100%
Gas		0	0	0%	0	1250	-1250	0%	1500	1500	100%
Town Hall costs 22/23		0	0	0%	4981	0	4981	0%	13000	8019	
Equipment Maint	74	104	-30	-29%	192	1042	-850	0%	1250	1058	85%
F&F	0	42	-42	-100%	334	417	-83	-20%	500	166	33%
Reserve Town Hall cost		0	0	0%	0	0	0		0	0	
Christmas Lights	3536	0	3536	0%	22457	19167	3290	0%	23000	543	2%
SUB-TOTAL	4109	562	3547	0%	40519	35275	5244	15%	55330	14811	27%
SLR	0	0	0	0%	0	0	0	0%	0	0	0%
IT Equipment	0	250	-250	0%	0	2500	-2500	0%	3000	3000	100%
Defib	0	0	0		2346	0	2346		0	-2346	
CCTV	0	500	-500		2564	5000	-2436	-49%	6000	3436	57%
SUB-TOTAL	0	750	-750	0%	4910	7500	-2590	-35%	9000	4090	45%
F&GP TOTAL	46559	46001	558	1%	452689	497323	-44634	-9%	605587	151388	25%

Minutes of the meeting of the Amenities Committee of New Milton Town Council held on Tuesday 27 February 2024 at 6.30pm at the Town Hall, Ashley Road, New Milton, BH25 6AS.

Chairman:	p	G R Blunden	p	M Craze (Vice Chair)
Councillors:	p	D Hawkins	p	B Murrow
	p	J Baker	p	A O' Sullivan
	p	D Rice-Mundy	p	V Schooling
	p	K Trehorn		

In attendance:

Councillors: A Reid, S Clarke

Officers: G Flexman - Town Clerk

J Bean – Committee and Civic Administrator

113. BUS SHELTERS

The Chairman referred to Appendix 2 which showed 2 bus shelters due to be replaced under the rolling programme.

These replacements are budgeted under CAPEX. The Estates Manager advised that once these two shelters have been replaced there will be just one more at Marine Drive to be replaced to complete the rolling programme.

The Chairman advised that it is now necessary for the bus shelter across the road, at Hoburne which had previously been removed, to be reinstated. He proposed that this work could be carried out at the same time and could be funded from CIL monies. Following discussions and a vote

It was

RECOMMENDED:

That the bus shelter at Hoburne which had previously been removed be replaced using circa £8k funds from CIL money in the next financial year.

NEW MILTON TOWN COUNCIL**GRANT APPLICATION FORM**

Please read the Council's Policy and Procedures for Awarding Grants before completing this form.
(You may use a continuation sheet if necessary)


Name of organisation making the application: NEW MILTON TOWNING ASSOCIATION		
Name of person to whom correspondence should be addressed: MRS. CHRISTINE DOUGLAS	Address for correspondence: 23 HIGHRIDGE CRESCENT NEW MILTON Post Code: BH25, 5BT.	
Payee for Grant Cheque: NEW MILTON & DISTRICT TOWNING ASSOCIATION	Daytime Tel: 01425-839264	
Details of the organisation, ie what does it do? FOSTER LINKS WITH OUR TWIN TOWN IN NORMANDY		Amount of Grant applied for: £250
What is the Grant for and who will benefit? (Give details of the project) TO HELP FINANCE OUR WEEKEND HERE WHEN WE ENTERTAIN THE FRENCH (THE ENGLISH PARTICIPANTS FUND THEMSELVES)		
Have you applied to any other body for a grant towards this project? (If yes, please give details) NO		
How else do you raise income? (Give details of subscriptions, fund-raising, contributions "in kind" etc) BY SOCIAL EVENTS, BUT THESE TEND TO BREAK EVEN RATHER THAN MAKING A PROFIT.		
What age groups do you cater for? ANY	Total Membership: about 35.	Are you a registered charity? If yes, please provide your number. NO
Signature of Responsible Adult: (Chairman, President, Leader) C. Douglas Date: 7/2/24	Bank Details Account Name: NEW MILTON & DISTRICT TOWNING ASSOCIATION Sort Code: 30-99-50 Account Number: 60444460	For Council use only

You must attach the following to your application:

Copy of: Last year's accounts, Minutes of your last AGM, current Constitution or Rules.

NEW MILTON TOWN COUNCIL**GRANT APPLICATION FORM**

Please read the Council's Policy and Procedures for Awarding Grants before completing this form.
(You may use a continuation sheet if necessary)

Name of organisation making the application: NEW MILTON DEMENTIA ALLOTMENT		
Name of person to whom correspondence should be addressed: CLL R BOB MURROW JOANNA HAYWARD	Address for correspondence: C/O NMTC Post Code:	
Payee for Grant Cheque: C/O NMTC	Daytime Tel: 01425 619120	
Details of the organisation, ie what does it do? WE PROVIDE ALLOTMENT + OUTDOOR SPACE FOR PEOPLE LIVING WITH DEMENTIA		Amount of Grant applied for: £500
What is the Grant for and who will benefit? (Give details of the project) SERIES OF OPEN DAYS FOR VISITORS TO INCLUDE SPECIAL THEME + ACCESS TO PROFESSIONALS + ALLOTMENT		
Have you applied to any other body for a grant towards this project? (If yes, please give details) WE HAVE ASKED DISTRICT + HCC CLLRS FOR SUPPORT - TBC.		
How else do you raise income? (Give details of subscriptions, fund-raising, contributions "in kind" etc) WORKING ON FUND-RAISING THIS YEAR. IN IN ADDITION TO SETTING UP A DEMENTIA GROUP.		
What age groups do you cater for? ANYONE WITH DEMENTIA	Total Membership: VARIES WEEKLY	Are you a registered charity? If yes, please provide your number. NO
Signature of Responsible Adult: (Chairman, President, Leader) 	Bank Details Account Name: C/O NMTC Sort Code: Account Number:	For Council use only
Date: 7/2/24		

You must attach the following to your application:

Copy of: Last year's accounts, Minutes of your last AGM, current Constitution or Rules.

Dementia Allotment

Proposed Open Days

Tuesday 18 June 2024

- 11am – 1pm
 - Hope to arrange a herb planting demo/talk – *funding for resources? £.....*
 - Need a poster – £40 – one time cost
 - Email invites to the dementia community and carers
 - Share via A&T, Prince Publications, Focus, noticeboards, e-news, social media, website
 - Invite representatives – Alzheimers, Dementia Support, CAB etc
 - Consider refreshments – *need funding £40??*
-

Thursday 18 July 2024

- 11 am – 1pm or 1 – 3pm
 - Hope to arrange a floral display/talk – *funding for resources? £.....*
 - Need a poster – *date change*
 - Email invites to the dementia community and carers
 - Share via A&T, Prince Publications, Focus, noticeboards, e-news, social media, website
 - Invite professional representatives as above
 - Consider refreshments – *need funding £40??*
-

Tuesday 13 August 2024

- 11 am – 1pm
 - Summer-time social
 - Need a poster – *date change*
 - Email invites to the dementia community and carers
 - Share via A&T, Prince Publications, Focus, noticeboards, e-news, social media, website
 - Invite professional representatives as above
 - Consider refreshments - £40??
-

Thursday 12 September 2024

- 11 am – 1pm or 1 – 3pm
- Harvesting – need containers or bags etc – *cost?*
- Need a poster – *date change*
- Email invites to the dementia community and carers
- Share via A&T, Prince Publications, Focus, noticeboards, e-news, social media, website
- Invite representatives as above
- Consider refreshments - £40

F&GP COMMITTEE MEETING

11.03.24

RISK ASSESSMENTS 2024-25

The Town Council uses an updated version of Local Council Risk Assessment (LCRS) software program that was originally installed to help identify and address a small number of potential risks.

The program now covers up to 50 risk areas from allotments to websites identifying 300+ potential risks facing local councils. Some risk areas such as burial grounds and cemeteries do not apply to New Milton and are discounted. For 2024-25, over 50 risks are identified.

This latest Risk Assessment review was undertaken by the Town Clerk/ Estates Manager. The likelihood of each risk arising and the impact on the Council were considered in turn. If the likelihood was low it scored 1 medium 2, high 3. If the impact was low it scored 1, medium 2, high 3.

By way of exception reporting 28 main risk areas are highlighted below:

1. Allotments – Covering inspection of 5 allotment sites & over 100 plots.
2. Bonfires – Public safety, control of numbers attending events via SAG.
3. **Bonfires – Ensure adequate Risk Assessments & Insurances in place.**
4. Bus Shelters – Ensure cleanliness plus ongoing repair & maintenance.
5. **Bus Shelters – Complete replacement programme nearing completion.**
6. Car Parks – Reduce fly-tipping / ensure safety NMTC gravel car parks.
7. Commons – Ensure safe grazing, maintaining security of open access.
8. Computing - Homeworking protocol introduced as & when appropriate.
9. Data Protection –GDPR compliance / ongoing system security checks.
10. Flooding – Minimise risk, work with Environment Agency NFDC / NPA.
11. **Staffing - Resource maintained via TDM, YSM and new youth workers.**
12. Governance – General Power of Competence (GPC) is being retained.
13. Land – Protect all Sites of Importance for Nature Conservation (SINC).
14. Land – Long Meadow proper also has Village Green status protection.
15. Meetings – Duty to hold meetings and adhere to Equality Diversity Act
16. Recs – Reporting ASB / vandalism via New Forest Safety Partnership.
17. MUGA / Rec areas – Ensure adequate security measures are in place.
18. Play Areas – Ensure adequate and regular inspections are carried out.
19. Community Facilities – Plan / provide new youth / family HUB facilities.
20. **Skatepark – A Multi-agency approach / CCTV to tackle ASB problems.**
21. Insurance – Ensure all assets and potential risks have adequate cover.
22. Car Boots – Employ Supervisor to oversee risk on behalf of operators.
23. **Investments – Monitor and review Quilter Cheviot investment of £250k.**
24. Youth Club – Ensure continuation of weekly youth service on the Rec.
25. Succession Planning – Plans are in hand for key members of the staff.
26. **Town Development Manager – Admin of Neighbourhood Plan review.**
27. **Youth Services Manager – Remit includes running Ashley Youth Club.**
28. **Public Events - Continue to support community events where possible.**

RECOMMENDED:

That Town Council adopts the Risk Assessments for 2024-25.

Appendix 5

F&GP Committee - 11 March 2024



New Milton Town Council

Internal Audit Report 2023-24 (interim)

*Claire Lingard
Consultant Auditor*

*For and on behalf of
Auditing Solutions Ltd*

Conclusions & Recommendations

RISK MANAGEMENT

Whereas there are no matters arising in this area of our review warranting formal comment or recommendation due to the Council's operations in relation to Risk Management, which I consider to be exemplary, a significant matter has arisen which could have seriously impacted the Council, its employees and Members which I must draw attention to:

A recent event, being organised by a local charity required a full and formal Risk Assessment to be undertaken prior to the event being authorised by the Town Council. On examining the Risk Assessment which was provided it became apparent that no proper Risk Assessment for the event had been undertaken, rather a Risk Assessment for "Milford on Sea Arts & Music Festival 2013". The spreadsheet records that the assessment provided to support the event scheduled for November 2023 at New Milton, was in fact undertaken on the 27th November 2012, for activities that cannot, in any respect whatsoever, be regarded as substantially similar.

For the avoidance of doubt, I must inform the Clerk/RFO and Members that should the event have gone forward, and an unfortunate incident have occurred, that the Council as the landowners and Members could potentially have been found to be guilty of corporate negligence, or in a worst case scenario, even criminally negligent as no proper Risk Assessment had been undertaken.

As stated earlier in this report, there is clear evidence that New Milton Town Council, its Clerk/RFO, Estates & Facilities Manager, Members and Staff to pay close attention to Risk Management and the Mitigation of Risk throughout the records and culture of the Council. Risk Management, a critical aspect of all Council operations, is now a continuous professional requirement rather than a task that can be managed on an 'as and when' basis.

To this end, I strongly suggest that the Council appoints a professional Risk Management Consultancy to assist it in developing its current Risk Strategy, live and special events Risk Assessments to avoid any recurrence of the matter that arose recently.

- R1. *Members should instruct the Clerk/RFO and the Estates and Facilities Manager to seek quotations for / go to tender for a professional Risk Management Consultancy to assist it in developing its existing Risk Strategy, Risk Registers and associated documentation.*
- R2. *Henceforth, the Clerk/RFO, Estates and Facilities Manager must create and issue a Risk Assessment proforma to any organisation wishing to hold an event on Council property. This Risk Assessment must be fully completed, submitted with all required supporting documentation, (such as insurance documentation, confirmation of attendance by St. John's Ambulance, other professionally trained staff for example), prior to Council approval for an event is awarded.*

PLAYGROUNDS & RECREATION AREAS

The Council has an excellent inspection, repair and replacement regime in place in relation to its playgrounds and recreation areas. I draw the Council's attention to the fact that litigation in relation to alleged and actual injuries in playgrounds is increasing and becoming increasingly vexatious.



DIACRITHI 10000

PLAYGROUNDS & RECREATION AREAS

The Council has an excellent inspection, repair and replacement regime in place in relation to its playgrounds and recreation areas. I draw the Council's attention to the fact that litigation in relation to alleged and actual injuries in playgrounds is increasing and becoming increasingly vexatious.



DIACRITHI 10000
Poole
Dorset
BH15 9NL
01202 590675

1 - Low Risk (Finding 10)	
Item: Swings - 2 Bay 2 Flat 1 Cradle Seat	Risk Level: L - Low Risk
Manufacturer: Spiel Art	Surface: Bonded Rubber Mulch
	
Finding: There is some evidence of rot in the timber	Action: Monitor for any further deterioration and replace as required
2 - Risk Assessment not Undertaken (Finding 11)	
Item: Swings - 2 Bay 2 Flat 1 Cradle Seat	Risk Level: N - Risk Assessment not Undertaken
Manufacturer: Spiel Art	Surface: Bonded Rubber Mulch
	
Finding: The inspector has some concerns about the internal condition of the timber and was unable to verify the structural integrity without further testing. We recommend a Reasi-PO survey to establish the condition of the timber at it's core.	Action: Contact the Play Inspection Company office for further information

During this review I have noted the Play Inspection company, independent inspection report concerning the Long Meadow Play Area, which was opened in April 2012 and is of timber construction.

New Milton TC: 2023-24 (interim)

08-Nov-23

Auditing Solutions Ltd

7

Although it has been given a low overall risk score during the last annual inspection carried out in August, there are concerns about possible degradation of the timber which requires further investigation. The area looks dilapidated, and the Estates & Facilities Manager advises me that several pieces of equipment are out of service for safety reasons.

- R3. *The Clerk/RFO, Estates and Facilities Manager should review this play facility and draft a repair/replacement/removal strategy for scrutiny and onward endorsement/approval by Members of the appropriate Standing Committee and the Full Council.*

New Forest residents' full Council Tax amounts for 2024-25 revealed.

By [Carolyn Griffith](mailto:carolyn.griffith@advertiserandtimes.co.uk) carolyn.griffith@advertiserandtimes.co.uk 27 February 2024

RESIDENTS in the New Forest will see their total council tax bills hiked by almost 5% on average from April.

At a meeting of the Conservative-run New Forest District Council on Monday, members approved the changes for 2024/25, which combines charges of the county, town or parish councils, plus the police and fire services.

The total increase of 4.91% equates to an extra £102.68 per year based on an average band-D property, meaning the bill for a home this size will be £2,193.24.

NFDC chose to hike its share of the total bill by 2.99%, an increase of £5.80pa.

Hampshire County Council upped its portion by 4.99%, a rise of £72.99.

Police and Crime Commissioner for Hampshire made a 3.98% increase of £10pa.

Hampshire and Isle of Wight Fire and Rescue Service asked for 3% increase, £2.41 extra per year.

Town and parish councils increased their precepts by an average 10.99% increase for a band D home, a hike of £11.48.

Speaking at the meeting, leader of the council, Cllr Jill Cleary, said its portion of the overall bill was £199.79 per year for a band D property.

"This represents a charge of just £3.83 per week," she said, adding: "£3.83 per week for all that this council provides I believe is exceptional value. Value that is only going to get better as a result of our investment in council wide transformation, striving for better services at a lower overall cost."

Residents who have difficulty paying their council tax bill can contact NFDC for support by calling 01590 646 111 or emailing counciltax@nfdc.gov.uk

New Forest band-D full council tax breakdown by town and village

Ashurst & Colbury – £2,137.87

Beaulieu – £2,114.52

Boldre – £2,108.62

Bramshaw – £2,106.93

Bransgore – £2,186.76

Breamore – £2,107.30

Brockenhurst – £2,148.12

Burley – £2,101.49
Copythorne – £2,099.23
Damerham – £2,122.75
Denny Lodge – £2,115.97
East Boldre – £2,120.25
Ellingham Harbridge & Ibsley – £2,115.30
Exbury & Lepe – 2,077.33
Fawley – £2,232.61
Fordingbridge – £2,215.95
Godshill – £2,136.86
Hale – £2,128.51
Hordle – £2,147.99
Hyde – £2,108.88
Hythe & Dibden – £2,230.73
Lymington & Pennington – £2,207.84
Lyndhurst – £2,158.49
Marchwood – £2,236.09
Martin – £2,131.88
Milford-on-sea – £2,150.39
Minstead – £2,115.79
Netley Marsh – £2,104.94
New Milton – £2,202.14
Ringwood – £2,194.30
Rockbourne – £2,165.55
Sandleheath – £2,110.05
Sopley – £2,169.07
Sway – £2,131.49
Totton & Eling – £2,242.55
Whitsbury – £2,098.34
Woodgreen – £2,119.16

LOCAL COUNCIL PRECEPTS

2024-2025

Town and Parish Council element of overall Council Tax

	2024/25	2023/24	Increase	Increase	2024/25	2023/24	Increase	Increase
	£	£	£	%	Band D	Band D	£	%
ASHURST	56903	51730	5173	10.0%	60.54	55.19	5.35	9.7%
BEAULIEU	19036	12000	7036	58.6%	37.19	23.26	13.93	59.9%
BOLDRE	33390	30493	2897	9.5%	31.29	28.78	2.51	8.7%
BRAMSHAW	10000	10000	0	0.0%	29.60	29.12	0.48	1.6%
BRANSGORE	202094	124011	78083	63.0%	109.43	67.85	41.58	61.3%
BREAMORE	5566	5566	0	0.0%	29.97	30.20	-0.23	-0.8%
BROCKENHURST	135281	80995	54286	67.0%	70.79	42.49	28.3	66.6%
BURLEY	19554	16295	3259	20.0%	24.16	20.28	3.88	19.1%
COPYTHORNE	27059	25779	1280	5.0%	21.90	21.13	0.77	3.6%
DAMERHAM	11279	10541	738	7.0%	45.42	42.35	3.07	7.2%
DENNY LODGE	6152	5859	293	5.0%	38.64	36.62	2.02	5.5%
EAST BOLDRE	16500	16000	500	3.1%	42.92	41.81	1.11	2.7%
ELLINGHAM	24000	19175	4825	25.2%	37.97	30.34	7.63	25.1%
EXBURY	0	0	0	0.0%	0	0	0.00	0.0%
FAWLEY	719636	673458	46178	6.9%	155.28	144.65	10.63	7.3%
FORDINGBRIDGE	335981	318152	17829	5.6%	138.62	131.04	7.58	5.8%
GODSHILL	13394	12771	623	4.9%	59.53	56.11	3.42	6.1%
HALE	13700	13700	0	0.0%	51.18	51.12	0.06	0.1%
HORDLE	172000	158000	14000	8.9%	70.66	64.75	5.91	9.1%
HYDE	16400	11800	4600	39.0%	31.55	22.95	8.60	37.5%
HYPHE & DIBDEN	1147850	984573	163277	16.6%	153.40	131.37	22.03	16.8%
LYMINGTON	982689	886365	96324	10.9%	130.51	117.69	12.82	10.9%
LYNDHURST	120000	110000	10000	9.1%	81.16	74.30	6.86	9.2%
MARCHWOOD	329463	287057	42406	14.8%	158.76	138.84	19.92	14.3%
MARTIN	10926	9466	1460	15.4%	54.55	47.69	6.86	14.4%
MILFORD-ON-SEA	214700	179874	34826	19.4%	73.06	61.30	11.76	19.2%
MINSTEAD	14400	12000	2400	20.0%	38.46	31.80	6.66	20.9%
NETLEY MARSH	22584	21510	1074	5.0%	27.61	26.48	1.13	4.3%
NEW MILTON	1325429	1246391	79038	6.3%	124.81	117.32	7.49	6.4%
RINGWOOD	643525	610429	33096	5.4%	116.97	111.50	5.47	4.9%
ROCKBOURNE	14988	14274	714	5.0%	88.22	86.61	1.61	1.9%
SANDLEHEATH	9804	8913	891	10.0%	32.72	31.41	1.31	4.2%
SOPLEY	36000	33600	2400	7.1%	91.74	86.20	5.54	6.4%
SWAY	93794	85665	8129	9.5%	54.16	49.49	4.67	9.4%
TOTTON & ELING	1571560	1448855	122705	8.5%	165.22	152.76	12.46	8.2%
WHITSBURY	2200	2200	0	0.0%	21.01	21.38	-0.37	-1.7%
WOODGREEN	10580	10050	530	5.3%	41.83	40.36	1.47	3.6%
	8388417	7547547	840870	11.1%	115.91	104.43	11.48	10.99%

LOCAL COUNCIL PRECEPTS

2024-2025

Parish Precept /Council Tax - **Band "D" property**

	2024/25 £	Tax Base Properties	Parish £	HCC £	NFDC £	Police £	Fire £	Total £
ASHURST	56903	939.90	60.54	1533.24	199.79	261.46	82.84	2137.87
BEAULIEU	19036	511.90	37.19	1533.24	199.79	261.46	82.84	2114.52
BOLDRE	33390	1067.00	31.29	1533.24	199.79	261.46	82.84	2108.62
BRAMSHAW	10000	337.80	29.60	1533.24	199.79	261.46	82.84	2106.93
BRANGSORE	202094	1846.80	109.43	1533.24	199.79	261.46	82.84	2186.76
BREAMORE	5566	185.70	29.97	1533.24	199.79	261.46	82.84	2107.30
BROCKENHURST	135281	1911.10	70.79	1533.24	199.79	261.46	82.84	2148.12
BURLEY	19554	809.20	24.16	1533.24	199.79	261.46	82.84	2101.49
COPYTHORNE	27059	1235.70	21.90	1533.24	199.79	261.46	82.84	2099.23
DAMERHAM	11279	248.30	45.42	1533.24	199.79	261.46	82.84	2122.75
DENNY LODGE	6152	159.20	38.64	1533.24	199.79	261.46	82.84	2115.97
EAST BOLDRE	16500	384.40	42.92	1533.24	199.79	261.46	82.84	2120.25
ELLINGHAM	24000	632.00	37.97	1533.24	199.79	261.46	82.84	2115.30
EXBURY	0	116.30	0.00	1533.24	199.79	261.46	82.84	2077.33
FAWLEY	719636	4634.50	155.28	1533.24	199.79	261.46	82.84	2232.61
FORDINGBRIDGE	335981	2423.80	138.62	1533.24	199.79	261.46	82.84	2215.95
GODSHILL	13394	225.00	59.53	1533.24	199.79	261.46	82.84	2136.86
HALE	13700	267.70	51.18	1533.24	199.79	261.46	82.84	2128.51
HORDLE	172000	2434.20	70.66	1533.24	199.79	261.46	82.84	2147.99
HYDE	16400	519.80	31.55	1533.24	199.79	261.46	82.84	2108.88
HYTHE & DIBDEN	1147850	7482.50	153.40	1533.24	199.79	261.46	82.84	2230.73
LYMINGTON	982689	7529.60	130.51	1533.24	199.79	261.46	82.84	2207.84
LYNDHURST	120000	1478.50	81.16	1533.24	199.79	261.46	82.84	2158.49
MARCHWOOD	329463	2075.20	158.76	1533.24	199.79	261.46	82.84	2236.09
MARTIN	10926	200.30	54.55	1533.24	199.79	261.46	82.84	2131.88
MILFORD-ON-SEA	214700	2938.70	73.06	1533.24	199.79	261.46	82.84	2150.39
MINSTEAD	14400	374.40	38.46	1533.24	199.79	261.46	82.84	2115.79
NETLEY MARSH	22584	818.00	27.61	1533.24	199.79	261.46	82.84	2104.94
NEW MILTON	1325429	10619.40	124.81	1533.24	199.79	261.46	82.84	2202.14
RINGWOOD	643525	5501.60	116.97	1533.24	199.79	261.46	82.84	2194.30
ROCKBOURNE	14988	169.90	88.22	1533.24	199.79	261.46	82.84	2165.55
SANDLEHEATH	9804	299.60	32.72	1533.24	199.79	261.46	82.84	2110.05
SOPLEY	36000	392.40	91.74	1533.24	199.79	261.46	82.84	2169.07
SWAY	93794	1731.80	54.16	1533.24	199.79	261.46	82.84	2131.49
TOTTON & ELING	1571560	9511.70	165.22	1533.24	199.79	261.46	82.84	2242.55
WHITSBURY	2200	104.70	21.01	1533.24	199.79	261.46	82.84	2098.34
WOODGREEN	10580	252.90	41.83	1533.24	199.79	261.46	82.84	2119.16
	8388417	72371.50	115.91	1533.24	199.79	261.46	82.84	2193.24
% of total			5%	70%	9%	12%	4%	100%



Youth Services Report

March F&GP

NatWest Thrive - NatWest are partnering with the National Youth Agency to develop and pilot the Thrive programme, which aims to improve the financial confidence of young people. We have signed up to deliver the programme within our services over coming months. There are 23 modules to choose from, which focus on improving understanding and emotional responses to financial responsibilities, including understanding the value of money. On successful completion of the programme a £1,200 grant will be awarded, which will be used to buy computing equipment to support young people with their education, job searches, personal development etc.

HAF support for revision - To support under-privileged young people in the area, we are putting in place holiday activities under the HAF scheme to provide school holiday activities which will include revision. This will allow the additional academic support for families who are unable to afford tuition. Within the sessions will be a cookery lesson, followed by a physical activity in the afternoon. The sessions will be delivered at Arnewood School over the Easter holidays.

[The Holiday Activities & Food programme (HAF) is a DfE (Dept for Education) funded programme to support children aged 4-16 years (reception Year 11) who are in receipt of pupil premium (or benefits related) free school meals (FSM) to access enriching activities and food during Easter, Summer and Christmas school holidays]

Mental Health Support - To improve our mental health provision, some of our volunteers are attending mental health first aid training with Community First.

We will be putting in place youth sessions that focus on mental well-being. There will be three one-hour sessions per month and these groups will be closed sessions. We have a local psychotherapist involved to support these sessions. Solent Mind will also be getting involved with their Heads Up and Self Harm Support.

New Youth Milton Mentor Scheme - We have been granted £1,800 from the Local Children's Partnership to pilot our mentor scheme. The focus will be on young people with little parental input, or those at risk of going into care. There will be scope for other young people to be referred if professionals think it would be beneficial to them.

The young person will be matched with a volunteer mentor, who will spend time with the young person once a month.

The pilot scheme will allow 10 matches and each one will run for 6 sessions. The scheme aims to help build confidence and allows the young person to have different experiences and develop their social skills. There will be a focus on improving mental health, anxiety and overall well-being.

The funding will cover the expenses of the visits at £30 per session. The young person will be involved in planning how the budget is spent and can spend less on some sessions to save up the budget to participate in a more expensive activity. This helps with budgeting and finance skills.

Ashley Family Hub - Once the new building is completed, Ashley Family Hub will include sessions at the building. We are researching gaps in provision so we know what needs to be included and what services we can build upon. There will be support from the Health Service, Speech and Language team, new baby workshops and school readiness support.

Ashley Youth Building - We are building up equipment in readiness of the building being accessible. Once everything is signed-off we will be kitting the building out in March with a view to opening in April.