

# NEW MILTON TOWN COUNCIL

## S U M M O N S

To All Members of the Council

You are hereby summoned to attend the **ANNUAL MEETING** of **NEW MILTON TOWN COUNCIL** to be held on **TUESDAY 14 MAY 2024 at 6.30pm** at **Town Council Offices, 2 Ashley Road, New Milton, Hants BH25 6BZ**

G P Flexman  
Town Clerk

3 MAY 2024

The Town Hall, Ashley Road, New Milton, BH25 6BZ (Tel 01425-619120)

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## A G E N D A

### CHAIRMAN'S ANNOUNCEMENTS

1. APOLOGIES
2. ELECTION OF TOWN MAYOR / CHAIRMAN FOR 2024/2025: and to receive Town Mayor / Chairman's Declaration of Acceptance of Office.  
(NEW TOWN MAYOR / CHAIRMAN TO TAKE THE CHAIR)
3. ELECTION OF DEPUTY TOWN MAYOR / VICE-CHAIRMAN FOR 2024/2025: and to receive the Deputy Town Mayor / Vice-Chairman's Declaration of Acceptance of Office.
4. TO APPOINT THE FOLLOWING STANDING COMMITTEES FOR 2024/2025: F&GP Committee; Amenities Committee; Planning Committee and Executives.  
**Mini meetings of Standing Committees, to appoint Chairs / Vice-Chairs of each Standing Committee, will take place immediately after this meeting.**
5. TO APPOINT REPRESENTATIVES TO LOCAL BODIES: **Appendix 1**
6. TO APPROVE THE CALENDAR OF MEETINGS FOR 2024/2025: **Appendix 2**
7. TO CONFIRM AUTHORISED SIGNATORIES FOR 2024/2025
8. GENERAL POWER OF COMPETENCE: To confirm the Town Council still meets the criteria to take on the General Power of Competence and resolves to continue to do so, subject to Guidance Notes attached. **Appendix 3**
9. MINUTES: To confirm Minutes of the Council Meeting held on 25 March 2024 and the Special Council Meeting held on 3 April 2024.
10. CORRESPONDENCE: To receive and consider any correspondence that the Chairman may wish to lay before the Council.
11. QUESTIONS: To consider Members' questions submitted under SO 24.

12. **REPORTS BY COUNTY & DISTRICT COUNCILLORS:** To receive information reports from County and District Councillors representing the Wards of New Milton on matters of interest to Town Councillors and the local community.
13. **COMMITTEE REPORTS**  
To receive the minutes of the Standing Committees detailed below and consider the recommendations contained therein.
- a) **Planning Committee:** Minutes 225 to 264 inclusive of the meetings held on 28 March, 11 and 25 April plus 7 May 2024.
- b) **Amenities Committee:** Minutes 116 to 131 inclusive of the meeting held on 9 April 2024.
- c) **Finance & General Purposes Committee:** Minutes 111 to 126 inclusive of the meeting held on 22 April 2024.
14. **SCHEDULE OF PAYMENTS:** To approve Schedule of Payments No.08/23/24 in the sum of £167,791.85 for the period 1 - 31 March 2024 as endorsed by F&GP on 22 April 2024.
15. **NEXT MEETING:** **Monday 24 June 2024** at 6.30pm in the Town Hall, Ashley Road, New Milton BH25 6BZ.

### **DEMOCRATIC HALF HOUR**

If time permits, the meeting will be adjourned at this point for a period of Public Participation during which members of the Public, with the approval of the Chairman, may initiate discussion on matters of community interest and which fall within the responsibility of the Town Council.

### **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

*The Chairman may move that the public be excluded from the meeting for any item(s) of business pursuant to section 1 of the Public Bodies (Admissions to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.*

### **PRIVATE SESSION**

(If required)

#### **Distribution:**

Town Councillors  
District Councillor Mrs J L Cleary  
County Councillors M Kendall, K Mans, F Carpenter  
New Milton Library  
Press  
NMRA  
Police

# **ANNUAL MEETING OF THE TOWN COUNCIL**

**14 MAY 2024**

## **NOTES TO THE MEETING AGENDA**

### **Procedure, Agenda Items 1 to 7**

Members may appreciate details of the procedure to be followed in respect of items 1 to 7 of the Annual Council Meeting Agenda, as follows:

#### **1. Apologies**

All members are expected to attend the Annual Meeting, or provide written apologies for absence, as apologies now form part of the official minutes of meetings.

#### **2. Election of Chairman / Town Mayor**

The retiring Chairman will take the Chair for this item, asking the Clerk for any nominations.

Members have been invited to submit nominations for Chairman of the Council and when nominations are called for, details of all the nominations received including the proposer and seconder in each case, will be read out to the meeting.

The Chairman will then ask if there are any further nominations and any additional names which are formally proposed and seconded at this point will be included in the voting if there is more than one candidate.

Following the formal nominations, the proposers and seconders will speak in support of their candidates, following which other members of the Council will have the opportunity to speak in support of any one of the candidates.

Voting will then take place by written ballot in accordance with SO9 and will be repeated until one candidate has an absolute majority, ie. more than 50% of the total votes cast. The presiding Chairman will then announce the result.

The newly elected Chairman will then take the Chair, sign the Declaration of Acceptance of Office and briefly address the Council.

At the moment when the new Chairman accepts office the previous Chairman and Vice Chairman automatically retire and, if they are not Councillors, they at the same moment cease to be members of the Council.

#### **3. Election of Vice Chairman / Deputy Mayor**

The newly elected Chairman of the Council will take the Chair for this item.

Otherwise, the procedure for the election of the Vice Chairman will be as for the Chairman as detailed at 2 above.

#### **4. Appointment of Standing Committees**

The composition of the Standing Committees shall be as follows:

- a. The Finance and General Purposes Committee shall consist of up to 9 members.
- b. The Amenities Committee shall consist of up to 9 members.
- c. The Planning Committee shall consist of up to 9 members
- d. The Executive Committee shall comprise:

The Chairman of the Council  
The Vice Chairman of the Council  
The Chairman of the Finance & General Purposes Committee  
The Chairman of the Amenities Committee  
The Chairman of the Planning Committee

Where the Chairman or Vice Chairman of the Council also Chair a Committee, the Vice Chairman of that Committee shall also have a seat on the Executive Committee.

#### **5. Appointment of Representatives to Local Bodies for 2024/2025 (Appendix 1)**

The Chairman will refer to the schedule of appointments to local organisations and will suggest that those current representatives who have indicated their willingness to continue be re-appointed for the coming year.

#### **6. Calendar of Meetings for 2024/2025 (Appendix 2)**

The Chairman will move that the Calendar of Meetings for 2024-2025 be approved and will ask for a seconder, following which members will have an opportunity to comment before the motion is put to the Council.

#### **7. Authorised Signatories**

In accordance with SOs, any two authorised members of the Council may sign cheques etc. In practice, the number of approved signatories is restricted to a maximum of six members who are either Executive members or regular visitors to the Council Offices or able to visit the Council Office at short notice.

#### **8. General Power of Competence (Appendix 3)**

To confirm the Town Council still meets the criteria to take on the General Power of Competence and resolves to continue to do so, subject to Guidance Notes attached.

Local councils in England were given a 'General Power of Competence' in the Localism Act, 2011, viz: "A local council has power to do anything that individuals generally may do" subject to two criteria set by the Secretary of State (LA 2011, s 8)

- Two thirds of the councillors must have been elected.
- The Town Clerk must hold the CiLCA qualification.

G FLEXMAN  
TOWN CLERK  
3<sup>rd</sup> May 2024

**REPRESENTATIVE ON EXTERNAL BODIES**

**CURRENT APPOINTMENTS**

New Milton Play & Youth Forum – Councillor S J Clarke

Forest Arts Centre Management Committee – Councillor A D O’Sullivan

NM Twinning Association – Councillor B Murrow

Memorial Centre Redevelopment – Councillor A D O’Sullivan

Indian War Memorial – Councillor M Craze

Dementia Allotment – Councillor B Murrow

Updated 16 May 2023

# NEW MILTON TOWN COUNCIL CALENDAR OF MEETINGS 2024-2025

Month & Year	Town Council	Amenities Committee	F & GP Committee	Planning Committee
	Monday	Monday	Monday	Alternate Thursdays
May 2024	14 (Tues) Annual Meeting	28 (Tues)	-	7 (Tues) & 23
June 2024	24	-	10	6 & 20
July 2024 10 Indian Obelisk	-	9 (Tues)	22	2 (Tues) & 18
August 2024 23 WWII Clock	5	-	-	1, 13 (Tues) & 29
September 2024	30	2	17 (Tues)	10 (Tues) & 26
October 2024 21 Annual Allots	-	15 (Tues)	28	8 (Tues) & 24
November 2024 10 Remembrance	11	25	-	7 & 21
December 2024 7 Carol Service	-	-	10 (Tues)	3 (Tues) 19
January 2025	6	20	-	2, 16 & 30
February 2025	17	-	3	11 (Tues) & 25 (Tues)
March 2025	31	3	17	13 & 25 (Tues)
April 2025	-	15 (Tues)	28	10 & 24
May 2025	13 Annual Meeting	27	-	8 & 22

**All meetings are normally held at 6.30pm in the Town Hall, 2 Ashley Road, BH25 6AS**  
**Members of the Public are welcome to attend any meeting and may speak as follows:**

- a) If time permits, Town Council meetings will be adjourned at the end for a '**DEMOCRATIC HALF HOUR**' during which members of the Public, with the approval of the Chairman, may initiate discussion on matters of community interest and which fall within the responsibility of the Town Council.
- b) Prior to the commencement of other meetings, and at the discretion of the Chairman, a short period of Public Participation may take place. Members of the public may speak on any item(s) appearing on the public agenda, or on any other matter that falls within the Committee's terms of reference.

**Annual Assembly (Town's Meeting)** - Is a public meeting required by statute to be held between 1 March and 1 June (inclusive) each year. **Note: It is not a Town Council meeting.**

**Annual Meeting of the Council** - In a year of ordinary elections of parish councillors, the annual meeting shall be held within 14 days of the councillors elected at that election taking office.

03.05.24

### General Power of Competence

Local councils in England were given a 'general power of competence' (GPC) in the Localism Act 2011, sections 1 to 8. "A local authority has power to do anything that individuals generally may do" – LA 2011, s 1(1), subject to two criteria set by the Secretary of State (LA 2011, s 8):

- Two thirds of the councillors must have been elected (1)
- The clerk must hold CiLCA or a level 4 qualification from the University of Gloucestershire (UOG) (2)

A local council must decide, at a full meeting of the council, that it meets the criteria for eligibility at that moment in time. The council is required to revisit that decision and make a new resolution at every 'relevant' (3) annual meeting.

#### Restrictions apply:

- Councils must continue to comply with relevant legal duties.
- Councils must comply with legislation such as Health & Safety, FOI, Data Protection and Employment laws.
- Councils must adhere to any statutory permission needed relevant to activity.
- Councils must still recognise the statutory duties of other authorities.

#### Possible activities:

- Run a shop – council must set up a company or co-operative (4)
- Invest in business – council to follow Government advice on investment (5)
- Provide bus shelters / road signs – permission required from Highways (6)

#### Notes:

- (1) At the precise moment that a council resolves that it meets the criteria, the number of councillors elected at the last ordinary election, or a subsequent by-election, must equal or exceed two-thirds of its total number of councillors. Elected councillors include all councillors who stood for election whether or not the election was contested. Co-opted or appointed councillors do not count as they are not elected. The total number of councillors means the number of seats on the council including those that might be vacant. If two-thirds is not a whole number, then it must be rounded up to the next whole number.
- (2) The clerk must hold at least one of the sector-specific qualifications and should have completed the relevant training designed as part of the National Training Strategy for local councils. From April 2012, this training is undertaken as part of the clerk's preparation for one of the recognised sector-specific qualifications. Where a clerk studied for one of these qualifications before April 2012, they undertake the relevant training and must pass this section of CiLCA 2012 in order to be fully qualified for the purposes of the GPC. The recognised sector-specific qualifications are (a) Certificate in Local Council Administration (CiLCA) (b) Higher Education qualifications for clerks awarded by the UOG.
- (3) A 'relevant' annual meeting is the annual meeting of the council after the ordinary election that takes place every four years. The confirmation does not have to take place every year.
- (4) If a council sets up a company or a co-operative society, it must abide by company law and follow statutory guidance from the Department for Communities & Local Government (DCLG) on charging (general power for authorities to charge for discretionary services) and trading (general power for local authorities to trade in function related activities through a company).
- (5) If a council wants to invest in a local business to support the local economy, it should follow Government advice on investments from the DCLG.
- (6) Provision of bus shelters / road signs would be subject to permission from Highways Authority.

## NEW MILTON TOWN COUNCIL

### MINUTES OF A MEETING OF NEW MILTON TOWN COUNCIL HELD ON MONDAY 25 MARCH 2024 AT 6.30 PM AT NEW MILTON TOWN HALL

Councillors: p	D E Hawkins (Chairman)	p	K E Craze (Vice-Chairman)
p	J Adams	p	P Moores
p	J Baker	p	R Murrow
	G R Blunden	p	A D O'Sullivan
p	S J Clarke		R A Reid
p	M Craze	p	D Rice-Mundy
p	S P Davies		V E Schooling
p	W Davies	p	M Scott-Johns
p	D N Tungate	p	K Trehorn

#### In Attendance:

G Flexman - Town Clerk

H Ormerod – Administrative Assistant

The Chairman welcomed Councillors, Officers, a member of the public, a press representative, HCC Cllr M Kendal and PS Arron Wood to the meeting.

PS Arron Wood reported that he continued to lead both the Lymington and New Milton teams however he planned to relinquish responsibility for Lymington in the next few months enabling him to focus on the New Milton area. The Team was now the biggest Beat Team in the New Forest comprising 1 PS, five PC's, 2 PCSO's and one non-deployable PCSO.

There had been a directive to tackle shoplifting and one prolific offender had been located in Dorset and arrested by his team. It had recently been County Lines intensification week and the town was experiencing a high number of vehicle thefts, largely involving cloned keys. Residents are advised to take steps to prevent this eg not leaving car keys near front doors and using additional locks where possible. His team had been made aware of concerns regarding an XL Bully dog and following discussion with the owner, all legislative requirements surrounding this breed were being met.

He had been notified that the PCC did not consider New Milton the right site for an officer presence on the front desk however he supported the proposal and had the resources to provide such a service once or twice a week. This was discussed by members, and it was generally agreed that the Town Council write to Donna Jones asking her to reconsider as it would be extremely beneficial for residents and the Town Hall was the ideal location. In the meantime, PS Wood reminded members that residents could e-mail his team with questions. The email address covering the whole west side of the Forest is: [New.forest.west.police@hampshire.police.uk](mailto:New.forest.west.police@hampshire.police.uk)

***(Post Meeting Note: The Police Crime Commissioner Office subsequently contacted the Town Clerk suggesting an urgent meeting to discuss the residents' wish for a front counter in New Milton).***

Cllr Adams asked whether crime statistics could be provided at future meetings and PS Wood undertook to provide these wherever possible.

Cllr Clarke commented that it was good news that in certain situations, the police no longer needed to wait for the CPS to authorise a charge.

109. APOLOGIES

Cllrs G Blunden, R A Reid and V E Schooling.

110. MAYOR'S ENGAGEMENTS & CHAIRMAN'S ANNOUNCEMENTS

Cllr D E Hawkins as Mayor reported on the following recent engagements:

24 February 2024     Hosted the Mayor's Tea Party at the South Lawns Hotel

6 March 2024        Attended the funeral service of former Councillor Paul Woods at New Milton Crematorium

8 March 2024        Cut the ribbon to officially open a refurbished first floor at Barton Lodge Residential Care Home

17 March 2024       Attended New Milton Music Gala Concert at the Arnewood School with the Town Clerk

24 March 2024       Attended the Annual Civic Service at St Mary Magdalene's

The Mayor expressed his thanks to all who had supported his fundraising activities, and reported that to date, £1,400 had been raised towards his chosen charity Ashley Family Hub.

111. DECLARATIONS OF INTEREST - None.112. MINUTES

The Chairman referred to the minutes of the Town Council Meeting held on 12 February 2024 and moved their adoption.

It was,

**RESOLVED:**

***That the Minutes of the Town Council Meeting held on 12 February 2024, previously circulated, be signed by the Chairman as a correct record.***

The Minutes were duly signed.

113. CORRESPONDENCE

The Town Clerk referred to an item of correspondence from the Town Council's Solicitor relating to a licence between the Town Council and the South-West Hampshire department of RAYNET UK, to permit a trailer and radio mast to be stored at Fernhill Cricket Club (area formerly occupied by the Men's Shed). The licence was signed by the Chairman, witnessed by the Town Clerk.

114. QUESTIONS - None.

## 115. REPORTS BY COUNTY AND DISTRICT COUNCILLORS

Hampshire County Councillor Kendal raised two matters – one being the County Council's consultation on future service provision which ends on 31 March 2024 and the second being the possible introduction of parking meters on the seafront at Barton on Sea.

HCC Cllr Kendal reported that he had requested signage to prohibit overnight parking and was surprised to hear that officers were recommending the introduction of parking meters along the seafront. He said he had witnessed a shift in decision making in local government from members to officers, namely in the treasury department. He said this was bad for democracy as members were democratically elected to take such decisions. He said that the introduction of parking meters was a money-making scheme to pay for the private firm employed to manage parking enforcement and he would be attending HCC Cllr Nick Adams-King's Decision Day to put forward his opposition to the proposals. He urged Councillors who also objected to write to Nick Adams-King prior to the Decision Day.

NFDC Cllr S P Davies updated on two housing related matters. He was impressed at the speed in which the social housing was being erected at Moore Close. He expected they would be available for tenants by the end of the year and residents are now able to apply for one of these properties via the NFDC website.

He commented that he had visited the newly built Wooldridge View Extra Care Home in New Milton and was very impressed with the building and its facilities. The Home comprised 50 apartments and residents would need to be assessed by the County Council as having a care need and NFDC as having a housing need to be eligible for a place.

## 116. COMMITTEE REPORTS

### a) Planning Committee

Cllr S J Clarke, Chairman of the Planning Committee, submitted the Minutes of the Committee meetings held on 1, 15, 29 February and 12 March 2024 and moved their adoption.

Regarding Minute 211 – '20 mph policy', Cllr John Adams asked whether any progress had been made. Cllr Clarke reported that full guidance from HCC was yet to be provided.

Regarding minute 223 b) – Field surface water issues, Cllr Clarke had been in discussion with HCC Cllr Nick Adams-King who said that it falls to landowners to clear ditches. He would forward a letter for the Town Council to send out to landowners and riparian owners encouraging them to maintain their ditches and encouraged Town Councillors to report known issues to the County Council.  
(Note: Previously referred to at Min 60 f) of Amenities Committee meeting of 16 Oct 2023).

It was then,

### **RESOLVED:**

***That Minutes 183 to 224 inclusive of the meetings held on 1, 15 and 29 February and 12 March be received.***

b) Amenities Committee

In the Chairman's absence, Cllr M Craze, Vice-Chairman of the Amenities Committee, submitted the Minutes of the meeting held on 27 February 2024 and moved their adoption.

It was,

**RESOLVED:**

***That Minutes 101 to 115 inclusive of the meeting held on 27 February 2024 be received.***

c) Finance and General Purposes Committee

Cllr D N Tungate, Chairman of the Finance and General Purposes Committee, submitted the Minutes of the meeting held on 11 March 2024 and moved their adoption.

Regarding Minute 102 a) New Milton Youth Trust, Cllr Clarke reported that the Youth Trust was grateful for the £11,500 grant and the Trust had recently been successful in receiving a substantial grant from another source for other work. ***(Post Meeting Note: £19k from Awards for All to fund Detached Youth Work for a year).***

Cllr A O'Sullivan said the £11,500 given to the Youth Trust was not a grant as such, rather it had been funded by moving money from earmarked reserves. ***(Post Meeting Note: It related to £12k unspent Youth Grant Aid from the previous year).***

It was then,

**RESOLVED:**

***That Minutes 96 to 110 inclusive of the meeting held on 11 March 2024 be received.***

117. SCHEDULE OF PAYMENTS

The Schedule of Payments, previously considered by F&GP, was submitted for Council approval. It was unanimously,

**RESOLVED:**

***That the Schedule of Payments No 07/23/24 in the sum of £219,467.21 for the period 1 January – 29 February 2024 be approved.***

The Schedule of Payments was duly signed.

118. REPORTS FROM MEMBERS SERVING ON ORGANISATIONS

Cllr A O'Sullivan confirmed that the Hampshire Cultural Trust would continue to fund the Forest Arts Centre. The Centre was in a much better financial situation due to holding over 100 workshops/classes, 33 shows in the last 6 months, holding an Arts Exhibition of 73 pieces and numerous community lead workshops. The Centre was currently looking for grants to install concertina type seating at a cost of approximately £100,000 to enable it to hold more and different functions.

119. TOWN DEVELOPMENT REPORT

The Chairman referred to Appendix 1.

The Town Development Manager had presented a written report, which was noted by members.

120. RISK ASSESSMENTS

The Chairman referred to Appendix 2.

The Town Clerk elaborated on highlighted risk assessments for 2024-25 which had been endorsed by the Finance & General Purposes Committee on 11 March 2024.

It was then,

**RESOLVED:**

***That the Town Council adopts the Risk Assessments for 2024-25.***

121. HCC FUTURE SERVICES CONSULTATION

Councillors were reminded that the deadline for responding to the County Council's consultation on future services was 31 March 2024.

122. NEXT MEETING

**Special Meeting (Freedom of the Town) Wednesday 3 April 2024 at 6.30pm**

**Annual Towns' (Community) Meeting Monday 29 April 2024 at 6.30pm**

**Annual Meeting Tuesday 14 May 2024 at 6.30 pm in the Town Hall.**

**DEMOCRATIC HALF HOUR**

No member of the public wished to speak.

The Chairman then thanked members of the public for attending and closed the public session of the meeting at 7.25pm, moving into Private Session with members agreement.

**PRIVATE SESSION**

**PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item of business pursuant to section 1 of the Public Bodies (Admissions to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential nature of the business to be transacted.

123. FREEDOM OF THE TOWN

The Chairman referred to Appendix 3.

The Town Clerk presented details regarding the Special Town Council meeting on 3 April 2024 for the purpose of conferring the Honorary Freedom of New Milton upon Godfrey Charles Beck.

It was then,

**RECOMMENDED:**

***That the Town Council confer upon Godfrey Charles Beck the rights, privileges and advantages attaching to the style, rank and title of Honorary Freeman of New Milton and present to him an illuminated scroll so inscribed.***

There being no further business to discuss, the Chairman thanked everyone for attending and closed the meeting at 7.27pm.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Distribution:

Town Councillors  
District Councillor Mrs J L Cleary  
County Councillors M Kendal, F Carpenter, K Mans  
New Milton Police  
Press  
Sue Larking – NMRA  
Mark Jeffries – Estates & Facilities Manager

## NEW MILTON TOWN COUNCIL

MINUTES OF A SPECIAL MEETING OF NEW MILTON TOWN COUNCIL  
HELD ON WEDNESDAY 3 APRIL 2024 AT 6.30PM IN THE TOWN HALL,  
ASHLEY ROAD, NEW MILTON

p	D E Hawkins (Chairman)	p	K E Craze (Vice-Chairman)
p	J Adams	p	P Moores
p	J Baker	p	R Murrow
p	G R Blunden	p	A D O'Sullivan
p	S J Clarke		R A Reid
	M Craze	p	D Rice-Mundy
p	S P Davies		V E Schooling
p	W Davies	p	M Scott-Johns
p	D N Tungate	p	K Trehorn

### In Attendance:

G Flexman - Town Clerk  
J Hayward – Communications Officer

H Ormerod – Administrative Assistant

### 124. MAYOR'S OPENING REMARKS

The Mayor welcomed members and guests to the meeting and said that it was an honour and privilege to present Goff Beck with Honorary Freedom of New Milton.

### 125. APOLOGIES FOR ABSENCE

Cllrs M Craze, A Reid and V Schooling.

### 126. DECLARATIONS OF INTEREST ON ANY ITEMS ON THE AGENDA – None.

### 127. CONFERMENT OF HONORARY FREEMAN OF NEW MILTON ON GODFREY CHARLES BECK

Councillor D Rice-Mundy introduced this item: 'I am delighted to have been asked to speak on this auspicious occasion.

This evening's meeting is one of those rare and unusual events in the life of a Council, and I am honoured and privileged to contribute to these proceedings.

The conferment of Honorary Freedom was first bestowed by this Town Council some 10 years ago, on my uncle Alan William Rice. I know it meant a lot to Alan and the award of Honorary Freeman is the highest award a Town can bestow.

I count Goff Beck as a friend and valued colleague who I enjoyed working with here over many years. I asked him why he liked to be called "Goff" rather than Godfrey and his reply was quick and to the point: "*I'm not God and I'm not free!*"

But Goff is someone who gave freely of his time in various voluntary capacities. Overwhelming messages of support have been received from various bodies, individuals and organisations across New Milton, Goff Beck having rendered eminent and distinguished service over many years to the people of this town as:

- Governor of Arnewood School for many years, championing local youth
- Support for the foundation of Eaglewood School
- Fundraising for Ashley based First Opportunities Pre-School and the NFDIS
- Support for local churches including the Annual Civic Service
- Engagement with local schools regarding the annual Remembrance Service
- Establishment of new memorial events including Barton's Indian Obelisk
- Served on New Milton Residents Association acting as link to the Council
- Served on the Memorial Centre Management Committee
- Vice-Chairman of the local RBL branch and was Parade Marshall for 12 years'

Cllr Rice-Mundy proposed that the Honorary Freedom of New Milton be conferred on Godfrey Charles Beck, as follows:

**"Whereas it has appeared to the Town Council of New Milton in the County of Hampshire that Godfrey Charles Beck of Vectis Road in New Milton, a long and loyal member of the local Royal British Legion branch, and a former Chairman and founding Mayor of New Milton Town Council, and Chairman of New Forest District Council, has rendered distinguished and eminent service over many years to the people of the town."**

This was seconded by the Mayor who spoke in support of the proposal, as follows:

**"Now therefore in recognition of that valuable and unselfish service, primarily his dedication to the Royal British Legion and especially as the Parade Marshal on Remembrance Sundays for 12 Years, it was unanimously agreed and recently recommended that the Town Council does hereby confer upon the said Godfrey Charles Beck the rights, privileges and advantages attaching to the style, rank and title of Honorary Freeman of New Milton."**

The Town Clerk then read out the Recommendation for Members, as follows:

**"That the Town Council of New Milton does hereby confer upon the said Godfrey Charles Beck the rights, privileges and advantages attaching to the style, rank and title of HONORARY FREEMAN OF NEW MILTON"**

It was then, under and by virtue of the provisions of section 249 (5) of the Local Government Act 1972 unanimously:

***RESOLVED: That the title of Honorary Freeman of New Milton be conferred by the Town Council on Godfrey Charles Beck in recognition of the eminent and distinguished service rendered by him to the people of the town.***

128. REPLY BY GODFREY CHARLES BECK

Godfrey Beck thanked everyone for attending and delivered an acceptance speech (as attached).

129. SIGNING OF THE REGISTER OF HONORARY FREEMEN

Godfrey Charles Beck duly signed the Register of Honorary Freeman of the town.

130. CONCLUSION OF THE MEETING

There being no further business to discuss, the Chairman thanked everyone for attending and closed the meeting at 7.00pm.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Distribution:

Town Councillors

District Councillor Mrs J L Cleary

County Councillors M Kendal, F Carpenter, K Mans

New Milton Police

Press

Sue Larking – NMRA

Mark Jeffries – Estates & Facilities Manager

## **Accepting Speech – Freedom of New Milton**

Mr Mayor, Councillors, Town Clerk, Family and Friends.

I extend a very warm, big thank you for being here this evening with me and participating in this very important Ceremony.

Firstly, I acknowledge and show respect to the New Milton Town Council who have awarded me the Freedom of our town. I am very conscious of the fact the Freedom of the town is the highest award the Council has in their power to award a citizen, this award permits me to join both the late Freemen of our town namely, past Town Councillors John Hutchins and Alan Rice.

Preparing for this memorable evening and standing here now, I have the inevitable reflection and multiple memories of what all of us - past and present- have achieved over the years. You are all part of my reward, I ask that we all reflect, respect, and celebrate all the efforts made by people both young and old to help our community.

I have not achieved this on my own, Christine my wife has been very tolerant, supportive, and patient, we have recently celebrated our Platinum Wedding Anniversary; 70 years for which I thank her. Unfortunately, Chris

has spent two weeks in Lymington Hospital and feels far too weak and tired to be with us this evening.

I thank both the Mayor and Cllr David Rice Mundy for the proposed citation and the council for endorsing it.

I also extend appreciative thanks to Ted Horne BEM for his assistance with the Remembrance Parade which permitted me, to act as Parade Marshall for a number of year at the town's Act of Remembrance and all the assistance and co-operation I received from the Reverend Andrew Bailey – but not on a Tuesday, Andrew's day off. - In the role of Parade Marshall, I found it most gratifying to witness the gatherings grow from about 50 at the turn of the century to the present day when the numbers are to be counted in hundreds. What a great pleasure it is to see the many young, uniformed children being on parade and paying their respects to the fallen. On behalf of the town's residents, I take this opportunity to thank the town council for enhancing the general area around the War Memorial to make it more comfortable for so many people.

I also pay special thanks to the late Paul Woods – who persuaded me to become a councillor - and Bill Litten, for their advice and assistance

politically, the towns past police Sgt Paul Beale and Stephanie Bennett, not forgetting all who were involved with the town's young people, practically with the creation and opening of the ASBO café, I could never come to terms with the name of the facility, but it was the name the young people's committee agreed.

I thank Graham Flexman and the town councillors of the day; for it was with their support I was able to initiate the introduction of mayoral status for our town, which in my opinion was long overdue and citizen and young person of the year awards and the resurrection of the annual Civic Church Service, including July the tenth in the Civic diary, this being the date the Indian Obelisk at Baton was consecrated.

Fast forward to today and look at our community. We can celebrate what we all have achieved, and I am so proud to have played my part in making things come to fruition that future generations will still be able to use. But that took resilience, strength of commitment to listening to people and colleagues and then trying to influence and address the many barriers, challenges, and pitfalls. Sometimes we did NOT get it right straight away, but we got there in the end.

So, in conclusion and on behalf of Christine and myself, I thank New Milton Town Council for bestowing on me the honour of the Freedom of New Milton.

May I say that with the assistance of the police, town council and a local farmer, it is my intention, as a Freeman to exercise my prerogative to drive sheep through our town, if it only two sheep. Should this not be forthcoming then I will always have "Larry" here to overcome the problem.

Thank you again for attending this memorable day and listening to me.



Minutes of the meeting of Planning Committee for New Milton Town Council, held on Thursday 28 March 2024 at 6.30pm at the Town Hall.

<u>Councillors:</u>	Chairman	p	S J Clarke
	Vice Chairman	p	B Murrow
	K E Craze	p	S P Davies
	W B Davies	p	D E Hawkins
	P M Moores	p	R A Reid
	p		B M Scott-Johns

Officer: Theresa Elliott, Assistant Town Clerk

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There were 2 members of the public in attendance.

Sue Larking, representing New Milton Residents Association asked if there was any update to the Brockhills housing application regarding improvements on the bend in Brockhills Lane. She also requested whether any news was forthcoming on the Westcliffe Buildings unit in Sea Road since it was locally believed that Sainsburys had pulled out.

## 225. APOLOGIES

Cllrs Craze, W Davies and Moores had tendered their apologies.

## 226. DECLARATIONS OF INTEREST

None.

## 227. PUBLIC PARTICIPATION

On the Brockhills application (21/11179) the Chairman stated that the application had been granted and the Town Council was still expecting to be part of discussions about the highway aspects, although it was recognised the consultants had concluded the bend was not considered dangerous.

On the Westcliffe Buildings unit, no further detail was known.

## 228. MINUTES

It was **RESOLVED:**

***That the minutes of the meeting held on 12 March 2024 be agreed by the Chairman as a correct record.***

The Minutes were duly signed.

## 229. MATTERS ARISING

Since the last meeting and resultant letter on lack of drainage ditch clearance, County Cllr Adams-King had advised that the County Council encouraged Parish and Town Councils to identify land owners and send a template letter (previously received and noted at Amenities meeting on 16 October 2023). He urged that the specific sites still be reported on the County Council website, whether the authority chooses to send a template letter or not. The Chairman requested that a letter be sent to those identified and that this becomes procedure from now on. He also stated that there would be difficulty in identifying the specific responsible landowner when the problems can often be cumulative across several strips of land.

The meeting clerk asked for clarification on the Hoopers Hill location highlighted at the last meeting. Cllr Reid supplied.

## 230. LIST OF APPLICATIONS

The list of applications for the period ending 13 and 20 March 2024 were considered (see attached list).

## 231. LIST OF DECISIONS

The list of decisions for periods ending 13 and 20 March 2024 were noted (see attached list).

## 232. NEIGHBOURHOOD PLAN

The Chairman advised that the meeting held earlier in the day was positive, with certain decisions having been made that will be presented at the next Planning Committee meeting.

## 233. CORRESPONDENCE

### a) Surface Dressing

Hampshire County Council have notified of the following surface works

Greenacre, Barton on Sea – from Farm Lane South to the end, due Thursday 11 and Tuesday 16 April 2024.

Crossmead Avenue – from Old Milton Road to Barton Court Road, due Thursday 11 and Tuesday 16 April 2024.

Any significant change in plan will be displayed on signs near the site.

### b) New Forest National Park Authority Building Design Awards 2024

Both outstanding design and sustainability has been praised by the judging panel at this year's awards, with the following being highlighted

Best Residential Scheme – Chestnut Plantation at Tatchbury Mount;

High Commended (residential) – The Clay Retreat at Norleywood;

Highly Commended in Best Green Building – Chestnut Plantation at Tatchbury Mount;

Best Non-Residential Building – The Living Room at spudWORKS in Sway.

More details can be found at [www.newforestnpa.gov.uk](http://www.newforestnpa.gov.uk)

**234. NEXT MEETING**

The next meeting of the Planning Committee will be held on **THURSDAY 11 APRIL 2024** at 6.30pm in the Town Hall.

The meeting closed at 6.56pm.

Chairman\_\_\_\_\_Date\_\_\_\_\_

Minute	Action	By whom	By when
229	Identify landowners and send letters	Meeting clerk	25/04/24
229	Report Hoopers Hill location to HCC	Meeting clerk	25/04/24

**Distribution:**

Town Councillors;  
District Councillors J L Cleary and C V Ward;  
County Councillors F Carpenter, M Kendal and K Mans;  
Police; Press.

List of Applications for the periods 13 and 20 March 2024 – Minute 230.

Application No: **24/00192** Ward: Bashley Authority: National Park

Applicant: Mr and Mrs I Chastney

Site: Four Winds, New Lane

Proposal: 2 outbuildings, demolish existing.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to create biodiversity net gain.

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Application No: **24/10124** Ward: Bashley Authority: NFDC

Applicant: Mr F Schiralli

Site: 6 Badgers Copse

Proposal: Proposed single-storey side, front and rear extension; front extension to create entrance porch.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10135** Ward: Barton & Becton Authority: NFDC

Applicant: Mr M & Mrs J Dyson

Site: Purbeck, 3 Dilly Lane

Proposal: Replace existing mansard roof with first floor and two storey extension; fenestration alterations.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10179** Ward: Barton & Becton Authority: NFDC

Applicant: Mrs L Cutts

Site: Swakeleys, Spring Lane

Proposal: Front veranda; replace rear conservatory; rear porch; fenestration alterations.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10207**      Ward: Milton      Authority: NFDC  
Applicant: Ms F Danks  
Site: 37 Orchard Grove

Proposal: Single-storey rear and side extension with internal alterations and replacement of doors and windows; rooflights.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application Number: **24/00277**

Ward Name: Bashley

Location: Hoburne Bashley, Sway Road

Description Prune 1 x Beech.

NMTC Comment: Pruning, where agreed with the relevant authority's Tree Officer, is acceptable provided the long-term health and amenity value of the tree is maintained and where reasonably required to maintain the owner's amenity.

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Application Number: **24/0112**

Ward Name: Milton

Location: Quaker House, 40 Barton Court Road

Description Oak x 1 - reduce.

NMTC Comment: Pruning, where agreed with the relevant authority's Tree Officer, is acceptable provided the long-term health and amenity value of the tree is maintained and where reasonably required to maintain the owner's amenity.

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Application Number: **24/0117**

Ward Name: Barton & Becton

Location: 25 Barton Court Avenue

Description Oak x 1 Reduce, Holly x 1 Reduce, Elm x 2 Fell.

NMTC Comment: Pruning, where agreed with the relevant authority's Tree Officer, is acceptable provided the long-term health and amenity value of the tree is maintained and where reasonably required to maintain the owner's amenity.

NMTC object to the felling of any tree unless it is dead, dying or dangerous, no longer of amenity value, or otherwise agreed with the relevant authority's Tree Officer for exceptional reasons.

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Application Number: **24/0118**

Ward Name: Milton

Location: Kingdom Hall, 1 Elm Avenue

Description Oak x 1 Fell, Oak x 6 Reduce.

NMTC Comment: NMTC object to the felling of any tree unless it is dead, dying or dangerous, no longer of amenity value, or otherwise agreed with the relevant authority's Tree Officer for exceptional reasons.

Pruning, where agreed with the relevant authority's Tree Officer, is acceptable provided the long-term health and amenity value of the tree is maintained and where reasonably required to maintain the owner's amenity.

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Application Number: **24/0129**

Ward Name: Ballard

Location: Grey Gables Nursing Home, 29 Kennard Road

Description Sycamore x 1 Reduce, Ash x 1 Reduce, Sycamore x 1 Reduce.

NMTC Comment: Pruning, where agreed with the relevant authority's Tree Officer, is acceptable provided the long-term health and amenity value of the tree is maintained and where reasonably required to maintain the owner's amenity.

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Minutes of the meeting of Planning Committee for New Milton Town Council, held on Thursday 11 April 2024 at 6.30pm at the Town Hall.

<u>Councillors:</u>	Chairman	p	S J Clarke
	Vice Chairman	p	B Murrow
	p K E Craze	p	S P Davies
	p W B Davies	p	D E Hawkins
	p P M Moores		R A Reid
	p B M Scott-Johns		

Officer: Theresa Elliott, Assistant Town Clerk

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There were 4 members of the public in attendance.

Application No. 24/10212 – One person spoke against and one for the proposal.

Caroline Drew representing the New Milton Residents Association requested an update on

- a) The affordable development behind Milton Barns and
- b) Whether anything known about the ex-carpet shop next to Domino's pizza.

## 235. APOLOGIES

Cllr Reid had tendered his apologies.

## 236. DECLARATIONS OF INTEREST

None.

## 237. PUBLIC PARTICIPATION

The Chairman stated the Milton Barns application (21/11677) stated the status is similar to last update.

*(Post meeting note – the issues surrounding driveway access have been resolved, so the Section 106 agreement should move more swiftly now).*

Nothing was currently known about the ex-carpet shop (28 Station Road).

Cllr Craze stated that in response to previous queries from the Residents Association, Sainsburys had indeed pulled out of the unit in Westcliffe Buildings, Sea Road. Negotiations were ongoing however it was likely that the Co-op would take the position after all and would not include a post office.

238. MINUTES

It was **RESOLVED**:

***That the minutes of the meeting held on 28 March 2024 be agreed by the Chairman as a correct record.***

The Minutes were duly signed.

239. MATTERS ARISING

All actions points to be addressed within the dates given.

240. LIST OF APPLICATIONS

The list of applications for the period ending 27 March and 3 April 2024 were considered (see attached list).

241. LIST OF DECISIONS

The list of decisions for periods ending 27 March and 3 April 2024 were noted (see attached list).

242. NEIGHBOURHOOD PLAN

The most recent set of meeting notes were made available at the meeting and will accompany these minutes to the usual distribution list.

243. CORRESPONDENCEa) Notification of cycle event

A charity ride will take place on Bank Holiday Monday 4 May, on behalf of Tylers Friends Charity who support those who have lost a baby or child. The participants will gather by Gore Road Cemetery from 8.30am and set off at 9am and moving west to Harbour View in Lytchett Matravers.

b) Station Road condition

In response from Hampshire Highways regarding the poor state of the whole road, we have been reminded that only individual issues should be logged as they crop up, using the online tool.

c) Tree Preservation Order

A new Order has been made on land of Purbeck, 3 Dilly Lane and covers an Oak on the eastern side of the property (rear garden).

244. NEXT MEETING

The next meeting of the Planning Committee will be held on **THURSDAY 25 APRIL 2024** at 6.30pm in the Town Hall.

The meeting closed at 7.07pm.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Minute	Action	By whom	By when

**Distribution:**

Town Councillors;  
District Councillors J L Cleary and C V Ward;  
County Councillors F Carpenter, M Kendal and K Mans;  
Police; Press.

List of Applications for the periods 27 March and 3 April 2024 – Minute 240.

Application No: **24/10184** Ward: Barton & Becton Authority: NFDC

Applicant: Mr J Saby

Site: 31 Farm Lane South

Proposal: Replace two roof lights with dormer windows and pitched roof and columns to front porch.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10185** Ward: Milton Authority: NFDC

Applicant: Mr S Bradbeer

Site: 87 Station Road

Proposal: Extension at rear of 87 Station Road, alterations to shopfront of 87 Station Road and retrospective proposals for alterations to rear shopfront of no 89-89a.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

RECORDED VOTE - Cllr Hawkins voted AGAINST.

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Application No: **24/10192** Ward: Milton Authority: NFDC

Applicant: Mr D Stevenson

Site: Hamilton Business Park, Gore Road

Proposal: 3 no. proposed illuminated freestanding signs.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10211** Ward: Milton Authority: NFDC

Applicant: Mr J Rowan

Site: 18a Highlands Road

Proposal: Single-storey rear extension to replace conservatory.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10212** Ward: Barton & Becton Authority: NFDC  
Applicant: Mr & Mrs McCarthy  
Site: 28 Solent Drive

Proposal: Replacement of existing chalet bungalow; roof lights; solar panels.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10213** Ward: Barton & Becton Authority: NFDC  
Applicant: Mr S Odell  
Site: 8 Solent Drive

Proposal: Construction of new single and two storey extension with alterations to existing

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10223** Ward: Milton Authority: NFDC  
Applicant: Mr & Mrs Crooke  
Site: 12 Newlands Road

Proposal: Proposed single storey extension; internal alterations and garage alterations.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10246** Ward: Ashley North Authority: NFDC  
Applicant: DS and AS McLean  
Site: 60 Brook Avenue North

Proposal: Demolition of detached garage and new single storey rear and side extension.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application Number: **24/0142**

Ward Name: Bashley

Location: 6 Badgers Copse

Description: Oak x 2 - reduce.

NMTC Comment: Pruning, where agreed with the relevant authority's Tree Officer, is acceptable provided the long-term health and amenity value of the tree is maintained and where reasonably required to maintain the owner's amenity.

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Application Number: **24/0149**

Ward Name: Ashley North

Location: Postgates, 25 Barrs Avenue

Description Maple x 1 - reduce.

NMTC Comment: Pruning, where agreed with the relevant authority's Tree Officer, is acceptable provided the long-term health and amenity value of the tree is maintained and where reasonably required to maintain the owner's amenity.

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Minutes of the meeting of Planning Committee for New Milton Town Council, held on Thursday 25 April 2024 at 6.30pm at the Town Hall.

<u>Councillors:</u>	Chairman	p	S J Clarke
	Vice Chairman	p	B Murrow
	p K E Craze	p	S P Davies
	p W B Davies	p	D E Hawkins
	p P M Moores	p	R A Reid
	p B M Scott-Johns		

Officer: Theresa Elliott, Assistant Town Clerk

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There were 2 members of the public in attendance and no participation.

#### 245. APOLOGIES

None, all present.

#### 246. DECLARATIONS OF INTEREST

Under agenda item 6, Cllr Hawkins declared a non-pecuniary interest in application 24/10279 (5 Roebuck Close) as he lived nearby. He signed the register, spoke and voted normally.

#### 247. PUBLIC PARTICIPATION

None.

#### 248. MINUTES

It was **RESOLVED:**

***That the minutes of the meeting held on 11 April 2024 be agreed by the Chairman as a correct record.***

The Minutes were duly signed.

#### 249. MATTERS ARISING

None.

#### 250. LIST OF APPLICATIONS

The list of applications for the period ending 10 and 17 April 2024 were considered (see attached list).

**251. LIST OF DECISIONS**

The list of decisions for periods ending 10 and 17 April 2024 were noted (see attached list).

**252. NEIGHBOURHOOD PLAN**

There was currently no update available.

**253. CORRESPONDENCE**

a) Barton on Sea Pay and Display Scheme Update

Notification had been received from Hampshire County Council, stating that there would be another round of public consultation once amendments had been made to the proposals. This was on account of the high volume of public responses received. The amendments would necessitate the Traffic Order to be readvertised and at this point, the public would be able to reassess the plans and again comment. The readvertising is likely to happen later this summer.

**254. NEXT MEETING**

The next meeting of the Planning Committee will be held on **TUESDAY 7 MAY 2024** at 6.30pm in the Town Hall.

The meeting closed at 6.40pm.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

Minute	Action	By whom	By when

**Distribution:**

Town Councillors;  
District Councillors J L Cleary and C V Ward;  
County Councillors F Carpenter, M Kendal and K Mans;  
Police; Press.

List of Applications for the periods 10 and 17 April 2024 – Minute 250.

Application No: **24/10109** Ward: Milton Authority: NFDC

Applicant: Mr & Mrs J Sivyer

Site: 32 Fenleigh Close

Proposal: AMENDED PLAN - Ground and first floor extensions; demolish existing garage.

NMTC Comment: OBJECT (Delegated)

- (1) Contrary to the Local Distinctiveness study page 60 regarding 'Building Format' and page 61 on 'Rhythms, patterns and consistency in features and detail'.
- (2) Overdevelopment.

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Application No: **24/10201** Ward: Barton & Becton Authority: NFDC

Applicant: Mr C Revington

Site: Clubhouse, Barton-on-Sea Golf Club

Proposal: New terrace decks to rear; fenestration alterations to rear; solar panels to south-west roof-scape

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to create biodiversity net gain.

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Application No: **24/10240** Ward: Ashley North Authority: NFDC

Applicant: Mr & Mrs D Saunders

Site: 32 Marston Road

Proposal: Rear extension, front porch and bay window alterations.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application No: **24/10279** Ward: Milton Authority: NFDC

Applicant: Mr & Mrs M Halsey

Site: 5 Roebuck Close

Proposal: Single storey side/rear extension and extension to front porch.

NMTC Comment: ACCEPTABLE (Delegated) subject to adherence to Neighbourhood Plan policy NM4 (Design Quality) on the need to mitigate the impacts of climate change and create biodiversity net gain.

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Application Number: **24/0166**

Ward Name: Milton

Location: 12 Rothbury Park

Description Oak x 1 - reduce.

NMTC Comment: Pruning, where agreed with the relevant authority's Tree Officer, is acceptable provided the long-term health and amenity value of the tree is maintained and where reasonably required to maintain the owner's amenity.

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**Minutes of the meeting of the Amenities Committee of New Milton Town Council held on Tuesday 9<sup>th</sup> April 2024 at 6.30pm at the Town Hall, Ashley Road, New Milton, BH25 6AS.**

Chairman:	p	G R Blunden (Chair)	p	M Craze (Vice Chair)
Councillors:	p	D Hawkins	p	B Murrow
	p	J Baker	p	A O' Sullivan
		D Rice-Mundy		V Schooling
	p	K Trehorn		

In attendance:

Councillors:

Officers: G Flexman - Town Clerk  
 T Elliott – Assistant Town Clerk  
 J Bean – Committee and Civic Administrator

The Chairman welcomed Councillors, Officers, 4 members of the public, and a representative of the press.

**Public Participation**

Alan Watson

Alan Watson spoke in his capacity as vice president of the Lions Club. He asked if the Town Council could give consideration to streamlining the process for applying for events on Town Council land. He felt that a lot of the information in the SAG form which is 37 pages long and the Town Council's own form which is 5 pages long amounts to duplication and is an arduous process.

Julia Stamper

Julia Stamper referred to the minutes from the last meeting relating to Public Participation and the democratic half hour at the end of the full Town Council meetings. She pointed out that as the democratic half hour falls at the end of the meeting, any comments to be made by members of the public in relation to matters which had previously been raised at Standing Committees and falling to be ratified at the Town Council meeting would have no effect as decisions would already have been made. She asked if this could be looked at again with a view to increased dialogue between the Town Council and members of the public.

She also mentioned the question of trees on Station Road and asked if this could be revisited. She was aware of the issues relating to CCTV but felt that this could be looked at again.

Mandy Hayes

Mandy came to report on her progress with the Station Master's house. She had set up a Steering Group with Nick Saunders, Nick John, Cllrs K Craze and A O' Sullivan and was keen to recruit the Estates Manager also and asked if he would be able to join them. They had met with Natasha at the station and made contact with the groups at Sway and Brockenhurst stations. She is waiting for details relating to the costs of the Station Master's House. She and Nick John had visited the house and have been advised that during the survey of the damp wall over the past two years it has not moved any further. She is hoping to take the matter forward with the forging of connections with other groups, by carrying out a mini consultation at the NMRA meeting on 18<sup>th</sup> July and has in mind that next year marks the 200<sup>th</sup> anniversary of the start of the railways which could prove to be a good reason for celebration.

Bob Lord

Bob Lord spoke about volunteering, as chairman of the Friends of Ballard Water Meadow he had noted that from 1/4/2023 – 31/3/2024 – 1,300man hours had been spent working on the ground by volunteers, and an additional 55 hours by school students. As the Ranger on Barton Common he advised in the same period, 357man hours had been spent by volunteers and a further 49 hours by school students. Neither of these totals included hours spent on administration. He felt that as the Town Council has officers dedicated to Youth Services and to Communications that it would be useful if there could also be a Volunteer Organiser Officer who could co-ordinate efforts across the town, provide support and perhaps an annual report.

The meeting was formally opened at 6.45pm.

116. APOLOGIES

Cllr V Schooling and Cllr D Rice Mundy

117. DECLARATIONS OF INTEREST

None

118. PUBLIC PARTICIPATION

The Chairman noted the public participants in order.

- a) The Chairman noted Alan Watson's comments on the paperwork. He could not provide a definitive answer, but the Town Council would look at the paperwork and see if it could be streamlined.
- b) In response to Julia Stamper, the Chairman said public participation is governed by our Standing Orders and these are reviewed on an annual basis in accordance with NALC guidelines. The Town Clerk confirmed that minutes are records of decisions and are not verbatim records of what is said at meetings. The Chairman stated that as elected representatives the Councillors are dutybound to consider matters on behalf of all their residents, not simply those that come to meetings.



Strictly speaking there is a 3-minute limit for public speeches and that so long as this is not taken advantage of there is flexibility allowed by all Chairman. So far as the trees are concerned, the Town Council has a robust planting policy and if any come down then two are planted to replace them. So far as Station Road is concerned this is subject to Hampshire Highways policies.

- c) The Chairman thanked Mandy Hayes for her report and for all of the efforts she has been making. He wished her well in the hope that some progress could be made towards the Station Master's House being used for the good of the town.
- d) In response to Bob Lord, the Chairman took the opportunity to thank all the volunteers and volunteer groups who contribute so much to the town, he acknowledged that there are very many groups and that they contribute in myriad ways. From a Town Council perspective, he felt that the volunteers need to be in charge of their own destiny and while we can list them all on the website and signpost them to each other, it is not within our remit to organise or co-ordinate their activities. He took the opportunity to remind everyone that the only statutory duty the Town Council has is to provide allotments, everything else is an add on.

#### 119. MINUTES

The Chairman referred to the previous Committee minutes of 27<sup>th</sup> February 2024.

#### **RESOLVED:**

***That the Minutes of the meeting held on 27 February 2024, previously circulated, be signed by the Chairman as a correct record.***

The minutes were duly signed.

#### 120. MATTERS ARISING

The Town Clerk confirmed all action points listed had been addressed or are on the agenda for further discussion at this meeting. In relation to Minute 108 the funding for Ashley Parade, this is on the agenda and will be discussed later in the meeting.

Minute	Action Points	Action by date	To be actioned by
102	Declaration of Interest	ASAP	Alvin Reid to sign Interests book
106	Operational Matters	ASAP	Estates Manager/Comms Officer
107	Land Use Requests	ASAP	Comms Officer

108	Ashley Parade agreement	ASAP	Town Clerk
109	Ashley Project completion	April 2024	Estates Manager
110	Lions Club Xmas Event	ASAP	Town Clerk
111	Cricket Club upgrade Changing Rooms	ASAP	Estates Manager
112	Fernhill Storage licence	ASAP	Town Clerk
113	Bus Shelter CIL fund	11.03.24	F&GP

## 121. CORRESPONDENCE

- a) An email from Kevin Holland the Secretary of New Milton Bowling Club. He advised on the progress of the preparations for their centenary celebration.

“We had a meeting with Mark on Monday, and discussed all the progress being made by both the Council team and the Club Team on getting the Club House and grounds ready for our celebrations and it is going fantastically well. The whole of the clubhouse has been painted outside and inside by us, and all the lighting throughout and replaced with LED lights. We now just need to replace those in the main assembly room, as they consist of a variety of types and colours. Clearly the LED are much more beneficial, and we wondered if the Council would be happy to provide the costs of the LED lights.”

The Chairman reminded the Committee that the terms of the bowling club lease is that they are responsible for the building including the lights and this is reflected in the leasing costs.

- b) An email from the New Milton Youth Trust seeking assistance with improvements to the Empire Skate Building. The Town Clerk stated that this building and indeed the Indoor Bowling Club are now both at the end of their lives. Any improvements, in particular windows, are likely to be expensive and of limited duration given the fact that the building is out of life and improvements would need to comply with up to date legislation.

## 122. XMAS LIGHTS 2023-24

The Chairman brought forward items 13 and 14. The Assistant Town Clerk referred to Appendix 2 the report on the Christmas Lighting Display which had previously been circulated. She stated that this was the final year of the contract with SparkX. The lights had been a big success but there had been some deliberate vandalism to some of the lights. This was the first year with trunk wrapped trees at the Fire Station and at Old Milton Green. She thanked the local organisations and traders for their continued support.

The Chairman stated that the feedback on the Christmas lights this year has been excellent from residents, visitors and holidaymakers. None of this can be done without the generous support and sponsorship of local businesses. There is now an aspiration to extend the display along mature trees to the South of the War Memorial Recreation Ground. And it is hoped that the parade at Ashley could also be involved.

Cllr A O' Sullivan said that he thought the display had really come on over the years and thanked the Assistant Town Clerk for all her hard work on it.

123. XMAS LIGHTS CONTRACT

The Assistant Town Clerk then referred to Appendix 3 the tender for the Christmas Lights Contract from 2024 – 26 previously circulated. The contract will go out to the main players and specialist contractors, but also to the local electrical contractors in the hope of supporting a local business. However, because of the need to open lamp columns, specialist HERS training is needed. Members noted the report.

124. LAND USE REQUESTS

- a) A request from Wipeout World to use Moore Close for two weekends, namely 10<sup>th</sup>, 11<sup>th</sup> 12<sup>th</sup> and 17<sup>th</sup> 18<sup>th</sup> and 19<sup>th</sup> May for their inflatable event which proved to be a big success last year.

It was,

**RESOLVED: That this be agreed, subject to our usual terms and conditions of use.**

- b) A request from New Milton Rugby Club to use the new youth building at Ashley on their annual family fun day to create an experience for young people, possibly with Crazy Creatures bringing along some small animals. Permission to hold the family fun day at Ashley has already been given.

It was,

**RESOLVED: That this be agreed, subject to our usual terms and conditions of use.**

**125. ASHLEY PARADE PROJECT**

The Chairman referred to the Estates Manager's report previously circulated. At the previous meeting it was noted that £15K was coming from the UK Shared Prosperity Fund via NFDC but this is to be match funded from our CIL monies. The Estates Manager has managed to incorporate three flowering cherry trees into the scheme. Work is due to commence on this project in early May.

Following discussion and a vote

It was,

**RECOMMENDED:**

***That £15k from CIL monies be allocated to match fund the monies from the Shared Prosperity Fund for the Ashley Parade Project.***

**126. ASHLEY YOUTH FACILITY**

The Estates Manager advised that the works are now nearing completion. Currently the Fire Management plan is being completed. Once the building is finished and the car park has been resurfaced there will be an official launch and it is hoped that this will coincide with completion of works along Ashley Parade.

**127. LIONS CLUB**

The Chairman referred to discussion at the previous meeting recorded at Minute 110 where the cost of supporting road closures was estimated to be £2k and which culminated with

"It was agreed that the Town Council would give further consideration to the matter and work with the Lions to make sure the event can take place at the end of November."

After some discussion it was agreed that the Estates Manager and his team would continue to work with the Lions Club and that the costs would be met from the annual Events Budget that was increased this coming year.

**128. CRICKET CLUB**

The Town Clerk advised that negotiation continues in relation to the new 25-year lease at the Cricket Club which would be backdated to 1/4/2024 once it is agreed. He had recently visited and seen the improvements made to the changing rooms, and the lease is now in the hands of respective solicitors. The cricket club will be taking ownership and on-going maintenance of equipment currently owned and maintained by the Council.

129. FERNHILL STORAGE

The Chairman referred to Appendix 1. The Town Clerk was pleased to advise that the licence for Raynet to use the storage area at Fernhill Sports Ground is now being drawn up as the Men's Shed had finally vacated their premises behind the cricket pavilion. Storage of the radio mast may be beneficial to Emergency Planning being overseen by NFDC.

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130. CHAIRMAN'S ITEMS

- a) The Chairman reported that with the Town Clerk and Estates Manager, he had attended a meeting with the Trustees of the Community Garden that had proved useful and clarified matters. The new housing development in Moore Close, utility service connections, fencing and adverse weather conditions have all severely affected the construction of the community garden at Fawcett's Field. Safe access to the site to enable volunteers to help in the garden construction has also been extremely difficult due to waterlogged ground conditions. It is therefore proposed to construct the access path from the car park/car boot area to the community garden as part of the overall Fawcetts Field vision plan rather than a temporary path. This will be subject to approval of Community Infrastructure Levy funding. The housing development construction, fencing and new access footpath is programmed to be completed by the autumn to enable the final work on the community garden to be finished. It is hoped that the orchard tree planting will be carried out shortly, but ground conditions are a challenge. A letter confirming the above is attached by way of a joint statement.
- b) The Chairman reported that unfortunately there had been further vandalism on the recreation ground to fencing around the play area and the outdoor bowling club and the lock on the tennis courts had been smashed. The Estates Manager confirmed that he would be looking to see if there's any CCTV footage which would help identify the culprits. The damage has been reported to the police via 101. The estimated cost to repair these items is £1000.

115. DATE OF NEXT MEETING

**Tuesday 28<sup>th</sup> May 2024** at 6.30pm in the Town Hall, Ashley Road, New Milton.

There being no further business to discuss, the Chairman thanked everyone for attending and closed the meeting at 7.40pm.

CHAIRMAN \_\_\_\_\_

DATE \_\_\_\_\_

### **SUMMARY OF ACTION POINTS**

<b>Minute</b>	<b>Action Points</b>	<b>Action by date</b>	<b>To be actioned by</b>
118a)	Look into streamlining events paperwork	28.05.24	Assistant Town Clerk
118b)	Review Standing Orders	28.05.24	Assistant Town Clerk
121a)	Notify NMBC re LEDs	ASAP	Estates Manager
121b)	Notify NMYT re windows	ASAP	Estates Manager
124	Land Use Requests	ASAP	Comms Officer
125	CIL monies for Ashley	22.04.24	Town Clerk
126	Ashley Projects completion	ASAP	Estates Manager
127	Lions Club Xmas event	ASAP	Town Clerk
129	Fernhill Lane Storage	22.04.24	Town Clerk

#### Distribution:

Town Councillors

Estates & Facilities Manager

District Councillor J L Cleary

County Councillors M Kendal, F Carpenter, and K Mans

New Milton Police

Press

Sue Larking – NMRA

# New Milton Town Council

Town Hall, 2 Ashley Road  
New Milton, Hampshire, BH25 6BZ

Telephone: (01425) 619120      clerk@newmiltontowncouncil.gov.uk

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9 April, 2024

Julia Stamper  
Chair of Trustees  
New Milton Community Garden

Dear Julia

Further to our meeting yesterday with you and your fellow Trustees, together with Cllr Geoff Blunden, Chairman of our Amenities Committee and Mark Jeffries, our Estates & Facilities Manager, we confirm the following regarding the Community Garden project at Fawcetts Field, adjacent to Moore Close.

The new housing development in Moore Close, utility service connections, fencing and adverse weather conditions have severely affected the construction of the community garden at Fawcett's Field.

Safe access to the site to enable volunteers to help in the garden construction has also been extremely difficult due to waterlogged ground conditions.

It is therefore proposed to construct the access path from the car park/ car boot area to the community garden as part of the overall Fawcetts Field vision plan rather than a temporary path.

This will be subject to approval of Community Infrastructure Levy funding.

The housing development construction, fencing and new access footpath is programmed to be completed by the autumn to enable the final work on the community garden to be finished.

It is hoped that the orchard tree planting will be carried out shortly, but ground conditions are a challenge.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Graham Flexman', with a long horizontal flourish extending to the right.

Graham Flexman  
Town Clerk

**Minutes of the meeting of the Finance and General Purposes Committee of New Milton Town Council held on Monday 22<sup>nd</sup> April 2024 at 6.30 pm in New Milton Town Hall.**

	Chairman		D N Tungate
	Vice-Chairman	p	R A Reid
<u>Councillors:</u>	J Adams	p	W Davies
p	G R Blunden		A D O'Sullivan
p	S J Clarke	p	M Scott-Johns
p	K E Craze		

In Attendance:

Councillors: Cllr B Murrow  
 Officers: G Flexman - Town Clerk  
 L Beardmore – Youth Services Manager  
 J Bean - Committee and Civic Administrator

The Chairman welcomed Councillors, Officers and 1 member of the public.

111. APOLOGIES

Cllr J Adams, Cllr A O' Sullivan, Cllr D N Tungate

112. DECLARATIONS OF INTEREST

Cllr A Reid is a member of the Lions Club of New Milton and would not speak or vote on their Grant Aid Request. He would introduce the Item as chairman this evening.

113. PUBLIC PARTICIPATION

None.

114. MINUTES

**RESOLVED: That the Minutes of the meeting held on 11<sup>th</sup> March 2024 previously circulated, be signed by the Chairman as a correct record.**

The Minutes were duly signed.

115. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON AGENDA

None.

## 116. CORRESPONDENCE

- a) An email from Goff Beck:

*"I take this opportunity to thank the Town Councillors and officers for the wonderful and well organised evening I enjoyed on the receiving of the Freedom of New Milton on Wednesday 3<sup>rd</sup> April. Both the ceremony in the Town Hall and the reception at the Cricket Ground were exceptional. A special big thank you to the caterers whose finger buffet was first class both in quality and presentation (and to Joanna, Helen and Joy for organising such a wonderful evening). I am pleased to say that Christine is feeling much better and is on the road to recovery."*

- b) A confirmation letter from NFDC regarding £20K CIL Funding towards the Ballard Lake improvement project. This will now be fully funded to the sum of £160,000 by NFDC via £20K CIL monies, £40K S106 drainage monies and £100K from their Recreational Mitigation Programme.
- c) An email from Jacqui Massie providing details of the Twinners' visit which takes place between 9<sup>th</sup> and 13<sup>th</sup> May, as attached.

## 117. SCHEDULE OF PAYMENTS

The Chairman referred to the Schedule of Payments for the period 1 – 31 March 2024 in the sum of £167,791.85.

The Town Clerk highlighted items over £1,000.

	Payee	Description	Gross
a)	Lombard	Vehicle leasing x 5 BW21 NYH/BV71 ZJZ/BC21 NLU/DY20HTT/DX67UYD	£2,286.02
b)	Greenlock Electrical Ltd	Ashley Project electrical fit out (CAPEX)	£2,171.62
c)	Tom Morrissey	General works site wide (9 days @ £150 per day)	£1,350.00
d)	ARC Cleaning	Essential roof repairs to stop water ingress at ASBOC	£1,790.00
e)	Coastal Asphalts Ltd	Outdoor Bowls Club - h & s footpath repairs	£3,575.40
f)	Edmat Gas Services	Fernhill changing room upgrade (CAPEX)	£2,500.28
g)	Greenlock Electrical Ltd	Ashley project electrical works including installation of CCTV system and security alarm system (CAPEX)	£4,210.03
h)	Gristwood & Toms	Completed tree works - February 2024	£1,740.47
i)	HCC	Staff pension contributions - February 2024	£10,405.80
j)	HMRC	Tax and NIC - February 2024	£9,758.01
k)	Hygienic Walls Ltd	Fernhill Pavilion away changing room upgrade - CAPEX (part funded by ECB grant of £10,000 )	£19,101.60
l)	Manor Grounds Maint	General works site wide (10 days @ £100 per day)	£1,200.00
m)	Natasha Beatty	To provide cookery education classes during February 4 week course x 3 sessions	£2,400.00
n)	NFDC	6 monthly contribution towards line rental costs for CCTV for the period 1-10-23 to 31-03-24	£2,564.00
o)	Npower	Electricity used at Spencer Road South/Mallard Court/Moore Close and Fawcetts main site/Talking Newspaper and ASBOC/Ashley Sports Pavilion	£1,295.68

p)	Source for Business	Water usage at Becton Lane/Upper Ashley/Middle Ashley allotments/Indoor Bowls Club/Outdoor Bowls Club/Ashley Sports Ground/trough at Barton Common - Aug 23 - Feb 24	£1,943.24
q)	Tom Morrissey	General works site wide (10 days@ £150 per day)	£1,500.00
r)	Coastal Asphalts Ltd	Ashley Project final footway surfacing (CAPEX - budgeted at £23,000)	£21,754.56
s)	Greenlock Electrical Ltd	Installation of HVAC (Heating Ventilation & Air Conditioning) system at Ashley Youth facility/replace faulty extractor fan at Ashley Rugby Club (CAPEX)	£5,235.00
t)	Natasha Beatty	To provide cookery education classes during March 2024	£2,400.00
u)	rCOH Ltd	Scoping action plan and follow up work Neighbourhood Plan	£5,580.00
v)	Staff/Members	Salaries and expenses - March 2024	£27,682.71
w)	Zurich Municipal	New Milton Town Council insurances /mechanical inspection professional fees	£18,727.33

Following some discussion about HVAC (Heating Ventilation and Air Conditioning) and HAVS (Hand Arm Vibration Syndrome)

It was,

**ENDORSED: That the Schedule of Payments No. 8/23/24 for the period 1 – 31 March 2024 in the sum of £167,791.85 be ENDORSED for Town Council approval.**

#### 118. GRANT AID

##### a) **New Milton Lions Club**

The Town Clerk referred to Appendix 1 – a Grant Application from New Milton Lions Club in support of their annual May Fayre.

Following some discussion and a vote

It was,

**RESOLVED: That £500 be awarded to Lions Club from the Events Budget under the General Power of Competence.**

##### b) **Friends of the Indian Soldiers Memorial**

The Chairman referred to Appendix 1a) Grant Aid request from Friends of the Indian Soldiers Memorial to support their Act of Remembrance Event on 10<sup>th</sup> July.

Following some discussion and a vote

It was,

**RESOLVED: That the Friends of the Indian Soldiers Memorial be granted £500 from the Grant Aid Budget under the General Power of Competence.**

#### 119. FEBRUARY ACCOUNTS

The Chairman referred to Appendix 2, Monthly Accounts for February 2024. Following initial year end work today, the Town Clerk advised indications are there is a c.£20k underspend and that this would be the situation at year end after Town Hall costs are accrued / received.

There have been savings on Communications of £17K and Professional Fees of £26.5K, a Grant of £9,998 has been received in respect of the Neighbourhood Plan and £25K interest has been received that was not budgeted.

Cllr G Blunden observed that the big challenge to the Amenities Budget is the market, it has always been challenging, but he felt we need to keep trying bearing in mind the opportunity for putting it out to contract may incur £5K rates liability.

Cllr K Craze asked about the Quilter Cheviot investment and when this would be reviewed. The Town Clerk stated that this investment would be reviewed at the annual investment strategy review. The Auditors had recommended that it may be time to divest, but that it should be done gradually. So far, £300K has been used from reserves towards the Ashley Project and the Quilter Cheviot current valuation amounts to £314K so it needs to be realised for future projects.

The Chairman took the opportunity to thank the Town Clerk and the Committee Chairs and the Officers for helping to ensure that the overall results are coming in at 98% of what was budgeted. Overall services are being delivered within budget.

#### 120. CIL MONIES

The Chairman referred to Appendix 3 being CIL monies recently received. The Town Clerk advised that £20K CIL monies has recently been received from NFDC and Cllr Blunden mentioned many projects across the town are being funded by CIL monies and this is great.

The Town Clerk mentioned that having the Neighbourhood Plan opens up opportunities in respect of CIL funds as we now receive 25% of such monies. Payments are received half yearly from NFDC, in April and October.

#### 121. REFERRED MATTERS

The Chairman referred to Appendix 4 a referral from the Amenities Committee relating to the Ashley Parade Project.

*“The Chairman referred to the Estates Manager’s report previously circulated. At the previous meeting it was noted that £15K was coming from the UK Shared Prosperity Fund via NFDC but this is to be match funded from our CIL monies. The Estates Manager has managed to incorporate three flowering cherry trees into the scheme. Work is due to commence on this project in early May, and Amenities on 9 April recommended that £15k CIL monies be allocated to match fund the monies from the Shared Prosperity Fund towards the Ashley Parade project.”*

Following some discussion and a vote,

It was,

**RESOLVED: That £15K CIL monies be allocated to match fund the monies from the Shared Prosperity Fund towards the Ashley Parade Project.**

122. XMAS LIGHTS 2023-24

The Chairman referred to Appendix 5 the report on the 2023 Xmas Lights previously circulated. Cllr G Blunden stated that this is the final year of the current contract, and that always represents something of a challenge and under those difficult circumstances the lights had come in this year at just £600 over budget.

123. XMAS LIGHTS CONTRACT

Cllr G Blunden then referred to Appendix 6 the amended contract document previously circulated, which will be put out to tender. We will be approaching several main contractors but will also investigate whether any local electrical contractors can fulfil the contract.

124. YOUTH REPORT

The Youth Services Manager referred to Appendix 7 - Youth Report previously circulated.

Cllr W Davies asked if the YSM was aware of Martyn's Law which will be passed shortly and which makes it a duty to provide a procedure for all public buildings in the event of a terror attack. The YSM advised that there had been a meeting in relation to an Emergency Plan for natural disasters including flooding with NFDC. The Town Clerk said that they would no doubt take the lead on this new requirement.

**(Post Meeting Note: Martyn's Law doesn't cover venues with a capacity of under 100, so won't be applicable to Ashley Youth Hub.)**

Cllr G Blunden asked whether there was a possibility of the Youth Council being reformed. The YSM said that she was talking to all the local schools and hoped to reinstitute a forum for the young people to discuss any issues and to provide a route for engagement with the Town Council.

Cllr S Clarke reported that he had attended a meeting with the Youth Trust and that a video had been shown being, 'What is detached?' a video from the Youth +team at Brighton:

<https://www.youtube.com/watch?v=psiThrTitvM>

The video was then shown to the Committee.

Cllr Clarke said that the two youth workers, Laura and Naomi have been doing detached work in the town and they are building up relationships with the young people. He also advised that the detached work is funded for the next 18 months via a grant from another source. The NMYT Facebook page carries the details of where the youth workers will be for their detached sessions.

Cllr Blunden said that the video had struck a chord with him, and he felt that young people today are asked to mature very quickly and have to contend with social media and other influences. He asked how the success of the Youth Trust would be measured.

The YSM said that it would be on numbers of engagements initially, as well as referrals to other agencies, the Youth Trust have invested in software which will allow them to collect this data. It is to be hoped that there would be a reduction in ASB although as Cllr Clarke pointed out ASB is not all carried out by young people.

**[Post meeting note: This is the software that NMYT asked the council to fund under their December Grant Aid request: [Homepage \(upshot.org.uk\)](https://upshot.org.uk) This software should help to evidence impact over time, however is currently only being used by NMYT and not any other youth services.]**

There was a discussion about knife crime as Cllr Clarke reported that NMYT had carried out an unofficial survey with the young people they work with. There was a feeling that some young people in the town are carrying knives. Simply carrying knives amounts to a crime and can obviously lead to far worse. The youth workers are trained to deal with this, and are strict on their lone working policies, that is they never go out alone.

The Chairman thanked the YSM for her report, and Cllr Clarke for sourcing the video.

## 125. CHAIRMAN'S UPDATES

The Chairman had nothing to report, but Cllr B Murrow spoke about the Twinning visit which takes place between 9<sup>th</sup> and 13<sup>th</sup> May. The Councillors should already have received the itinerary via the email attached. Councillors are welcome to book onto them, but they should let Chris Douglas know that they want to attend by the end of this week.

Thursday 9<sup>th</sup> May – Visitors from Canteleu arrive adjacent to Pebble Beach from 6.00 pm

Friday 10<sup>th</sup> May – All-day excursion to Jane Austen's house in Chawton and the Watercress Steam Train from Alton to Alresford.

Saturday 11<sup>th</sup> May – An Afternoon Tea at South Lawns Hotel from 3.00pm

Sunday 12<sup>th</sup> May – Guide Hut from 4pm – 8pm for games and bring your own tea / supper.

Monday 13<sup>th</sup> May – Brunch at the Beefeater (premier Inn) in Somerford from 9.30am

126. NEXT MEETING

**Monday 10 June 2024** at 6.30pm in the Town Hall, New Milton.

There being no further business to discuss, the Chairman thanked everyone for attending, and closed the meeting at 7.25pm.

CHAIRMAN \_\_\_\_\_ DATE \_\_\_\_\_

Minute	Action Points	Action by date	To be actioned by
118	Pay Grant Aid requests	ASAP	Asst Town Clerk
119	Investment Strategy	10.06.24	Town Clerk / F&GP
121	Endorse £15k CIL Request	14.05.24	Town Council
122	Xmas lights 2023-24	ASAP	Asst Town Clerk
123	Xmas lights contract	ASAP	Asst Town Clerk
124	Martyn's Law (PMN)	ASAP	Town Clerk
124	NMYT software (PMN)	ASAP	Town Clerk
125	Twinning Visit Timetable	9-13 May 2024	Councillors

Distribution:

Town Councillors  
District Councillors J L Cleary  
County Councillors M Kendal, F Carpenter and K Mans  
Estates & Facilities Manager  
New Milton Police  
Press  
Editor - Focus  
Sue Larking – NMRA

Dear Councillors

Please see below information from the Twinning Association about the upcoming visit from our friends from Canteleu.

**If you would like to join the twinnings on any of the following events please let Chris Douglas know by 25<sup>th</sup> April 2024.**

**From:** Jacqueline Massie <[massieja@gmail.com](mailto:massieja@gmail.com)>

**Sent:** Thursday, April 18, 2024 6:29 PM

**Subject:** New Milton & District Twinning Association - visit from Canteleu - 9th-13th May - programme

The visit from our friends in Canteleu is less than a month away. At our committee meeting this afternoon details were finalised and Chris has prepared the following information

Dear Twinners

It is only 3 weeks now till our French visitors will be with us and plans are well in hand for all the activities and excursions over the long weekend.

#### **Thursday 9 May**

The group of 13 are arriving in a minibus and a car via the Dieppe to Newhaven ferry on Thursday May 9th expecting to get to New Milton between 6 and 6.30pm. We will meet them at the usual car park on Barton cliff top to the west of Pebble Beach restaurant. If I have the hosts' mobile numbers I will be able to contact you to warn of any delays. They will have had an early start so will probably just want a hot meal and a fairly early bedtime!

#### **Friday 10 May**

Friday is our all-day excursion to Jane Austen's house in Chawton and the Watercress steam train from Alton to Arlesford. We have booked a coach which will do 3 pick-ups. 9.00 in the layby opposite the library in Gore Road, 9.10 outside Bradbeers department store and 9.25 at the Beachcomber cafe in Barton.

We have a group visit booked for 11am at Chawton. The train is not until 2pm so there will be time for a snack in a coffee shop or pub - or even a picnic lunch if it's warm enough. We will rendez-vous at the station at 1.45.

On arriving in Arlesford (at about 2.40) we will have an hour to browse the shops and explore before the coach returns us to New Milton. The twinning association has funded the coach so there are just 2 entries for the hosts to pay. Jane Austen's house is £13 pp and the steam train is £13.20. I know several twinnings are considering a fish and chip supper after our day out to avoid cooking and most of the French seem to enjoy our fish and chips!

#### **Saturday 11 May**

Saturday is free until 3pm for you to take your visitors to the local shops, Christchurch or Lymington (where it is market day). Don't eat too much at lunchtime though as we have an afternoon tea booked at the South Lawns Hotel in Milford on Sea at 3pm. This will be an opportunity to entertain the French with a traditional English meal

(sandwiches, cakes and scones, jam and cream). We will have our own room. Any twinnings who aren't hosting are welcome to join us too. The tea is £21.50 pp, but the association will subsidise all hosts by £10 so the cost to hosts will be £11.50. I had an afternoon tea there to celebrate my birthday and can vouch that you won't need to provide much in the evening! Perhaps cheese and biscuits or a light snack.

### **Sunday 12 May**

On the Sunday we have booked the guide hut from 4 to 8pm for a social. We will have a few games, maybe some singing and will provide tea and coffee. Everyone can bring their tea/supper to have together and Catherine is planning to provide some cheeses and cider.

### **Monday 13 May**

Monday brunch will be at the Beefeater (Premier Inn) in Somerford at 9.30am. £11 for hosts. The parking is good there. Then our visitors can explore Stewarts or Matalan from around 11am and we'll wave them off at 12ish.

I do need final numbers for all the events at least 2 weeks in advance so please email me ([chris@douglas7.co.uk](mailto:chris@douglas7.co.uk)) asap to confirm which events you are attending and send your payment by bank transfer (for £50.00 pp to attend all 4 events) to the twinning account with your name as the reference. The details are Lloyds bank sort code: 30-99-50, account number: 60444460

Any twinnings are warmly invited to join in our events. There is plenty of room on the coach. Your committee has worked hard to organise the weekend and hopefully it will be a thoroughly enjoyable and memorable time for us all.

Chris and the committee.

### **As Chris mentioned we would like to finalise numbers soon, ideally by 25th April.**

The events are, of course, open to **non-hosting twinnings**. The costs for non-hosting twinnings for each event are as follows:

- the excursion to Jane Austen's house and the Watercress train - £30.00
- afternoon tea at South Lawns Hotel - £21.50
- Sunday social at the Guide Hut - no charge
- brunch at the Beefeater - £11.00

Please let Chris know if you are planning to attend any of the above asap and please pay by bank transfer:

Lloyds Bank, 47 Station Road, New Milton, BH25 6HU,  
Account holder: New Milton & District Twinning Association  
Sort Code: 30-99-50  
Account number: 60444460  
Reference: your name

Amitiés

Jacqui and the committee



To Members of the F&GP Committee

Notice is hereby given that a meeting of the F&GP Committee of New Milton Town Council will be held on **Tuesday 14<sup>th</sup> May 2024** at 7.30pm (or immediately following the Annual Meeting, whichever is the earlier). These meetings will follow the Annual Council Meeting in the **Town Hall, 2 Ashley Road, New Milton.**

3 May 2024

Graham Flexman  
Town Clerk

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**AGENDA**

The business to be transacted is as follows:-

**PART 1 – PUBLIC SESSION**

Apologies:

1. Election of Chairman:

(Note – The Chairman of the Council will take the chair for this item).

2. Election of Vice Chairman:

(Note – The Chairman of the F&GP Committee will take the chair for this item).

3. Next Meeting:

Monday 10 June 2024 at 6.30pm in the Town Hall, Ashley Road, New Milton.

Distribution:

Town Councillors;  
District Councillors J L Cleary;  
County Councillors M Kendal, F Carpenter, K Mans;  
Press; Police.



To Members of the Amenities Committee

Notice is hereby given that a meeting of the Amenities Committee of New Milton Town Council will be held on **Tuesday 14<sup>th</sup> May 2024** at 7.35pm (or immediately following the mini-F&GP Committee, whichever is the earlier). These meetings will follow the Annual Council Meeting in the **Town Hall, 2 Ashley Road, New Milton.**

3 May 2024

Graham Flexman  
Town Clerk

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**AGENDA**

The business to be transacted is as follows:-

**PART 1 – PUBLIC SESSION**

Apologies:

1. Election of Chairman:

(Note – The Chairman of the Council will take the chair for this item).

2. Election of Vice Chairman:

(Note – The Chairman of the Amenities Committee will take the chair for this item).

3. Next Meeting:

Tuesday 28 May 2024 at 6.30pm in the Town Hall, Ashley Road, New Milton.

Distribution:

Town Councillors;  
District Councillors J L Cleary;  
County Councillors M Kendal, F Carpenter, K Mans;  
Press; Police.



To Members of the Planning Committee

Notice is hereby given that a meeting of the Planning Committee of New Milton Town Council will be held on **Tuesday 14<sup>th</sup> May 2024** at 7.40pm (or immediately following the Amenities Committee, whichever is the earlier). These meetings will follow the Annual Council Meeting in the **Town Hall, 2 Ashley Road, New Milton.**

3 May 2024

Graham Flexman  
Town Clerk

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**AGENDA**

The business to be transacted is as follows:-

**PART 1 – PUBLIC SESSION**

Apologies:

1. Election of Chairman:

(Note – The Chairman of the Council will take the chair for this item).

2. Election of Vice Chairman:

(Note – The Chairman of the Planning Committee will take the chair for this item).

3. Next Meeting:

Thursday 23 May 2024 at 6.30pm in the Town Hall, Ashley Road, New Milton.

Distribution:

Town Councillors;  
District Councillors J L Cleary;  
County Councillors M Kendal, F Carpenter, K Mans;  
Press; Police.