

NEW MILTON TOWN COUNCIL

S U M M O N S

To All Members of the Council

You are hereby summoned to attend the MEETING of NEW MILTON TOWN COUNCIL to be held at The Town Hall, 2 Ashley Road, NEW MILTON BH25 6AS on MONDAY 16 FEBRUARY 2026 at 6.30 pm.

G P Flexman
Town Clerk

6 February 2026

Town Hall, 2 Ashley Road, New Milton, BH25 6BZ (Tel: 01425-619120)

DEMOCRATIC HALF HOUR

A period of public participation known as the DEMOCRATIC HALF HOUR will, at the Chairman's discretion, take place before the Public Session at meetings of the full Council. Members of the public who wish to speak must provide their name and address and details of the subject or item they wish to speak on. The Chairman will advise the member of the public that no speech will exceed 3 minutes except by consent of the Chairman. Normally, only one member of the public may speak in support of, and one against each issue, subject to the Chairman's discretion (Standing Orders – Page 15).

A G E N D A

1. **APOLOGIES:**
2. **DECLARATIONS OF INTEREST:** To note any declarations of interest.
3. **MINUTES:** To confirm the Minutes of the Meetings held on 5 January 2026.
4. **CORRESPONDENCE:** To receive and consider any correspondence that the Chairman may wish to lay before the Council.
5. **REPORTS BY COUNTY AND DISTRICT COUNCILLORS:** To receive information reports from County and District Councillors representing the Wards of New Milton on matters of interest to Town Councillors and the local community.
6. **COMMITTEE REPORTS:** To receive the minutes of the Standing Committees detailed below and consider the recommendations contained therein.
 - a) **Planning Committee:** Minutes 165 to 195 inclusive of the meetings held on the 8 and 22 January, plus 5 February 2026.
 - b) **Amenities Committee:** Minutes 74 to 89 inclusive of the meeting held on 19 January 2026.
 - c) **Finance & General Purposes Committee:** Minutes 83 to 96 inclusive of the meeting held on 2 February 2026.
7. **SCHEDULE OF PAYMENTS**

To approve the Schedule of Payments No 08-09/25/26 in the sum of £276,997.83 for the period 1 November – 31 December 2025, as endorsed by F&GP.

8. REPORTS FROM MEMBERS SERVING ON EXTERNAL ORGANISATIONS:
To receive information reports from Town Councillors serving on outside bodies.
9. REFERRED MATTER:
To consider the offer received from Glossbrook Builders for connection to a sewer manhole cover on NMTC land off Gore Road, per F&GP minute 91a (**Appendix 1**)
10. NALC PRACTITIONERS GUIDE:
The latest edition of the Practitioners' Guide brought important updates for local authorities preparing Annual Governance and Accountability Returns (AGAR) for financial years starting on or after 1 April 2025. Most notable changes are:
 - Email management - Every local council authority must now have a generic email account hosted on an authority-owned domain, eg clerk@newmiltontowncouncil.gov.uk
 - Web Content Accessibility – Website must meet WCAG 2.2 AA and Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.
 - All websites must include published documentation as specified in the Freedom of Information Act 2000 and the Transparency code for smaller authorities.
 - All smaller authorities must follow both the General Data Protection Regulation (GDPR) 2016 and the Data Protection Act (DPA) 2018.
 - All smaller authorities must process personal data with care and in line with the principles of data protection.
 - The Data Protection Act 2018 supplements the GDPR and classifies an authority as both a Data Controller and a Data Processor.
 - All smaller authorities must also have an IT policy (or suite of policies, as below). This explains how everyone - clerks, members and other staff - should conduct authority business in a secure and legal way when using IT equipment and software. This relates to the use of authority-owned and personal equipment.

These updates streamline processes, enhance transparency, and improve overall governance standards to help ensure our authority is ready for these changes.
11. CYBER SECURITY POLICES:
To formally approve and adopt the five IT policies that were endorsed by F&GP on 2 February ahead of Cyber Security Accreditation for Town Council. (**Appendix 2**)
12. TOWN DEVELOPMENT REPORT: To note latest report from TDM. (**Appendix 3**).
13. NEXT MEETING: **Monday 30 March 2026 at 6.30pm in the Town Hall.**

PRIVATE SESSION

(If required)

Distribution:

Town Councillors
District Councillor Mrs J L Cleary
County Councillor M Kendal, K Mans, F Carpenter
New Milton Police
NMRA
Press