

CONDITIONS OF USE – CAR BOOT SALES (SUNDAYS / BANK HOLIDAYS)

- New Milton Town Council (NMTC) is the 'Organising Party' of the Car Boots and local charities, and other organisations, are deemed 'Event Operators'.
- NMTC will provide a Car Boot Supervisor, to ensure that the Event Operators are adhering to the Terms and Conditions of Use, and Car Booters are not acting in a way which could cause an accident.
- The daily hire charge for use of the site from **1 April 2026** will be £230.26 including VAT.
- Local Organisations and Charities will be charged £100 including VAT.
- If a Car Boot is cancelled by 6.00am on the day of the event via a telephone call to the Car Boot Supervisor, the £100 fee will not be charged.
- If a Car Boot has to be cancelled or closed prior to 10.30am on the day of the event, because of, say, bad weather, the Event Operator will only be charged £50.
- Car boot sales **must** be booked by 31 December for the following year.
- Car boot sales cannot be block booked en-masse for subsequent years in advance.
- Bookings are subject to a maximum of 6 car boot sales per organisation / charity pa.
- A copy of the map outlining the car boot area is attached, including entry and departure gates.
- Town Council grant permission for any charity collection as part of the hire by the event operator.
- Any stall selling goods for charity **must** apply for a Street Collection permit from New Forest District Council (*application lead time 10 working days*).
- The event operator shall provide proof of appropriate and valid risk assessments regarding operation of car boot activities, plus any required Street Collection permit at least 14 days prior to the event. Current hygiene certificates **must** be held by those involved with the sale of any hot or fresh foods.
- The event organiser shall indemnify and keep indemnified the Council against all claims of whatever nature, which may arise out of, or in connection with their operation of the event. **The Public Liability insurance indemnity required will be a minimum of ten million pounds** and the copy certificate provided at least 14 days prior to the event.
- Immediately after the event has finished, the site **must** be cleared, with all litter & rubbish taken away.
- The site will be inspected by Council staff the day following the event and cost of any work necessary by the Council to make good damage to the site will be charged to the organiser at cost + 20%.
- Operators will need to approach the on-site Town Council Supervisor to access the car boot area and overflow car park. The main entrance gate to the Fawcetts Field Sports Ground, to allow access to the public car park and toilet facilities, will have been opened by the Council employee.

- Operators **must** take care when opening and closing the entrance barriers and locking up afterwards.
- Operators will be responsible for providing adequate stewarding for the event, and for litter clearance.
- Operators to refer to the Equality Act 2010 to ensure their event is fully inclusive and accessible to all.
- Operators **must** not contravene any provisions in current legislation relating to food safety, and hygiene certificates **must** be provided as appropriate, and produced on request from the Supervisor.
- Operators **must** comply with all current legislation relating to Health and Safety at Work Act 1974.
- All sellers and buyers' cars **must** enter the site by the Fawcetts Field Sports Ground main entrance.
- Sellers can proceed through the overflow car park entrance gate. Buyers **must** park in main car park.
- No balloons or Chinese lanterns to be released from Town Council land, and no drone flying allowed.
- Prior discussion of traffic implications with the local police is strongly recommended.
- The Council reserves the right to cancel or rearrange events for operational reasons.
- **Poster advertising must not be displayed more than 7 days before the event and must be removed immediately thereafter. This condition will be strictly adhered to in regard to the main advertising board along Christchurch Road.**

**Please sign and return by email to info@newmiltontowncouncil.gov.uk
Or post to New Milton Town Council, Town Hall, Ashley Road, New Milton, BH25 6AS**

Print Name	Organisation/Group	Signature	Date

G P FLEXMAN, TOWN CLERK

Tel: 01425 619120
Date: 31 January 2026